



FULTON-EL CAMINO RECREATION AND PARK DISTRICT

**BOARD OF DIRECTORS REGULAR MEETING**

**AGENDA**

**Thursday, July 20, 2023, 6:30 P.M.**  
**2201 Cottage Way, Sacramento, CA 95825**

*NOTICE: Coronavirus COVID-19*

*In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), as amended by Assembly Bill 361 (2021), board members, staff and the public can participate in this meeting via Zoom or teleconference.*

**ZOOM PARTICIPATION:**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85394669812>

**DIAL-IN PARTICIPATION:** +1 669 900 9128 US

**Mission Statement**

*Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.*

**PUBLIC COMMENT:** During this comment period, any person is invited to speak on any topic that is not listed on this agenda. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda. Those who wish to comment on an item that has been listed on this agenda may comment when that item has been opened for consideration by the Board and before any action is taken.

Procedures for public comment on agenda or non-agenda items are: If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the General Manager. If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker's name and subject being addressed. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker.

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Teresa Higgins, Chair	Kathy Stricklin, Director
Jessica Dias, Vice Chair	Michael Seaman, Director
Laura Lavallee, Secretary	

**3. PUBLIC AND VISITOR COMMENTS**

It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

**4. CONSENT ITEMS (Motion)**

- Minutes of the June 15, 2023 Regular Board Meeting
- Total Payroll, Supplies, and Revenue Summary Graph Year to Date

- c. Program Revenue and Refund Report for June 2023
- d. Payroll Report for June 2023
- e. Claims for June 2023
- f. Revolving Fund Report for June 2023
- g. Services and Supplies Summary Report as of June 2023
- h. Monthly Department Breakdown for June 2023
- i. Parks, Recreation, Facility Rentals, and Security Report June 2023

## **5. PRESENTATIONS**

### **5.1 Presentation of Resolution for Service to retired Chief of Police James R. Brown**

Chief of Police James R. Brown will be presented with a Resolution of Distinguished Service upon his retirement from the District.

### **5.2 Bond Measure Survey Results**

Jon Isom, President of Isom Advisors, will present the survey results conducted to determine the District's willingness to support a bond measure to fund improvements to the District's parks and facilities.

### **5.3 Park Capital Improvement Projects**

Status reports will be made by Jack Scroggs, KASL Engineers, for the Howe Park bridges replacements, and Michael Saenz, Saenz Landscape Construction, for the work at Seely Park Splash Pad.

## **6. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)**

### **6.1 Public Hearing, and Approval of Resolutions Approving the Engineer's Report, Confirming Diagram and Assessment Ordering Levy of Assessment for Fiscal Year 2023-2024 for the Parks Maintenance and Recreation Improvement Assessment Districts**

Susan Barnes of SCI Consulting Group will present and be available for questions for the public hearing on the Assessment Districts.

- a. Resolution 2023/24-1, Confirming Diagram and Assessment and Levy of Assessment for Fiscal Year 2023-24 for the Fulton-El Camino Parks Maintenance and Recreation and Improvement District (Assessment #1)
- b. Resolution 2023/24-2, Confirming Diagram and Assessment and Levy of Assessment for Fiscal Year 2023-24 for the Fulton-El Camino Parks Maintenance and Recreation Improvement District (Assessment #2)

### **6.2 Consider Adopting Ordinance 2023-01 Informal Bidding Procedures in Compliance With the Uniform PUBLIC CONSTRUCTION COST ACCOUNTING ACT (Section 22000, et seq. of the Public Contract Code)**

The Board will considering adopting Ordinance 2023-01 and Police 3043 for informal bidding procedures.

## **7. INFORMATIONAL ITEMS (No Action Required)**

### **7.1 Initiation of the Fiscal Year 2023-24 Budget Building Workshop**

Staff will provide a report on status of finances leading into Fiscal Year 2023-24

### **7.2 Seely Park Status Report**

Staff will provide a status report on Seely Park responding to residents' concerns.

### **7.3 General Manager's Report**

The Board will review the General Manager's monthly report.

### **8. COMMITTEE REPORTS**

#### **Standing Committees:**

- a). Personnel and Finance – Chair, Director Teresa Higgins
- b). Programs, Facilities and Projects – Chair, Director Seaman
- c). Security and Community Relations – Chair, Director Dias
- d). Ad Hoc Committee: Bohemian Park Project – Chair, Director Seaman
- e). Park Advisory – Directors assigned to each park

Board members will provide reports on any standing or Ad Hoc committee meeting they may have attended.

### **9. DIRECTORS' COMMENTS**

Board members will report on items of interest to the Board.

### **10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)**

- A. CARPD Legislative Report – June 2023
- B. CARPD Board Elections
- C. CSDA Annual Conference, Monterey, CA August 28-31, 2023
- D. AB 1086: Joint Exercise of Powers Act: Sacramento County Partnership on Homelessness.

### **11. ADJOURNMENT**

### **12. SIGN ALL APPROVED DOCUMENTS**

*Next Regular Board Meeting Thursday, August 17, 2023*

**AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Linda Montijo at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

**MEETING RECORDINGS** – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the Superintendent of Administration, Linda Montijo.*