



FULTON-EL CAMINO RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

AGENDA

Thursday, February 15, 2024, 2023, 6:30 P.M.

Howe Park: 2201 Cottage Way, Sacramento, CA 95825

NOTICE: Coronavirus COVID-19

In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), as amended by Assembly Bill 361 (2021), board members, staff and the public can participate in this meeting via Zoom or teleconference.

ZOOM PARTICIPATION:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85394669812>

DIAL-IN PARTICIPATION: +1 669 900 9128 US

Mission Statement

Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.

PUBLIC COMMENT: During this comment period, any person is invited to speak on any topic that is not listed on this agenda. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda. Those who wish to comment on an item that has been listed on this agenda may comment when that item has been opened for consideration by the Board and before any action is taken.

Procedures for public comment on agenda or non-agenda items are: If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the General Manager. If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker's name and subject being addressed. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

Jessica Dias, Chair
Laura Lavalley, Vice Chair
Michael Seaman, Secretary

Teresa Higgins, Director
Kathy Stricklin, Director

3. PUBLIC AND VISITOR COMMENTS

It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

4. CONSENT ITEMS (Motion)

- a. Minutes of the January 2024 Regular Board Meeting

- Page 8 b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- Page 9 c. Program Revenue and Refund Report for January 2024
- Page 11 d. Payroll Report for January 2024
- Page 14 e. Claims for January 2024
- Page 18 f. Revolving Fund Report for January 2024
- Page 19 g. Services and Supplies Summary Report as of January 2024
- Page 25 h. Monthly Department Breakdown for January 2024
- Page 40 i. Parks, Recreation, Facility Rentals, and Security Report January 2024

5. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)

5.1 Adopt Resolution 2023/2024–15 Amending District Policy and Procedures 5070, Rules of Order for Board and Committee Meetings

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The Board will consider approving the amended Policy 5070. District Counsel Andrew Ramos and W. Gavin Ralph’s of Bartkiewicz, Kronick & Shanahan, PC will provide a presentation on Rosenberg’s Rules of Order

5.2 Accept SMUD Shine Grant Award and Agreement

Page 79

The Board will consider approving the grant award funding and accompanying Agreement.

6. INFORMATIONAL ITEMS (No Action Required)

6.1 Call for Nominations for the Board of Directors with the California Special Districts Association, Sierra Network Seat A

Page 94

Staff will provide the Board with materials for the CSDA call for nominations for the open board seat.

6.2 General Manager’s Report

Page 102

The Board will review the General Manager’s monthly report.

7. COMMITTEE REPORTS

Standing Committees:

- a). Personnel and Finance – Chair, Director Lavallee
- b). Programs, Facilities and Projects – Chair, Director Seaman
- c). Security and Community Relations – Chair, Director Stricklin
- d). Park Advisory – Directors assigned to each park

Board members will provide reports on any standing or Ad Hoc committee meeting they may have attended.

8. DIRECTORS’ COMMENTS

Board members will report on items of interest to the Board.

9. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)

Page 118

A. CARPD Annual Conference Save the Date, May 22-25, 2024, Hyatt Regency Sonoma Wine Country

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B. Flyer: FEC Fishing Derby 2024

Page 120

C. Supervisor Rich Desmond’s February News Bulletin

Page 133

D. CSDA: November 2024 Statewide Ballot Measures Affecting Special Districts

10. ADJOURNMENT

11. SIGN ALL APPROVED DOCUMENTS

Next Regular Board Meeting Thursday, March 21, 2024

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Linda Montijo at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three full business days before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

MEETING RECORDINGS – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the Superintendent of Administration, Mike Chahal*



FULTON-EL CAMINO RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

ITEM NO. 4.A - MINUTES

Thursday, January 18, 2024, 2023, 6:30 P.M.

Howe Park: 2201 Cottage Way, Sacramento, CA 95825

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

The meeting was convened by Chair Dias at 6:30pm, with a Pledge of Allegiance.

2. ROLL CALL

Board Members:

Jessica Dias, Chair - Present
Laura Lavallee, Vice Chair - Present
Michael Seaman, Secretary - Present

Teresa Higgins, Director - Present
Kathy Stricklin, Director - Present

Staff Members:

Emily Ballus - Present
Mike Chahal - Present
Ryan Harder- Present
Robin Romines – via Zoom

Becky McDaniel - via Zoom
Jayden Delfer - Present
Beth Johnson – via Zoom

3. PUBLIC AND VISITOR COMMENTS

It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

4. CONSENT ITEMS (Motion)

- a. Minutes of the December 2023 Regular Board Meeting
- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for December 2023
- d. Payroll Report for December 2023
- e. Claims for December 2023
- f. Revolving Fund Report for December 2023
- g. Services and Supplies Summary Report as of December 2023
- h. Monthly Department Breakdown for December 2023
- i. Parks, Recreation, Facility Rentals, and Security Report December 2023

Director Seaman made the motion to approve the Consent Items and Director Stricklin seconded the motion. The motion passed 5-0-0

6. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)

Prior to moving on to item 6 & 6.1, it was noted that item 5 has been deleted

6.1 Chair's Assignment of Board Committees for 2024

Chair Dias indicated that the three board committees have had the same members for several years and she recommended reassigning members by having one member remain on the current committee and one member rotate to a new committee. Chair Dias asked for board member input. Based on the discussion, Chair Dias assigned members to committees as follows:

- a. Programs, Facilities and Projects – Secretary Seaman and Directors Higgins
- b. Security & Community Relations - Secretary Seaman and Director Stricklin
- c. Personnel & Finance - Chair Dias and Vice Chair Lavallee

6.2 Approval of Board and Committee Meetings Schedule for 2024

The Board reviewed adopting the board and committee meetings schedules for the 2024 calendar year.

GM Ballus suggested that a set date and time to be established for the meetings. Secretary Seaman suggested that establish a set date and time for monthly meetings and cancel the scheduled meetings if no items of importance need to be discussed. After further discussions, the committee meeting days are to be scheduled as follows:

- a. Personnel and Finance – Monthly meeting on the 1st Monday at 3pm
- b. Programs, Facilities and Projects - Quarterly meeting on the 1st Thursday morning beginning in February
- c. Security and Community Relations - Quarterly meeting on the 1st Friday morning beginning in March

6.3 Resolution for Policy 7620 Rental Facilities

The Board considered adopting Resolution 2023 2024-15 to update security requirement for rental facilities

GM Ballus stated the current policy requires that we will hire a Ranger for facilities rentals. Yet a Ranger or Police may not be available for such an assignment. Staff recommends broadening the requirement to include outside private security as an option if needed.

Chief Johnson indicated that by including private security in the options allows FEC police officers to meet current obligations to the contracting districts for patrol services.

Discussions ensued regarding the number of non-patrol staff assigned to events. Chair Dias recommended the board vote on the motion to amend Policy 7620.3.3 to include private security and allow Policy 7620.4.3 for number of non-patrol staff remain at discretion of staff. Director Higgins made the motion and Vice Chair Lavallee seconded the motion. The motion passed 5-0-0-0

6.4 Resolution to Adopt the Memorandum of Understanding for Babcock Park Joint Improvement and Use

The Board considered adopting the Resolution to approve the Memorandum of Understanding for Babcock Park Joint Improvement and Use and authorize the General Manager to execute the agreement.

GM Ballus summarized the MOU submitted by the city and indicated the item was discussed by the Programs, Facilities and Projects committee. The committee recommended staff seek clarification from the city on what a non-exclusive easement means and requested staff ask for a property transfer deed instead of any easement. The

committee also recommended that the MOU clarify which entity would have funds set aside for equipment replacement.

The draft MOU states that city will invest this amount of money upfront and does not address what happens in the future.

The draft MOU also does not address if an easement in perpetuity obligates FEC to maintain the park in perpetuity.

Director Seaman recommended no action be taken and for staff to get clarifications from the city and report back to the board.

Vice Chair Lavallee made the motion to table the item until we get clarifications on items that are not clear, and Director Stricklin seconded the motion. The motion to table MOU passed 5-0-0-0

7. INFORMATIONAL ITEMS (No Action Required)

7.1 General Manager's Report

GM Ballus monthly update is documented on Pages 77 to 80 in the Board Package.

GM Ballus indicated in her report that the Lacy Lane walkway is a public utility easement.

8. COMMITTEE REPORTS

Standing Committees:

- a). Personnel and Finance – Director Higgins and Vice Chair Lavallee indicated that the committee met and discussed rising staff medical, retirement and other benefits costs.
- b). Programs, Facilities and Projects – Secretary Seaman noted that items related to Babcock, and Creekside had been already addressed in the meeting. He indicated the plan is for the Mogavero Architect Contract for Bohemian Park to be presented at the next board meeting.
- c). Security and Community Relations - No update.
- d). Ad Hoc Committee: Bohemian Park Project - No update.
- e). Park Advisory – No comments.

9. DIRECTORS' COMMENTS

Board members will report on items of interest to the Board.

Chair Dias - No comments.

Vice Chair Lavallee - No comments.

Director Stricklin - No Comments.

Secretary Seaman - Mentioned that this year's CARPD Annual Conference is held in Sonoma and encouraged the board and staff to attend, if possible, since it is close proximately to Sacramento.

Director Higgins - Indicated she'd like to see events held at our other parks to have and involve the community in arranging events and activities.

10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)

- A. CARPD Annual Conference Save the Date, May 22-25, 2024, Hyatt Regency Sonoma Wine Country
- B. Flyer: FEC Fishing Derby 2024
- C. Correspondence with the Department of Toxic Substances Control and SJUSD and the Supplemental Site Investigation Workplan for Katherine Johnson Middle School

11. ADJOURNMENT

With no further business, Chair Dias adjourned the meeting at 7:43pm.

Respectfully submitted by: Mike Chahal, Director of Finance and Administration / Clerk of the Board.

APPROVED: _____
Jessica Dias, Chair, Board of Directors

ATTEST: _____
Michael Seaman, Secretary, Board of Directors

CONSENT AGENDA ITEM: 4B

Fulton El-Camino Recreation & Park District

Total Payroll Supplies, Supplies, and Revenue Summary Graph

Month & YTD January 31, 2024

Please Note – This agenda item will be handed out at the time of the meeting.

FULTON-EL CAMINO RECREATION AND PARK DISTRICT
 PROGRAM REVENUE AND FACILITY REPORT
 Month Ending: January 31, 2024

Income Details	January Revenues
Building & Picnic Rental	\$5,495.00
Edison Rental Revenue	4,055.71
Recreation Fees	20,317.50
Law Enforcement Services	22,039.00
Vehicle Code Fines (net of pmt to contract agencies)	-
Water Resale	9,668.56
Other Income:	
Misc. Income	143.85
Insurance Proceeds	71,197.88
Total Misc. Income	71,341.73
Total January Revenue Deposits	\$132,917.50
July thru December Deposits	628,340.67
YTD January 2024 Revenue Deposits	\$761,258.17
YTD Recap of Deposits	
Income Details	Deposits
Building Rentals	\$56,306.75
Picnic Site Fees	8,760.00
Edison Rent	33,200.75
Recreation Fees	178,115.14
Ranger Vehicle Code Fines - Net	12,992.74
Ranger Patrol Services	196,732.00
Ranger Event Security	4,312.00
Maintenance Services	20,576.15
Insurance Proceeds	219,197.88
Grants	32,801.00
Other Income	(1,736.24)
YTD January 2024 Revenue Deposits	\$761,258.17
2024 January Revenue	\$132,917.50
2024 YTD January Revenue	\$761,258.17
2023 January Revenue	\$49,577.35
2023 YTD December Revenue	\$481,564.02

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
CLAIMS FOR PROGRAM AND FACILITY REFUNDS
January 1 - 31, 2024**

Prog. No	Program Name	Issued to	Amount
2400	Building Rental	CSUS Dept. of Ethnic Studies	\$250.00
3304	Leilani Dawson Minors Little League	Dawson, Phillip	100.00
3304	Michael Pang Minors Little League	Dawson, Phillip	100.00
2400	Building Rental	REAA Sacramento	535.00
2400	Building Rental	Roberson, Pamela	740.00
Total Refunds in January			<u>\$1,725.00</u>
Recap by Program			
Prog. No	Program Name	No of Refunds	Amount
2400	Building Rental	3	\$1,525.00
3024	Minors Little League	2	200.00
Total January Refunds			<u>\$1,725.00</u>
YTD January Refunds			<u>\$21,114.50</u>

FULTON-EL CAMINO RECREATION AND PARK DISTRICT
Payroll Report January 1 - 31, 2024

Employee	Title/Department	Jan. 1-15	Jan. 16-31	TOTAL	YTD
BOARD OF DIRECTORS					
J Dias	Board		100.00	\$100.00	
T Higgins	Board		150.00	150.00	
L Lavallee	Board		150.00	150.00	
M Seaman	Board		150.00	150.00	
K Stricklin	Board		150.00	150.00	
TOTAL BOARD OF DIRECTORS				\$700.00	3,700.00
ADMINISTRATION					
E. Ballus	General Manager	\$4,769.04	\$4,769.04	\$9,538.08	
M. Chahal	Director of Finance and Admin.	3,282.93	3,282.93	6,565.86	
D Beshara	Accounting Clerk	2,078.03	2,078.03	4,156.06	
TOTAL ADMINISTRATION				\$20,260.00	187,693.34
RECREATION					
B McDaniel	Recreation Superintendent	\$4,190.45	\$4,190.45	\$8,380.90	
J Delfer	Recreation Supervisor	2,757.31	2,757.31	5,514.62	
R Romines	Recreation Supervisor	2,757.31	2,757.31	5,514.62	
R Harder	Recreation Supervisor	2,625.47	2,625.47	5,250.94	
Argueta, A	Aquatics			-	
Ball, M	Aquatics			-	
Barrows, P	Recreation Leader			-	
Bartholomew, M	Recreation Leader	704.11	1,025.64	1,729.75	
Bazan, M	Recreation Leader			-	
Bornmann, K	Synchro Coach			-	
Burnett, M	Recreation Leader			-	
Calhoun, K	Field Supervisor			-	
Charlow, B	Aquatics			-	
Chairez, A	Events Staff			-	
Chaves, N	Aquatics			-	
Chavez, N	Recreation Leader			-	
Dew, B	Recreation Leader	855.60	1,344.73	2,200.33	
Elser, D	Aquatics			-	
Elston, N	Aquatics			-	
Ferguson, M	Aquatics			-	
Fisher, S	Events/Rec Leader			-	
Fominskaya, O	Aquatics			-	
Garvin, G	Events/Field Sup	870.98	1,147.74	2,018.72	
Hallstrom, C	Aquatics			-	
Hallstrom, E	Aquatics			-	
Henry, H	Aquatics			-	
Ibarra, K	Recreation Leader	757.02	520.96	1,277.98	
Immoos, M	Field Supervisor			-	
Isaacson, B	Aquatics			-	
Jennings, E	Aquatics			-	
Jennings, S	Aquatics			-	

Employee	Title/Department	Jan. 1-15	Jan. 16-31	TOTAL	YTD
Kenyon, H	Aquatics			-	
Kenyon, M	Aquatics			-	
Ketsdever, S	Aquatics			-	
Kirkpatrick, B	Aquatics			-	
Larsen, E	Aquatics			-	
Layna, S	Events			-	
Londeree, A	Aquatics			-	
Londeree, B	Aquatics			-	
Medina, M	Recreation Leader			-	
Mohle, K	Aquatics			-	
Mohle, T	Aquatics			-	
Newell, J	Events	113.88	96.36	210.24	
Olmstead, A	Aquatics			-	
Orozco, A	Events			-	
Rex, K	Aquatics			-	
Rodriguez, M	Aquatics			-	
Ronquillo, X	Aquatics			-	
Shuey, Lisa	Recreation Leader		284.90	284.90	
Smith, C	Recreation Leader	179.08		179.08	
Stoughton, W	Aquatics			-	
Vela, A	Recreation Leader	842.49	1,131.46	1,973.95	
TOTAL RECREATION				\$34,536.03	300,742.27
PARK POLICE					
Beth-Ann Johnson	Interim - Chief	8,400.00	10,000.00	\$18,400.00	
I Patterson	Sergeant	1,635.15	1,783.80	3,418.95	
				-	
K Bivians	Officer	628.42	507.57	1,135.99	
K Chumber	Officer	529.46	598.52	1,127.98	
Davis, T	CSO	78.56	78.56	157.12	
C Harnal	Officer			-	
Lethbridge, J	Officer	1,111.82	1,111.82	2,223.64	
J Mohamed	Ranger	938.52	810.54	1,749.06	
T Noonan	Officer	621.54	1,358.18	1,979.72	
T Schubin	Officer	460.40	460.40	920.80	
M VanCamp	Ranger	426.60	639.90	1,066.50	
TOTAL PARK POLICE				\$32,179.76	237,240.60
MAINTENANCE					
David Price	Park Maintenance III	\$2,816.37	\$2,816.37	\$5,632.74	
Steve Clark	Park Maintenance II	1,884.39	621.85	2,506.24	
Maura Jacobs	Park Maintenance II	1,884.39	1,884.39	3,768.78	
G Putt	Park Maintenance II	1,884.39	1,884.39	3,768.78	
				-	
A Guzman	Park Maintenance	947.44	983.88	1,931.32	
Huddleston, R	Park Maintenance	583.04	696.92	1,279.96	
W Khan	Park Maintenance			-	
Charles Lee	Park Maintenance	1,576.80	1,419.12	2,995.92	
W Ligsay	Park Maintenance	519.90	623.88	1,143.78	
TOTAL MAINTENANCE				\$23,027.52	179,935.54
TOTAL SALARIES		53,710.89	56,992.42	\$110,703.31	\$909,311.75

Employee	Title/Department	Jan. 1-15	Jan. 16-31	TOTAL	YTD
BENEFITS & TAXES					
	Social Security/Medicare	\$2,757.88	\$2,570.22	\$5,328.10	\$43,073.31
	PARS	1,087.70	960.32	2,048.02	11,650.61
	State Unemployment Insurance	870.48	640.85	1,511.33	3,056.85
	Health		20,316.75	20,316.75	143,969.79
	Dental		830.96	830.96	6,108.11
	VSP		168.40	168.40	1,291.90
	Disability Insurance		358.59	358.59	3,447.38
	PERS Retirement		25,306.52	25,306.52	180,101.68
	Workers Compensation		-	-	56,319.35
	TOTAL BENEFITS & TAXES			55,868.67	449,018.98
	TOTAL SALARIES & BENEFITS			166,571.98	1,358,330.73

FULTON-EL CAMINO RECREATION AND PARK DISTRICT

CLAIMS REPORT
January 1 - 31, 2024

Fund	Ref. #	Acct. Code	Dist. Division Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total
342A	01-33	2029	1100	US BANK	Zoom - Monthly Subscription	15.99	15.99
			1100 Total			15.99	
342A	01-33	2035	2100	US BANK	PayPal - Payment to CPRS District 2	20.00	48.94
342A	01-33	2038	2100	US BANK	Party City - Staff Retirement	28.94	
342A	01-33	2038	2100	US BANK	Wilson Trophy - Staff Retirement Gift	185.94	55.03
342A	01-33	2038	2100	US BANK	Safeway- Becky's Good Bye, Staff Meeting, Holiday Lunch	55.03	
342A	01-33	2038	2100	US BANK	Mimi's Bistro& Bakery / Employee Staff Meeting	192.78	43.08
342A	01-33	2038	2100	US BANK	Amazon- Becky's Good Bye Gift	43.08	
342A	01-33	2038	2100	US BANK	Buckhorn BBQ and Grill- Becky's Good Bye, Staff Meeting, Holiday Lunch	586.73	370.00
342A	01-14	2551	2100	RRM Design Group	Pre-Site Visit Data Gathering	370.00	
342A	01-15	2551	2100	RRM Design Group	Meetings/Tour/Initial Conceptual Draft	3,843.55	185.00
342A	01-16	2551	2100	RRM Design Group	Finalize Rough Initial Capital Improvement Plan	185.00	
			2100 Total			5,531.05	5,531.05
342A	01-33	2031	2300	US BANK	Sac County Public Garage - Parking	1.75	
342A	01-33	2031	2300	US BANK	Sac County Public Garage - Parking	1.75	1.75
342A	01-33	2031	2300	US BANK	Sac County Public Garage - Parking	1.75	
342A	01-33	2076	2300	US BANK	Costco - Multipurpose Copy Paper White, Green, Blue and Canary & Misc, Supplies	403.96	18.53
342A	01-33	2076	2300	US BANK	Amazon- Speakers for computer to replace the old ones that don't work anymore	18.53	
342A	01-33	2081	2300	US BANK	USPS - Express Overnight Documents	57.50	89.08
342A	01-1	2197	2300	AT&T	Phone Bill (Pool, Cottage Center)	89.08	
342A	01-29	2197	2300	Telelink Business Telephone	Main Office Phone Bill - Dec/Jan	732.00	245.02
342A	01-33	2275	2300	US BANK	Amazon- Fire Tablet for Board Members	245.02	
342A	01-33	2275	2300	US BANK	Amazon- Fire Tablet for Board Members	368.88	10.76
342A	01-33	2275	2300	US BANK	Amazon- Fire Supershieldz for Board Members	10.76	
342A	01-33	2275	2300	US BANK	Amazon- Fire Tablet for Board Members	122.51	1,606.50
342A	01-10	2591	2300	Mogavero Architects	Bohemian Park Professional Services - December	1,606.50	
342A	01-33	2591	2300	US BANK	AAA electrical services-Quote for District office printer power supply	69.00	1,802.79
342A	01-33	2591	2300	US BANK	ITS - IT Support	1,802.79	
342A	01-28	2811	2300	Streamline	Monthly Website Upkeep Subscription	298.00	519.65
342A	01-31	2898	2300	Wizix Technology Group Inc.	Copier Meter Charge	519.65	
			2300 Total			6,349.43	6,349.43
342A	01-33	2051	2400	US BANK	Event Helper- Insurance	134.00	
342A	01-33	2051	2400	US BANK	Event Helper- Insurance	134.00	268.00
			2400 Total			268.00	
342A	01-33	2852	3203	US BANK	Office Max - Afterschool Laminating and Supplies	234.00	252.97
342A	01-33	2852	3203	US BANK	Traget - Afterschool Art and Game Supplies	252.97	
342A	01-33	2852	3203	US BANK	Harbor Freight-TV mount for youth program(cottage building)	26.93	34.95
342A	01-33	2852	3203	US BANK	Home Depot-TV Mount Hardware for youth program(Cottage building)	34.95	
			3203 Total			548.85	548.85
342A	01-33	2852	3304	US BANK	Little League Baseball - Charter Fees	236.65	
			3304 Total			236.65	236.65
342A	01-27	2852	3624	Scott, Kori	December Gymnastics	148.40	

Fund	Ref. #	Acct. Code	Dist. Division Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total
			3624 Total			148.40	148.40
342A	01-30	2852	3677	Wehrman, Ann	December Gentle Yoga Classes	53.20	53.20
			3677 Total			53.20	53.20
342A	01-33	2852	3722	US BANK	Smart&Final- Tree Lighting Supplies	97.86	97.86
342A	01-33	2852	3722	US BANK	Costco- Food for Tree Lighting	259.84	259.84
342A	01-33	2852	3722	US BANK	Costco- Food for Tree Lighting	5.89	5.89
342A	01-33	2852	3722	US BANK	Smart&Final- Tree Lighting Supplies	79.70	79.70
342A	01-33	2852	3722	US BANK	99 Cent Store- Tree Lighting Supplies	26.28	26.28
342A	01-33	2852	3722	US BANK	Meta- Tree Lighting	27.75	27.75
342A	01-33	2852	3722	US BANK	Shutterstock- Flex 10 Annual Subscription, Monthly	29.00	29.00
			3722 Total			526.32	526.32
342A	01-2	2197	4200	AT&T	Phone Bill (Shop)	55.59	55.59
342A	01-33	2226	4200	US BANK	Home Depot-Lumber and Fasteners for restroom	160.34	160.34
396A	01-33	2167	4200	US BANK	Home Depot-Replacement Sink for shop	171.32	171.32
396A	01-33	2168	4200	US BANK	Ace Hardware-Office toilet repair	40.43	40.43
396A	01-33	2168	4200	US BANK	Home Depot-Office toilet replacement	113.93	113.93
396A	01-33	2168	4200	US BANK	Home Depot-Restroom toilet lines	26.87	26.87
396A	01-33	2168	4200	US BANK	Home Depot-Toilet Repair Lines	15.02	15.02
396A	01-3	2185	4200	Backflow Technologies	Seely Park Backflow Test	152.00	152.00
396A	01-21	2191	4200	SMUD	Electric Bill - General	2,379.78	2,379.78
396A	01-12	2192	4200	PG&E	Gas Bill	51.87	51.87
396A	01-19	2195	4200	Sacramento County Utilities	Utility Billing	1,017.38	1,017.38
396A	01-33	2195	4200	US BANK	Local Dumpster Rental - Portable Toilet Rental	495.00	495.00
396A	01-25	2198	4200	SSWD	Water Bill 036514 - Cottage Park	4,922.82	4,922.82
396A	01-25	2198	4200	SSWD	Water Bill 036516 - Howe Park	2,305.30	2,305.30
396A	01-25	2198	4200	SSWD	Water Bill 046262-00 - Seely Park	450.72	450.72
396A	01-25	2198	4200	SSWD	Water Bill 46263-00 - Bellview Park	450.72	450.72
396A	01-25	2198	4200	SSWD	Water Bill 046267-00 - Santa Anita	830.35	830.35
396A	01-25	2198	4200	SSWD	Water Bill 046271-00 - Bohemian Park	499.71	499.71
396A	01-33	2206	4200	US BANK	Home Depot-Shop Restroom repair	51.69	51.69
396A	01-33	2226	4200	US BANK	ARCO - Fuel for old F150	78.88	78.88
396A	01-33	2226	4200	US BANK	ARCO - Fuel for Jerry cans	41.44	41.44
396A	01-33	2236	4200	US BANK	Shell-Fuel For Gator	53.70	53.70
396A	01-33	2236	4200	US BANK	Speedway Gas-Fuel for truck	88.75	88.75
396A	01-33	2236	4200	US BANK	ARCO - Fuel for Jerry cans	56.05	56.05
396A	01-33	2236	4200	US BANK	ARCO - Fuel for New F150	84.71	84.71
396A	01-33	2236	4200	US BANK	ARCO - Gas for White Van	92.00	92.00
396A	01-33	2236	4200	US BANK	ARCO - Gas for White Van	103.52	103.52
396A	01-33	2236	4200	US BANK	ARCO - Gas for Blue Van	81.02	81.02
396A	01-33	2236	4200	US BANK	ARCO - Gas for White Van	112.01	112.01
396A	01-33	2236	4200	US BANK	ARCO - Gas for Blue Van	60.87	60.87
396A	01-33	2236	4200	US BANK	ARCO - Gas for White Van	100.00	100.00
396A	01-33	2322	4200	US BANK	Ace Hardware-Window coating for theft deterrent	29.06	29.06
396A	01-33	2322	4200	US BANK	Home Depot-Window covers for theft deterrent	108.21	108.21
396A	01-33	2591	4200	US BANK	Millennium Termite - Bi-Monthly Pest Control Services at 2201 Cottage Way	188.00	188.00
396A	01-33	2591	4200	US BANK	Millennium Termite - Bi-Monthly Pest Control Services at 3097 Cottage Way	159.19	159.19
396A	01-33	2591	4200	US BANK	Millennium Termite - Bi-Monthly Pest Control Services at 2201 Cottage Way	400.00	400.00
396A	01-33	2852	4200	US BANK	Home Depot-PPE for rec staff	70.92	70.92

Fund	Ref. #	Acct. Code	Dist. Division Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total
396A	01-33	2899	4200	US BANK	OfficeMax-Timeclock for shop employees	193.94	
396B	01-4	2141	4200	Emerald Green Landscape Services	Landscape Maintenance	14,375.00	
396B	01-33	2142	4200	US BANK	Ace Hardware-metal to cover exposed hole at santa anita	58.16	
396B	01-33	2142	4200	US BANK	Folsom Lock and Security - Replacement Pad Locks for Parks & Keys	677.16	
396B	01-33	2152	4200	US BANK	Home Depot-Misc. screws	10.74	
396B	01-33	2162	4200	US BANK	Home Depot-Paint supplies	95.50	
396B	01-33	2226	4200	US BANK	REI-Multitool for parks staff	81.44	
396B	01-33	2226	4200	US BANK	REI-Multitool return/exchange for better suited design	49.01	
396B	01-33	2226	4200	US BANK	Amazon-Sound meter for code compliance	30.70	
396B	01-33	2226	4200	US BANK	Home Depot-Plunger for restrooms	30.06	
396B	01-33	2226	4200	US BANK	Home Depot - Work gloves	24.78	
396B	01-33	2226	4200	US BANK	Grainger - Safety Harness for Lift Use	485.83	
396B	01-5	2591	4200	Indermill Aquatics	December Howe Pond Maintenance, Annual Permit and Testing	2,375.00	
396B	01-6	2591	4200	Indermill Aquatics	January Howe Pond Maintenance	575.00	
			4200 Total			35,161.49	35,161.49
342A	01-33	2167	4300	US BANK	Ferguson-District Office toilet repair	14.50	
342A	01-33	2167	4300	US BANK	Home Depot-District Office toilet repair	12.90	
342A	01-33	2322	4300	US BANK	Home Depot-Concrete floor stripper & Cleaner	65.10	
342A	01-33	2322	4300	US BANK	State Chemical-Degreaser/Cleaner	245.54	
342A	01-33	2322	4300	US BANK	Uline-Urinal screens	114.84	
342A	01-33	2322	4300	US BANK	Grainger - Cleaning Supplies	92.13	
342A	01-33	2322	4300	US BANK	Home Depot - 30 Cases of Bath Tissue and 12 Cases of Paper Towel	3,105.01	
342A	01-33	2898	4300	US BANK	Walmart-Concrete floor cleaner	44.95	
			4300 Total			3,694.97	3,694.97
342A	01-11	2035	4400	Mohamed, John	Training Reimbursement	495.00	
342A	01-9	2171	4400	McClellan Park/MIP Holdings LLC	February 2024 Police Office Rent	2,713.49	
342A	01-33	2197	4400	US BANK	Verizon Wireless- Cell Services for the MDT Computer for Park Police	532.14	
342A	01-34	2236	4400	County of Sacramento	Fuel Charges for Period 7 -January	1,975.74	
342A	01-33	2314	4400	US BANK	Amazon - Triton 100W Speaker	117.45	
342A	01-33	2898	4400	US BANK	Amazon - Desk Calendar	21.54	
342A	01-33	2898	4400	US BANK	Host Gator - Shared Host Monthly Plan Charges	15.99	
342A	01-33	2898	4400	US BANK	Deputy - Monthly Charges for Scheduling Software	73.84	
			4400 Total			5,945.19	5,945.19
396A	01-22	2191	4500	SMUD	Electric Bill - Pool	1,682.44	
396A	01-13	2192	4500	PG&E	Gas Bill	49.95	
			4500 Total			1,732.39	1,732.39
396A	01-33	2111	4600	US BANK	4wires Appliance repair-Water heater repair for edison apartment	200.85	
396A	01-33	2168	4600	US BANK	Home Depot-Edison apartment sink repair	54.91	
396A	01-23	2191	4600	SMUD	Electric Bill - Edison	145.89	
396A	01-24	2191	4600	SMUD	Electric Bill	930.19	
396A	01-20	2195	4600	Sacramento County Utilities	Utility Billing	701.18	
396A	01-26	2198	4600	SSWD	Water Bill 0366678 (2332 Edison)	67.61	
396A	01-26	2198	4600	SSWD	Water Bill 037528-01 (2328 Edison)	92.08	
			4600 Total			2,192.71	2,192.71
342A	01-17	4202	5200	Saenz Landscape Contraction	Electrical/Irrigation Troubleshooting	515.00	
342A	01-18	4202	5200	Saenz Landscape Contraction	Seely Splash Pad Repairs	13,375.34	
342A	01-33	4202	5200	US BANK	NorCal Controls - For 3 air pumps for Howe pond	1,714.60	
396B	01-7	4202	5200	KASL Consulting Engineers	Howe Park Bridges	6,143.15	

Fund	Ref. #	Acct. Code	Dist. Division Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total
396B	01-8	4202	5200	KASL Consulting Engineers	Howe Park Bridges	2,405.35	
396B	01-32	4202	5200	Westcon Construction Corp.	Progress Billing	105,444.90	
396B	01-32	4202	5200	Westcon Construction Corp.	Final Project Billing Retention	19,026.10	
			5200 Total			148,624.44	148,624.44
Grand Total All Claims (excluding Payroll & Refunds)						211,029.08	211,029.08

 Jessica Dias, Chair, Board of Directors

 Michael Seaman, Secretary, Board of Directors

FULTON-EL CAMINO RECREATION AND PARK DISTRICT
 REVOLVING FUND REPORT - UMPQUA BANK
 Month Ending January 31, 2024

Payee/Vendor	Description	Deposits (Expenses)	Balance
Revolving Fund Beginning Balance - January 01, 2024			\$8,065.22
Financial Leasing	Chevy Van Turf Renvator Lease Payment	(265.20)	
Toshiba Financial	Copier Lease	(361.44)	
Financial Leasing	Sports Lighting Lease Payment	(1,016.41)	
AFLAC INSURANCE	Employee Paid Disb. Ins.	(328.82)	
Deposit	Replenish Account	17,439.64	
Month of January Net Deposits (Withdrawals)			15,467.77
Ending Balance January 31, 2024			\$23,532.99
YTD Recap of Deposits / (Withdrawals)			
Payee/Vendor	Description	Amounts	Balance
Revolving Fund Beginning Balance - July 01, 2024			\$15,587.55
Deposit	Replenish Account	\$9,917.31	
Financial Leasing	Sports Lighting Lease Payment	(7,864.54)	
Toshiba Financial	Copier Lease	(2,618.96)	
Financial Leasing	Chevy Van Turf Renvator Lease Payment	(1,930.80)	
Superior Fence Const.	Seely Park Fence Replacement	(2,429.00)	
Guardian	LTD Disability	(2,084.88)	
AFLAC	Disability Ins. (Employee paid)	(1,315.28)	
Dozella Graphics	Create/Design FEC Logo and Dog Park Sign	(395.00)	
LAFCO	Agency Contribution	(376.00)	
Creature Catchers	Skunk Removal	(250.00)	
Empower	Retirement Plan Expenses	(120.00)	
Harland Clark	Revolving Account Checks Reorder	(27.05)	
Deposit	Replenish Account	17,439.64	
YTD Net Deposits / (Withdrawals)			7,945.44
Ending Balance January 31, 2024			\$23,532.99

Fulton-El Camino Recreation & Park District Services and Supplies
January 1 - 31, 2024

Code/Description	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined		@ 58% of the 2023-2024 Fiscal Year	
	Budget Totals	YTD Actual January 1 - 31, 2024	Budget Totals	YTD Actual January 1 - 31, 2024	Budget Totals	YTD Actual January 1 - 31, 2024	Budget Totals	YTD Actual January 1 - 31, 2024	Total Remaining	Percent Expended
(2005) Adv/Log Notice	-	430.95	431	430.95	431.00	430.95	862	1,292.85	(430.85)	149.98%
2300	-	-	431	430.95	431.00	430.95	862	861.90	0.10	99.99%
3900	-	430.95	-	-	-	-	-	430.95	(430.95)	0.00%
(2024) Periodical/Subscriptions	-	-	-	-	-	-	-	-	-	-
2100	-	-	-	-	-	-	-	-	-	-
(2029) Business Mfg Ex	3,550.00	2,566.32	-	-	-	-	3,550	2,566.32	983.68	72.29%
1100	3,000.00	1,545.60	-	-	-	-	3,000	1,545.60	1,454.40	51.52%
2100	350.00	920.72	-	-	-	-	350	920.72	(570.72)	263.06%
2300	-	-	-	-	-	-	-	-	-	-
3110	100.00	-	-	-	-	-	100	-	100.00	0.00%
4200	100.00	100.00	-	-	-	-	100	100.00	-	100.00%
4400	-	-	-	-	-	-	-	-	-	-
(2027) Business Travel	4,500.00	1,311.58	-	-	-	-	4,500	1,311.58	3,188.42	29.15%
2100	2,500.00	-	-	-	-	-	2,500	-	2,500.00	0.00%
2300	500.00	1,168.93	-	-	-	-	500	1,168.93	(668.93)	233.79%
3100	500.00	18.35	-	-	-	-	500	18.35	481.65	3.67%
4200	-	-	-	-	-	-	-	-	-	-
4400	1,000.00	124.30	-	-	-	-	1,000	124.30	875.70	12.43%
(2035) Ed/Training	14,700.00	2,819.29	1,000	-	800.00	1,610.00	16,500	4,429.29	12,070.71	26.84%
2100	3,000.00	20.00	-	-	-	-	3,000	20.00	2,980.00	0.67%
2300	1,000.00	1,073.04	-	-	-	-	1,000	1,073.04	(73.04)	107.30%
3100	700.00	-	-	-	-	-	700	-	700.00	0.00%
4200	-	-	-	-	800.00	1,610.00	800	1,610.00	(810.00)	201.25%
4400	10,000.00	1,726.25	-	-	-	-	10,000	1,726.25	8,273.75	17.26%
4500	-	-	1,000	-	-	-	1,000	-	1,000.00	0.00%
(2038) Employee Recognition	5,000.00	4,554.35	-	-	-	-	5,000	4,554.35	445.65	91.09%
2100	5,000.00	4,554.35	-	-	-	-	5,000	4,554.35	445.65	91.09%
(2051) Insurance	128,200.00	127,041.00	-	-	-	-	128,200	127,041.00	1,159.00	99.10%
2300	111,200.00	116,718.00	-	-	-	-	111,200	116,718.00	(5,518.00)	104.96%
2400	4,000.00	3,323.00	-	-	-	-	4,000	-	4,000.00	0.00%
4400	13,000.00	7,000.00	-	-	-	-	13,000	7,000.00	6,000.00	53.85%
(2061) Memberships	14,555.00	13,510.05	-	-	-	-	14,555	13,510.05	1,044.95	92.82%
1100	-	27.05	-	-	-	-	-	27.05	(27.05)	-
2100	13,455.00	13,173.00	-	-	-	-	13,455	13,173.00	282.00	97.90%
3100	600.00	165.00	-	-	-	-	600	165.00	435.00	27.50%
3900	-	-	-	-	-	-	-	-	-	-
4200	-	145.00	-	-	-	-	-	145.00	(145.00)	-

CONSENT AGENDA ITEM 4G

		General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined		@ 58% of the 2023-2024 Fiscal Year	
4400	500.00	-	-	-	-	-	-	500	-	500.00	0.00%
(2076) Office Supplies	13,000.00	3,010.73	-	-	-	-	-	13,000	3,010.73	9,989.27	23.16%
2300	13,000.00	3,010.73	-	-	-	-	-	13,000	3,010.73	9,989.27	23.16%
(2081) Postage	4,800.00	86.25	-	-	-	-	-	4,800	86.25	4,713.75	1.80%
2300	1,600.00	86.25	-	-	-	-	-	1,600	86.25	1,513.75	5.39%
3900	3,200.00	-	-	-	-	-	-	3,200	-	3,200.00	0.00%
(2085) Printing-Comm	13,938.00	4,305.92	-	-	-	-	-	13,938	4,305.92	9,632.08	30.89%
2300	650.00	515.00	-	-	-	-	-	650	515.00	135.00	79.23%
3900	8,288.00	2,540.11	-	-	-	-	-	8,288	2,540.11	5,747.89	30.65%
4400	5,000.00	1,250.81	-	-	-	-	-	5,000	1,250.81	3,749.19	25.02%
(2103) Agric/Hort Serv	-	-	-	-	-	-	-	-	-	-	-
4200	-	-	-	-	-	-	-	-	-	-	-
4600	-	-	-	-	-	-	-	-	-	-	-
(2104) Agric/Hort Supp	-	-	374.32	-	1,000.00	-	-	1,000	374.32	625.68	37.43%
4200	-	-	374.32	-	1,000.00	-	-	1,000	374.32	625.68	37.43%
4600	-	-	-	-	-	-	-	-	-	-	-
(2111) Build Main Ser	-	1,544.30	1,000	292.15	-	-	-	1,000	1,836.45	(836.45)	183.65%
4300	-	1,544.30	1,000	292.15	-	-	-	1,000	1,544.30	(1,544.30)	0.00%
4600	800.00	121.59	800	1,478.10	-	-	-	1,600	1,599.69	0.31	99.98%
(2113) Build Main Sup	800.00	121.59	800	1,478.10	-	-	-	800	121.59	678.41	15.20%
4300	-	-	800	1,478.10	-	-	-	800	1,478.10	(678.10)	184.76%
(2122) Chemical Supp	-	-	25,000	6,575.95	-	-	-	25,000	6,575.95	18,424.05	26.30%
4500	-	-	25,000	6,575.95	-	-	-	25,000	6,575.95	18,424.05	26.30%
(2131) Electrical Maint. Services	-	-	500	-	4,000.00	-	-	4,500	-	4,500.00	0.00%
4200	-	-	-	-	4,000.00	-	-	4,000	-	4,000.00	0.00%
4300	-	-	-	-	-	-	-	-	-	-	-
4600	-	-	500	-	-	-	-	500	-	500.00	0.00%
(2132) Electrical Maint. Supplies	-	-	50	325.79	1,000.00	-	-	1,050	325.79	724.21	31.03%
4200	-	-	-	325.79	1,000.00	-	-	1,000	325.79	674.21	32.58%
4300	-	-	-	-	-	-	-	-	-	-	-
4600	-	-	50	-	-	-	-	50	-	50.00	0.00%
(2141) Land Maint Ser	-	-	-	-	159,800.00	84,625.00	-	159,800	84,625.00	75,175.00	52.96%
4200	-	-	-	-	159,800.00	84,625.00	-	159,800	84,625.00	75,175.00	52.96%
4600	-	-	-	-	-	-	-	-	-	-	-
(2142) Land Main Sup	100.00	39.26	150	18,021.69	10,000.00	1,554.64	-	10,250	19,615.59	(9,365.59)	191.37%
4200	100.00	39.26	-	18,021.69	10,000.00	1,554.64	-	10,100	19,615.59	(9,515.59)	194.21%
4600	-	-	150	-	-	-	-	150	-	150.00	0.00%
(2151) Mechanical Ser	1,200.00	-	200	154.00	100.00	-	-	1,500	154.00	1,346.00	10.27%
4200	-	-	-	-	100.00	-	-	100	-	100.00	0.00%
4300	1,200.00	-	-	-	-	-	-	1,200	-	1,200.00	0.00%
4500	-	-	200	154.00	-	-	-	200	154.00	46.00	77.00%

CONSENT AGENDA ITEM 4G

		General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined		@ 58% of the 2023-2024 Fiscal Year
	4600			-	-			-	-	-
(2152) Mech. Sys Sup	-			5,000	80.50	3,500.00	10.74	8,500	91.24	8,408.76
	4200			-	-	3,500.00	10.74	3,500	10.74	3,489.26
	4300							-	-	-
	4500			4,500	80.50			4,500	80.50	4,419.50
	4600			500	-			500	-	500.00
(2162) Painting Supplies	-			200	137.03	1,500.00	1,584.14	1,700	1,721.17	(21.17)
	4200			-	137.03	1,500.00	1,584.14	1,500	1,721.17	(221.17)
	4600			200	-			200	-	200.00
(2167) Plumbing Maint Serv	500.00	27.40		15,500	13,914.32	-	395.00	16,000	14,336.72	1,663.28
	4200			12,000	11,433.32		395.00	12,000	11,828.32	171.68
	4300	27.40			2,481.00			500	2,508.40	(2,008.40)
	4500									
	4600			3,500	-			3,500	-	3,500.00
(2168) Plumbing Maint Supl	-			11,050	14,036.75	-	-	11,050	14,036.75	(2,986.75)
	4200			11,000	13,717.99			11,000	13,717.99	(2,717.99)
	4300							-	-	-
	4600			50	318.76			50	318.76	(268.76)
(2180) Real Property Rent	32,960.00	18,994.43			-			32,960	18,994.43	13,965.57
	4400	18,994.43						32,960	18,994.43	13,965.57
(2185) Permit Charges	-			8,000	4,304.25	-	-	8,000	4,304.25	3,695.75
	4200			5,000	1,690.00			5,000	1,690.00	3,310.00
	4500			3,000	2,614.25			3,000	2,614.25	385.75
(2191) Electricity	-			65,000	44,200.24			65,000	44,200.24	20,799.76
	4200			45,000	27,559.85			45,000	27,559.85	17,440.15
	4500			15,000	13,657.72			15,000	13,657.72	1,342.28
	4600			5,000	2,982.67			5,000	2,982.67	2,017.33
(2192) Gas	-			18,000	1,564.92			18,000	1,564.92	16,435.08
	4200			2,000	163.66			2,000	163.66	1,836.34
	4500			15,000	1,401.26			15,000	1,401.26	13,598.74
	4600			1,000	-			1,000	-	1,000.00
(2193) Refuse Disposal	-			25,200	15,379.77			25,200	15,379.77	9,820.23
	4200			22,000	14,279.42			22,000	14,279.42	7,720.58
	4600			3,200	1,100.35			3,200	1,100.35	2,099.65
(2195) Sewage Disposal	-			15,300	8,613.33			15,300	8,613.33	6,686.67
	4200			11,000	6,533.13			11,000	6,533.13	4,466.87
	4600			4,300	2,080.20			4,300	2,080.20	2,219.80
(2197) Telephone	13,810.00	7,372.05			-			13,810	7,372.05	6,437.95
	2300	5,146.57						10,000	5,146.57	4,853.43
	4200	362.99						910	362.99	547.01
	4300							-	-	-
	4400	1,862.49						2,900	1,862.49	1,037.51
	4600							2,900		64.22%

CONSENT AGENDA ITEM 4G

	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined		@ 58% of the 2023-2024 Fiscal Year	
(2198) Water	-	-	157,200	112,295.49	-	-	157,200	112,295.49	44,904.51	71.43%
4200			155,000	111,463.72			155,000	111,463.72	43,536.28	71.91%
4600			2,200	831.77			2,200	831.77	1,368.23	37.81%
(2205) Auto Main Serv	13,000.00	2,866.94	7,000	8,444.63	-	-	20,000	11,311.57	8,688.43	56.56%
4200			7,000	8,444.63			7,000	8,444.63	(1,444.63)	120.64%
4400	13,000.00	2,866.94					13,000	2,866.94	10,133.06	22.05%
(2206) Automotive Supp	12,000.00	3,101.45	4,000	1,000.68	-	-	16,000	4,102.13	11,897.87	25.64%
4200			4,000	1,000.68			4,000	1,000.68	2,999.32	25.02%
4400	12,000.00	3,101.45					12,000	3,101.45	8,898.55	25.85%
(2225) Expendable Tool	250.00	98.39	-	2,903.57	1,250.63	1,250.63	7,250	4,252.59	2,997.41	58.66%
4200			-	2,903.57	1,250.63	1,250.63	7,000	4,314.54	2,685.46	61.64%
4300	250.00	(61.95)					250	(61.95)	311.95	-24.78%
(2236) Fuel/Lubricants	28,000.00	13,474.36	20,000	8,622.76	-	-	48,000	22,097.12	25,902.88	46.04%
4200			20,000	8,622.76			20,000	8,622.76	11,377.24	43.11%
4400	28,000.00	13,474.36					28,000	13,474.36	14,525.64	48.12%
(2261) Office Equip. Main	500.00	-	-	-	-	-	500	-	500.00	0.00%
2300	500.00	-					500	-	500.00	0.00%
(2275) Rent/Lease Eq	8,700.00	6,148.65	-	1,996.40	2,000.00	710.63	10,700	8,855.68	1,844.32	82.76%
2300	8,700.00	6,148.65			2,000.00		10,700	6,148.65	4,551.35	57.46%
2400	-	-					-	-	-	-
4200	-	-	-	1,996.40	-	710.63	-	2,707.03	(2,707.03)	0.00%
4300	-	-					-	-	-	-
(2291) Other Equip Main	11,000.00	-	-	15,972.20	6,000.00	285.09	17,000	16,257.29	742.71	95.63%
4200			-	15,972.20	6,000.00	285.09	6,000	16,257.29	(10,257.29)	270.95%
4400	11,000.00	-					11,000	-	11,000.00	0.00%
(2292) Other Equip Main Supl	-	-	-	255.39	2,000.00	136.73	2,000	392.12	1,607.88	19.61%
4200			-	255.39	2,000.00	136.73	2,000	392.12	1,607.88	19.61%
(2314) Personal Equip	12,500.00	2,829.55	3,900	2,389.51	-	-	16,400	5,219.06	11,180.94	31.82%
2400	400.00	1,211.94		2,389.51						
4200	2,100.00	1,352.86	2,900	-			5,000	1,352.86	3,647.14	27.06%
4400	10,000.00	264.75	1,000	-			10,000	264.75	9,735.25	2.65%
4500	-	-					1,000	-	1,000.00	0.00%
(2322) Custodial Supp	18,000.00	12,637.02	300	197.46	-	-	18,300	12,834.48	5,465.52	70.13%
4300	18,000.00	12,637.02	300	197.46			18,300	12,834.48	5,465.52	70.13%
(2332) Food/Catering Supp	-	-	-	-	-	-	-	-	-	0.00%
2300	-	-					-	-	-	0.00%
(2505) Accounting/Fin	10,400.00	-	-	-	-	-	10,400	-	10,400.00	0.00%
2300	10,400.00	-					10,400	-	10,400.00	0.00%
(2507) Property Tax Collec.	17,000.00	1,684.74	600	267.12	-	-	17,600	1,951.86	15,648.14	11.09%
2300	17,000.00	1,684.74		267.12			17,000	1,951.86	15,048.14	11.48%
4600	-	-	600	-						
(2531) Legal Services	14,000.00	2,435.00	-	-	-	-	14,000	2,435.00	11,565.00	17.39%

CONSENT AGENDA ITEM 4G

@ 58% of the 2023-2024 Fiscal Year

	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined			
2300	5,000.00	1,670.00					5,000	765.00	8,235.00	8.50%
4400	9,000.00	765.00					9,000	24,113.90	8,386.10	74.20%
(2551) Planning Service	20,000.00	11,613.90	-	-	12,500.00		32,500	-	-	-
1100	-	-	-	-	-	-	-	-	-	-
2100	20,000.00	11,613.90	-	-	-	-	20,000	11,613.90	8,386.10	58.07%
2300	-	-	-	-	12,500.00		12,500	12,500.00	-	100.00%
(2591) Other Prof Serv	115,696.00	59,214.22	29,506	22,222.04	23,120.00	9,483.24	168,322	90,919.50	77,402.50	54.02%
2300	37,696.00	34,128.54	9,506	3,985.47	5,120.00	3,843.46	52,322	41,957.47	10,364.53	80.19%
4200	12,000.00	2,215.00	-	14,159.75	18,000.00	5,639.78	30,000	22,014.53	7,985.47	73.38%
4300	1,000.00	234.00	-	-	-	-	1,000	234.00	766.00	23.40%
4400	65,000.00	22,469.64	15,000	1,878.00	-	-	65,000	22,469.64	42,530.36	34.57%
4500	167.04	-	5,000	2,198.82	-	-	15,000	2,045.04	12,954.96	13.63%
4600	-	-	-	-	-	-	5,000	2,198.82	2,801.18	43.98%
(2811) Data Processing Service	12,010.00	10,535.00	-	-	-	-	12,010	10,535.00	1,475.00	87.72%
2300	12,010.00	10,535.00	-	-	-	-	12,010	10,535.00	1,475.00	87.72%
(2813) BOE Sales Tax	-	-	-	-	-	-	-	-	-	0.00%
2300	-	-	-	-	-	-	-	-	-	0.00%
(2819) Election Service	-	-	-	-	-	-	-	-	-	0.00%
1100	-	-	-	-	-	-	-	-	-	0.00%
(2892) Recreation Supp	46,531.00	31,542.56	500	1,589.27	-	-	47,031	33,131.83	13,899.17	70.45%
3200	9,500.00	7,043.94	-	-	-	-	9,500	7,043.94	2,456.06	74.15%
3300	4,800.00	2,059.48	-	-	-	-	4,800	2,059.48	2,740.52	42.91%
3400	12,420.00	13,805.00	-	-	-	-	12,420	13,805.00	(1,385.00)	111.15%
3500	8,052.00	1,215.25	-	-	-	-	8,052	1,215.25	6,836.75	15.09%
3550	-	-	-	-	-	-	-	-	-	-
3600	6,500.00	1,995.00	-	-	-	-	6,500	1,995.00	4,505.00	30.69%
3700	3,750.00	4,481.11	-	-	-	-	3,750	4,481.11	(731.11)	119.50%
3800	50.00	-	-	-	-	-	50	-	50.00	0.00%
3900	1,359.00	914.34	-	-	-	-	1,359	914.34	444.66	67.28%
4200	100.00	28.44	400	-	-	-	500	28.44	471.56	5.69%
4500	-	-	100	1,589.27	-	-	100	1,589.27	(1,489.27)	1589.27%
(2898) Othr Opr Exp Su	18,050.00	7,224.13	3,000	212.82	-	-	21,050	7,436.95	13,613.05	35.33%
2300	9,100.00	4,762.94	-	-	-	-	9,100	4,762.94	4,337.06	52.34%
2400	1,500.00	717.32	-	-	-	-	100	1,589.27	(1,489.27)	1589.27%
4200	-	-	2,000	205.39	-	-	2,000	205.39	1,794.61	10.27%
4300	50.00	44.95	-	-	-	-	50	44.95	5.05	89.90%
4400	7,400.00	1,698.92	-	-	-	-	7,400	1,698.92	5,701.08	22.96%
4500	-	-	500	7.43	-	-	500	7.43	492.57	1.49%
4600	-	-	500	-	-	-	500	-	500.00	0.00%
(2899) Othr Opr Exp Se	1,000.00	405.21	2,050	222.96	-	-	3,050	628.17	2,421.83	20.60%
2300	-	-	-	-	-	-	-	-	-	-
2400	1,000.00	405.21	-	-	-	-	-	-	-	-

CONSENT AGENDA ITEM 4G

	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined		@ 58% of the 2023-2024 Fiscal Year
4200	-	1,000	193.94	-	-	1,000	193.94	806.06	19.39%
4300	-	1,000	29.02	-	-	1,000	29.02	970.98	2.90%
4500	-	50	-	-	-	50	-	50.00	0.00%
4600	-	2,300.00	-	-	-	2,300	-	2,300.00	0.00%
(2915) Compass Ser	2,300.00	-	-	-	-	2,300	-	2,300.00	0.00%
2300	2,300.00	-	-	-	-	2,300	-	2,300.00	0.00%
(2987) Land Line Charges	400.00	-	-	-	-	400	-	400.00	0.00%
4400	400.00	-	-	-	-	400	-	400.00	0.00%
Services & Supplies	612,950	353,547	308,476	234,751	114,577	1,268,138	776,599.74	491,538.26	61.24%
		57.68%	73.37%	76.10%	48.81%				
3210 Interest Expense	-	824.07	-	29,803.00	15,223.16	29,803	16,047.23	13,755.77	53.84%
3220 Bond/Loan Redemption	-	-	-	77,464.00	38,167.50	77,464	38,167.50	39,296.50	49.27%
4202 Impv Other Build	59,500	31,625.52	-	578,000.00	201,255.39	657,000	232,880.91	424,119.09	35.45%
4202 Improvement Bids	-	-	-	60,447.00	-	60,447	-	60,447.00	0.00%
4303 Vehicles	-	-	-	-	-	-	-	-	-
4303 Equipment	5,000	15,604.94	-	220,000.00	-	225,000	15,604.94	209,395.06	6.94%
Capital Totals	64,500	48,054.53	19,500	965,714	254,646.05	1,049,714	248,485.85	801,228.15	23.67%
Monthly Totals	677,450	401,601.12	439,937	1,200,465.00	369,222.84	2,317,852	1,079,300.32	1,238,551.68	46.56%

Fulton El-Camino Recreation & Park District						
Departmental Budget to Actual						
YTD 01/31/24						
Department - 1100 Board of Director						
Code	Description	Annual Budget	Actual YTD 01/31/24	Percent of Year	Percent of Budget	
	Expenses					
1000	Labor	\$9,762.00	\$3,500.00	58%	35.85%	
2029	Business Meeting Exp.	3,000.00	63.96	58%	2.13%	
	Net Income (Loss)	(\$12,762.00)	(\$3,563.96)	58%	27.93%	

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24						
Department - 2100 General Manager						
Code	Description	Annual Budget	Total Cost YTD 01/31/24	Percent of Year	Percent of Budget	
	Expense					
1000	Labor	\$144,976.00	\$66,766.55	58%	46.05%	
2029	Business Meeting Exp.	350.00	904.73	58%	258.49%	
2031	Business Travel	2,500.00	-	58%	-	
2035	Education/Training	3,000.00	20.00	58%	0.01	
2038	Employee Recognition	5,000.00	4,570.34	58%	91.41%	
2061	Memberships	13,455.00	13,173.00	58%	97.90%	
2551	Planning Services	20,000.00	11,614.23	58%	58.07%	
	Net Income (Loss)	(\$189,281.00)	(\$97,048.85)	58%	51.27%	

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24									
Department - 2300 Finance & Administration									
Code	Description	342A Budget	396A Budget	396B Budget	Annual Budget	Total Cost YTD 01/31/24	Percent of Year	Percent of Year	Percent of Budget
	Expenses								
1000	Labor (Note A)	\$172,368.00	-	-	\$172,368.00	\$120,631.47	58%	58%	69.98%
1200's	District Wide Benefits	256,241.00	-	-	256,241.00	\$448,965.38	58%	58%	175.21%
2005	Advertising/Legal Notice	-	431.00	431.00	862.00	1,292.85	58%	58%	149.98%
2031	Business Travel	500.00	-	-	500.00	1,168.93	58%	58%	233.79%
2035	Education/Training	1,000.00	-	-	1,000.00	1,073.04	58%	58%	107.30%
2051	Insurance	111,200.00	-	-	111,200.00	116,718.00	58%	58%	104.96%
2076	Office Supplies	13,000.00	-	-	13,000.00	2,866.73	58%	58%	22.05%
2081	Postage	1,600.00	-	-	1,600.00	86.25	58%	58%	5.39%
2085	Printing-Commercial	650.00	-	-	650.00	515.00	58%	58%	79.23%
2197	Telephone	10,000.00	-	-	10,000.00	5,146.57	58%	58%	51.47%
2261	Office Equip. Main. Serv.	500.00	-	-	500.00	-	58%	58%	-
2275	Rents/Leases Equipment	8,700.00	-	-	8,700.00	6,076.65	58%	58%	69.85%
2505	Acct./Financial Serv.	10,400.00	-	-	10,400.00	-	58%	58%	-
2507	Property Tax Collection	17,000.00	-	-	17,000.00	2,508.81	58%	58%	14.76%
2531	Legal Services	5,000.00	-	-	5,000.00	1,670.00	58%	58%	33.40%
2551	Planning Services	-	-	12,500.00	12,500.00	12,500.00	58%	58%	100.00%
2591	Other Professional Serv.	37,696.00	9,506.00	5,120.00	52,322.00	41,957.47	58%	58%	80.19%
2811	Data Processing Services	12,010.00	-	-	12,010.00	10,535.00	58%	58%	87.72%
2898	Other Oper. Exp. Sup.	9,100.00	-	-	9,100.00	4,762.94	58%	58%	52.34%
2915	Compass Costs	2,300.00	-	-	2,300.00	-	58%	58%	0.00%
	Net Income (Loss)	(\$669,265.00)	(9,937.00)	(18,051.00)	(\$697,253.00)	(\$778,852.93)	58%	58%	111.70%

Note A - Labor expenses are recorded net of Workers' Comp. refund received in November 2023, of \$10,461.

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24						
Department - 2400 Facility Rental						
Code	Description	Annual Budget	Actual YTD 01/31/24	Percent of Year	Percent of Budget	
	Revenue					
	Picnic Rentals	\$15,000.00	\$8,760.00	58%		58.40%
	Building Rentals	85,000.00	56,306.75	58%		66.24%
	Total Revenue	\$100,000.00	\$65,066.75	58%		65.07%
	Expense					
1000	Labor	\$86,517.00	\$35,517.09	58%		41.05%
2051	Insurance (HUB)	4,000.00	3,323.00	58%		83.08%
2314	Personal Equipment	400.00	1,428.51	58%		357.13%
2898	Other Oper. Exp. Sup.	1,500.00	717.32	58%		47.82%
2899	Other Oper. Exp. Serv.	1,000.00	405.21	58%		40.52%
	Total Expenses	(\$93,417.00)	(\$41,391.13)	58%		44.31%
	Net Income (Loss)	\$6,583.00	\$23,675.62	58%		359.65%

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24						
Department - 3100 Recreation Supervision						
Code	Description	Annual Budget	Total Cost YTD 01/31/24	Percent of Year	Percent of Budget	
	Expense					
1000	Labor	\$19,936.00	-	58%	-	
2029	Business Meeting Exp.	100.00	-	58%	-	
2031	Business Travel	500.00	18.35	58%	3.67%	
2035	Education/Training	700.00	-	58%	-	
2061	Memberships	600.00	265.00	58%	44.17%	
	Net Income (Loss)	(\$21,836.00)	(\$283.35)	58%	1.30%	

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24						
Department - All Recreational Programs Summarized						
Program Code	Description	342A Annual Budget	Actual YTD 12/31/23	Percent of Year	Percent of Budget	
	Revenues					
3200-3900	Total Revenues	\$360,295.00	\$178,229.83	58%	49.47%	
	Expenses					
2000	Labor Expenses	\$614,552.00	276,834.75	58%	45.05%	
2081	Postage	3,200.00	-	58%	0.00%	
2085	Printing - Commercial	8,288.00	2,440.11	58%	29.44%	
2852	Recreation Supplies	46,431.00	31,729.92	58%	68.34%	
	Total Expenses	672,471.00	311,004.78	58%	46.25%	
	Net Income (Loss)	(\$312,176.00)	(\$132,774.95)	58%	42.53%	

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24						
Department - All Recreational by Program						
Program Code	Description	342A Annual Budget	Actual YTD 01/31/24	Percent of Year	Percent of Budget	
	Youth Programs					
3200	Revenues	\$156,000.00	\$96,029.14	58%	61.56%	
2000	Labor Expenses	223,403.00	120,502.61	58%	53.94%	
2852	Services Supplies Expenses	9,500.00	7,043.94	58%	74.15%	
	Net Income (Loss)	(\$76,903.00)	(\$31,517.41)	58%	40.98%	
	Youth Sports					
3300	Revenues	\$16,500.00	\$3,350.00	58%	20.30%	
2000	Labor Expenses	44,796.00	16,777.11	58%	37.45%	
2852	Services Supplies Expenses	4,800.00	2,059.48	58%	42.91%	
	Net Income (Loss)	(\$33,096.00)	(\$15,486.59)	58%	46.79%	
	Adult Sports					
3400	Revenues	\$68,265.00	\$46,834.00	58%	69%	
2000	Labor Expenses	72,862.00	29,641.30	58%	41%	
2852	Services Supplies Expenses	12,420.00	14,021.00	58%	113%	
	Net Income (Loss)	(\$17,017.00)	\$3,171.70	58%	122%	
	Aquatics					
3500	Revenues	\$101,280.00	\$27,369.69	58%	27.02%	
2000	Labor Expenses	178,136.00	72,801.74	58%	40.87%	
2852	Services Supplies Expenses	8,052.00	1,215.25	58%	15.09%	
	Net Income (Loss)	(\$84,908.00)	(\$46,647.30)	58%	54.94%	

Program Code	Description	342A Annual Budget	Actual YTD 01/31/24	Percent of Year	Percent of Budget
	Classes				
3600	Revenues	\$8,800.00	\$3,299.00	58%	37.49%
2000	Labor Expenses	27,428.00	10,653.71	58%	38.84%
2852	Services Supplies Expenses	6,500.00	1,994.80	58%	30.69%
	Net Income (Loss)	(\$25,128.00)	(\$9,349.51)	58%	37.21%
	Events				
3700	Revenues	\$9,450.00	\$1,348.00	58%	14.26%
2000	Labor Expenses	20,096.00	7,183.23	58%	35.74%
2852	Services Supplies Expenses	3,750.00	4,481.11	58%	119.50%
	Net Income (Loss)	(\$14,396.00)	(\$10,316.34)	58%	71.66%
	Senior / Teens				
3800	Revenues	-	-	58%	0.00%
2000	Labor Expenses	\$20,384.00	\$8,621.34	58%	42.29%
2852	Services Supplies Expenses	50.00	-	58%	0.00%
	Net Income (Loss)	(\$20,434.00)	(\$8,621.34)	58%	42.19%
	General - Recs.				
3900	Revenues	-	-	-	-
2000	Labor Expenses	\$27,447.00	\$10,653.71	58%	38.82%
2081	Postage	3,200.00	-	58%	0.00%
2085	Printing - Commercial	8,288.00	2,440.11	58%	29.44%
2852	Recreation Supplies	1,359.00	914.34	58%	67.28%
	Net Income (Loss)	(\$40,294.00)	(\$14,008.16)	58%	34.76%

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24										
Department - 4200 Parks and Grounds										
Code	Description	342A Budget	396A Budget	396B Budget	Total Budget	YTD 01/31/24	Percent of Year	Actual	Percent of Year	Percent of Budget
	Revenue									
	San Juan Water	-	\$25,000.00	-	\$25,000.00	\$8,527.37	58%	\$8,527.37	58%	34.11%
	Water Donations Pond	-	-	-	-	724.13	58%	724.13	58%	-
	Total Revenue	-	\$25,000.00	-	\$25,000.00	\$9,251.50	58%	\$9,251.50	58%	37.01%
	Expenses									
1000	Labor	\$229,398.00	\$55,852.00	\$66,888.00	\$352,138.00	\$125,999.13	58%	\$125,999.13	58%	35.78%
2103	Agric./Hort. Services	-	-	800.00	800.00	-	58%	-	58%	-
2104	Agric./Hort. Supplies	-	-	1,000.00	1,000.00	374.32	58%	374.32	58%	37.43%
2131	Electrical Maintenance Services	-	-	4,000.00	4,000.00	-	58%	-	58%	-
2132	Electrical Maintenance Supplies	-	-	1,000.00	1,000.00	325.79	58%	325.79	58%	32.58%
2141	Land Imp. Maintenance	-	-	159,800.00	159,800.00	99,000.00	58%	99,000.00	58%	61.95%
2142	Land Imp. Main. Serv.	100.00	-	10,000.00	10,100.00	5,240.59	58%	5,240.59	58%	51.89%
2151	Mechanical Sys. Services	-	-	100.00	100.00	-	58%	-	58%	-
2152	Mechanical Sys. Supplies	-	-	3,500.00	3,500.00	10.74	58%	10.74	58%	0.00
2162	Painting Supplies	-	-	1,500.00	1,500.00	1,721.17	58%	1,721.17	58%	114.74%
2167	Plumbing Maintenance Services	-	12,000.00	-	12,000.00	11,828.32	58%	11,828.32	58%	98.57%
2168	Plumbing Maintenance Supplies	-	11,000.00	-	11,000.00	13,717.99	58%	13,717.99	58%	124.71%
2185	Permit Fees	-	5,000.00	-	5,000.00	1,690.00	58%	1,690.00	58%	33.80%
2191	Electricity	-	45,000.00	-	45,000.00	27,559.85	58%	27,559.85	58%	61.24%
2192	Gas	-	2,000.00	-	2,000.00	163.66	58%	163.66	58%	8.18%
2193	Refuse Disposal	-	22,000.00	-	22,000.00	14,279.42	58%	14,279.42	58%	64.91%
2195	Sewage Disposal	-	11,000.00	-	11,000.00	7,028.13	58%	7,028.13	58%	63.89%
2197	Telephone	910.00	0.00	-	910.00	362.99	58%	362.99	58%	39.89%
2198	Water	-	155,000.00	-	155,000.00	111,463.72	58%	111,463.72	58%	71.91%

Code	Description	342A		396A		396B		Total		Actual YTD 01/31/24	Percent of Year	Percent of Budget
		Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget			
2205	Automotive Main. Serv.	-	7,000.00	-	-	-	7,000.00	8,444.63	58%	120.64%		
2206	Automotive Supplies	-	4,000.00	-	-	-	4,000.00	1,153.98	58%	28.85%		
2226	Expendable Tools	-	-	-	7,000.00	-	7,000.00	4,314.54	58%	61.64%		
2236	Fuel/Lubricants	-	20,000.00	-	-	-	20,000.00	8,622.76	58%	43.11%		
2275	Rents/Leases Equipment	-	-	-	2,000.00	-	2,000.00	2,707.03	58%	135.35%		
2291	Other Equip. Main. Serv.	-	-	-	6,000.00	-	6,000.00	16,257.29	58%	270.95%		
2292	Other Equip. Main. Supplies	-	-	-	2,000.00	-	2,000.00	392.12	58%	19.61%		
2314	Personal Equipment	2,100.00	2,900.00	-	-	-	5,000.00	3,742.37	58%	74.85%		
2322	Custodial Supplies	0.00	300.00	-	-	-	300.00	197.46	58%	65.82%		
2591	Other Professional Serv.	12,000.00	-	-	18,000.00	-	30,000.00	23,907.53	58%	79.69%		
2852	Recreation Supplies	100.00	400.00	-	-	-	500.00	1,617.71	58%	323.54%		
2898	Other Oper. Exp. Sup.	-	2,000.00	-	-	-	2,000.00	205.39	58%	10.27%		
2899	Other Oper. Exp. Serv.	-	1,000.00	-	-	-	1,000.00	193.94	58%	0.19		
Total Expense		(\$244,708.00)	(\$356,452.00)	(\$283,588.00)	(\$884,748.00)	(\$495,098.69)	(\$859,748.00)	(485,847.19)	58%	55.96%		
Net Income (Loss)		(244,708.00)	(331,452.00)	(283,588.00)	(859,748.00)	(485,847.19)	56.51%					

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24						
Department - 4300 Building Maintenance						
Code	Description	Annual Budget	Expenses YTD 01/31/24	Percent of Year	Percent Budget	
	Expenses					
1000	Labor	\$79,757.00	\$30,325.02	58%		38.02%
2111	Building Main. Services	0.00	1,544.30	58%		0.00%
2112	Building Main. Supplies	800.00	58.06	58%		7.26%
2151	Mechanical Sys. Services	1,200.00	0.00	58%		0.00%
2167	Plumbing Maintenance Services	500.00	27.40	58%		5.48%
2226	Expendable Tools	250.00	(61.95)	58%		-24.78%
2322	Custodial Supplies	18,000.00	12,069.66	58%		67.05%
2591	Other Professional Serv.	1,000.00	234.00	58%		23.40%
2898	Other Oper. Exp. Sup.	50.00	44.95	58%		89.90%
	Net Income (Loss)	(\$101,557.00)	(\$44,241.44)	58%		43.56%

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24						
Department - 4400 Park Police						
Code	Description	Annual Budget	Actual YTD 01/31/24	Percent of Year	Percent of Budget	
Revenues						
	Patrol Services	\$331,985.00	\$207,726.56	58%	62.57%	
	Citations Revenues, Net	30,000.00	6,682.56	58%	22.28%	
	NTA Citation	5,000.00	-	58%	-	
	Total Revenue	\$366,985.00	\$214,409.12	58%	58.42%	
Expenses						
1000	Labor Costs	\$364,657.00	237,615.37	58%	65.16%	
2031	Business Travel	1,000.00	124.30	58%	12.43%	
2035	Education / Training	10,000.00	1,726.25	58%	17.26%	
2051	Insurance / Liability	13,000.00	7,000.00	58%	53.85%	
2061	Memberships	500.00	-	58%	-	
2085	Printing (Commerical)	5,000.00	1,250.81	58%	25.02%	
2171	Rent / Real Estate	32,960.00	18,994.43	58%	57.63%	
2197	Telephone	2,900.00	1,862.49	58%	64.22%	
2205	Auto. Maint. Service	13,000.00	2,866.94	58%	22.05%	
2206	Auto. Maint. Supplies	12,000.00	2,948.15	58%	24.57%	
2236	Fuel & Lubricants	28,000.00	13,474.36	58%	48.12%	
2291	Equip. Maint. Service - SRC Radios	11,000.00	-	58%	-	
2314	Professional Equipment	10,000.00	264.75	58%	2.65%	
2531	Legal Services	9,000.00	765.00	58%	8.50%	
2591	Other Prof. Services	65,000.00	22,469.64	58%	34.57%	
2898	Other Oper. Exp. Sup.	7,400.00	1,698.92	58%	22.96%	
2987	Land Line Charges	400.00	80.35	58%	20.09%	
	Total Expense	(\$585,817.00)	(\$313,141.76)	58%	53.45%	
	Net Income (Loss)	(\$218,832.00)	(\$98,732.64)	58%	45.12%	

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24						
Department - 4500 Pool Maintenance & Operation						
Code	Description	Annual Budget	Expenses YTD 01/31/24	Percent of Year	Percent of Budget	
	Expenses					
1000	Labor	\$36,145.00	\$13,191.11	58%	36.49%	
2035	Education/Training	1,000.00	-	58%	-	
2122	Chemical Supplies	25,000.00	6,598.15	58%	26.39%	
2151	Mechanical Sys. Services	200.00	154.00	58%	77.00%	
2152	Mechanical Sys. Supplies	4,500.00	80.50	58%	1.79%	
2185	Permit Fees	3,000.00	2,614.25	58%	87.14%	
2191	Electricity	15,000.00	13,657.72	58%	91.05%	
2192	Gas	15,000.00	1,401.26	58%	9.34%	
2314	Personal Equipment	1,000.00	-	58%	-	
2591	Other Professional Serv.	15,000.00	2,045.04	58%	13.63%	
2852	Recreation Supplies	100.00	-	58%	-	
2898	Other Oper. Exp. Sup.	500.00	7.43	58%	1.49%	
2899	Other Oper. Exp. Serv.	1,000.00	29.02	58%	2.90%	
	Net Income (Loss)	(\$117,445.00)	(\$40,366.48)	58%	34.37%	

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24						
Department - 4600 Edison Property						
Code	Description	Annual Budget	Actual YTD 01/31/24	Percent of Year	Percent of Budget	
	Revenues					
	Rental Income	\$55,000.00	\$33,200.75	58%	60.37%	
	Total Revenue	\$55,000.00	\$33,200.75	58%	60.37%	
	Expenses					
2111	Building Main. Services	\$1,000.00	\$949.74	58%	94.97%	
2112	Building Main. Supplies	800.00	798.29	58%	99.79%	
2168	Plumbing Maintenance Supplies	50.00	318.76	58%	637.52%	
2191	Electricity	5,000.00	2,982.67	58%	59.65%	
2192	Gas	1,000.00	-	58%	-	
2193	Refuse Disposal	3,200.00	1,100.35	58%	34.39%	
2195	Sewage Disposal	4,300.00	2,080.20	58%	48.38%	
2198	Water	2,200.00	831.77	58%	37.81%	
2507	Property Tax Collection	600.00	267.12	58%	44.52%	
2591	Other Professional Serv.	5,000.00	2,198.82	58%	43.98%	
2898	Other Oper. Exp. Sup.	500.00	-	58%	-	
2899	Other Oper. Exp. Serv.	50.00	-	58%	-	
	Total Expense	(28,600.00)	(11,527.72)	58%	40.31%	
	Net Income (Loss)	\$26,400.00	\$21,673.03	58%	82.09%	

Fulton El-Camino Recreation & Park District Departmental Budget to Actual YTD 01/31/24										
Department - 5100/5200 Capital Projects										
Code	Description	342A Budget	396A Budget	396B Budget	Annual Budget	Capitalize thru YTD 01/31/24	Percent of Year	Percent of Budget		
4202	Improv Other Than Building	\$59,500.00	\$19,500.00	\$578,000.00	\$657,000.00	\$248,485.85	58%	37.82%		
4303	Improvement Buildings	-	-	60,447.00	60,447.00	-	58%	-		
4303	Equipment	5,000.00	-	220,000.00	225,000.00	-	58%	-		
Total Capitalized		\$64,500.00	\$19,500.00	\$858,447.00	\$942,447.00	\$248,485.85	58%	26.37%		
Department - Revenue										
Code	Description	342A Budget	396A Budget	396B Budget	Annual Budget	Revenue YTD 01/31/24	Percent of Year	Percent of Budget		
5100	Bohemian Park Reimb.	-	\$9,500.00	\$30,877.00	\$40,377.00	\$32,801.00	58%	81.24%		
5100	Bohemian Park Ins. Proceeds	-	-	220,000.00	220,000.00	219,197.88	58%	99.64%		
5200	Santa Anita Picnic Shelter Grant	-	-	60,447.00	60,447.00	-	58%	0.00%		
5200	Howe Park Volleyball Grant	-	-	100,000.00	100,000.00	-	58%	0.00%		
5200	Bohemian Park Design - Prop 68	-	-	200,000.00	200,000.00	-	58%	0.00%		
5200	District Wide - Outdoor Equity Grant	-	-	100,000.00	100,000.00	-	58%	0.00%		
5200	Howe Bridge Repair Grant - Per Capita	-	-	197,000.00	197,000.00	-	58%	0.00%		
Total Revenue		-	\$9,500.00	\$908,324.00	\$917,824.00	\$251,998.88	58%	27.46%		

FULTON-EL CAMINO RECREATION AND PARK DISTRICT
MEMORANDUM

TO: Board of Directors
FROM: General Manager
SUBJECT: Activity Report for January 2024
DATE: February 15, 2024

RECREATION ACTIVITY REPORT

Adult Softball: Spring Softball registration begins on February 1, 2024.

Basketball: The spring 3 on 3 basketball league plays Monday and Thursday evenings at Howe will begin in March.

Pickle Ball: The spring Pickle Ball league held Tuesday and Thursday evenings at Howe will begin on January 30th.

Hard Court Volleyball: The Afghani's volleyball program is on hiatus until spring 2-24.

Sand Volleyball: Sacramento City College is renting the sand courts for practice daily until May. XOSO league play will begin on Mondays and Wednesdays March 4th.

Little League: The district is accepting registration for the 2024 season and the standard required paperwork for little league international is being completed. February 29th is the deadline to register for the 2024 season.

Futsal/soccer: The courts are available for rental during the week and weekend.

Before and After School: Children created salt paint snowflakes, played mystery numbers and snowball games.

Adventure Club Summer Camp: Registration is set for Wednesday March 6, 2024.

Seniors: Our senior card group is evolving into other interests, a few have been walking together in addition to our meets. More clubs and classes are on the way for spring.

Contract Classes: Gentle Yoga at Cottage Center and Robinson's Taekwondo at Conzelmann Community Center continue weekly. Fortunately, our former gymnastics instructor has agreed to restart her programs at FEC. She will be offering Ballet, Beginning Gymnastics, and Intermediate Gymnastics on Thursdays at the Conzelmann Community Center starting in February.

Special Events – FEC is currently soliciting donations for the Annual Fishing Derby from local and regional shops. FEC is currently planning the 80's Dance Party Fundraiser for Friends of FEC with the Childrens Musical Theater to be held at Conzelmann Community Center. All proceeds from the event will benefit the Friends of FEC scholarship fund.

Upcoming Events: Annual Fishing Derby, February 17, 2024. Friends of FEC 80's Dance Party Fundraiser, March 8th & 9th.

Aquatics programs:

FEC Stingrays Swim/Synchro: The booster committee did meet in January. Our Financial Secretary Annie Fischer has stepped down from the position, and Kristin Isaacson will take on the role of Financial Secretary. Registration will be February 10th for both swim and synchro teams. Both teams will start the season in early April.

2023 Public Swim: All activities are finished at the pool for 2023. Public swim is on hiatus until summer 20

Upcoming Events:

Annual Fishing Derby, February 17, 2024.

Aquatics programs:

FEC Stingrays Swim/Synchro: The booster committee did not meet in the month of December, but everyone will be ready to charge forward in 2024. Registration begins in February for both swim and synchro teams. Both teams will start the season in early April.

2023 Public Swim: All activities are finished at the pool for 2023. Public swim is on hiatus until summer 2024.

2023 Aquatics Staff: All 30 employees from 2023 will be [provided the opportunity to return for the 2024 season.

Publicity & Community Outreach: Recreation resources and flyers are posted on all social media platforms (Facebook, Twitter, Instagram & Nextdoor). Any developments with FEC parks are posted to the district website and social media to alert residents. FEC staff are continually researching new ways to reach out to our community. The FEC website had 30,307 page views for the month of December.

Facility Rentals – FEC had 0 picnic rental for the month of December with a gross revenue of \$0.00. FEC had 17 hall/board room rentals for the month of December with a gross revenue of \$7,217.50.

PARK & MAINTENANCE ACTIVITY/WORK PERFORMED

- Bellview Park
 - Normal maintenance
 - Tree trimming
 - Vandalism repair on corridors
 - Graffiti removed on play structures
 - Removed and barricaded Dangerous slide in compliance with ASTM standards
 - Inspected playgrounds and park

- Bohemian Park
 - Normal maintenance
 - Tree trim
 - Painted over graffiti
 - Inspected playgrounds and Park

- Cottage Park
 - Normal maintenance
 - Cut up fallen branches
 - Requested & Received 3 Pool room door repair quotes
 - Repaired irrigation leak
 - Removed Graffiti
 - Inspected playgrounds and park

- Creekside Nature Area
 - Normal maintenance

- Howe Park
 - Painting daily graffiti
 - Regular maintenance
 - Inspected playgrounds and park
 - Completed surplus list
 - Listed a public auction with local newspaper
 - Held silent surplus auction
 - Junked All surplus items that did not receive bids
 - Cleaned maintenance yard
 - Requested & received 3 bids on district office door
 - Electrical outlet & breaker for new copier installed
 - Decommissioned maintenance yard fuel storage tank with sac county
 - Cleared shop roof of debris before rain
 - Removed and replaced non-compliant shop equipment with safe alternatives
 - Worked with Emily to Obtain Custodial contractor
 - Recycled shop oil storage and solid waste

- Santa Anita Park
 - Normal maintenance
 - Repaired Irrigation
 - Dropped dangerous trees

- Seely Park
 - Normal maintenance
 - Irrigation repair
 - Removed Dead limbs
 - Inspected Park and playgrounds

- All Parks
 - Regular Park irrigation maintenance
 - Regular playground maintenance including raking the safety surface material
 - Heavy daily pick-up of litter and garbage removal
 - Heavy homeless camp and litter removal
 - Graffiti removal

- Edison Property
 - Repaired electrical lines
 - Pest inspections
 - Pest maintenance

Training

- Dave received a passing grade on Playground Safety Inspector Course and is now a certified CPSI
- Received a Professional development Grant to reimburse the district for Daves CPSI training from CPRS
- Geoff, Ryan, and Dave attended the parks forum for CPRS and sat in various sessions relating to Filing for grants, Park design, climate change, and Managing Unsheltered Encampments.

FULTON EL-CAMINO PARK DISTRICT POLICE DEPARTMENT

James R. Brown, Chief of Police



Monthly activity report for: Fulton El-Camino Park District, Reporting Period: 2024-01-01 to 2024-01-31

Summary of enforcement actions

	Park Hours:	4
	Drugs:	0
	Weapons:	0
NTA Issued: 17	Alcohol:	0
	Animals:	0
	Vehicle Code:	8
	Probation Violation:	0
	Other:	5
	Drugs:	
	Weapons:	
	Assault/Battery:	
Onsite Arrests:	Sex Crimes:	
	Theft:	
	Probation Violation:	
	Other:	
	Calls For Service:	6
	Parking Citations:	7
	Warrant Arrests:	2
	DUI Arrests:	0
	Stolen Vehicles:	1
	Warnings Issued:	22

Notice To Appear (NTA)	Date/Time	Violations	Severity	Notes
Babcock Park	No NTA issued during this reporting period			
Bellview Park	2024-01-04 19:50	9.36.067 SCO Park Hours	Inf	
Bellview Park	2024-01-04 19:58	9.36.057.5 SCO Alcohol in Park	Inf	
Bellview Park	2024-01-04 20:07	9.36.067 SCO Park Hours	Inf	
Bellview Park	2024-01-04 20:14	16028(a) CVC No Insurance	Inf	
Bellview Park	2024-01-04 20:14	4000(a) CVC No current registration	Inf	
		9.36.067 SCO Park Hours	Inf	

Bellview Park	2024-01-18 12:56	9.36.056 SCO Refuse,littering	Inf	
Bellview Park	2024-01-28 20:31	14601.1(a) CVC Suspended License 4000(a) CVC No current registration 16028(a) CVC No Insurance	Mis Inf	driving on suspended and expired registration
Bohemian Park	2024-01-08 12:53	4000(a) CVC No current registration	Inf	
Bohemian Park	2024-01-18 12:35	9.36.066.6 SCO Cart In Park	Inf	
Cottage Park	2024-01-21 18:14	9.86.080 SCO Shopping Cart in Park	Inf	Had Sprourts Cart in the park
Cottage Park Creekside Nature Area	2024-01-22 19:52	9.36.067 SCO Park Hours No NTA issued during this reporting period	Inf	
Howe Park	2024-01-08 13:25	9.36.056 SCO Refuse,littering 9.76.030 SCO Shopping Cart in Park	Inf Inf	
Howe Park	2024-01-11 12:48	12500(a) CVC Unlicensed Driver 16028(a) CVC No Insurance	Mis Inf	
Howe Park	2024-01-15 14:03	4000(a) CVC No current registration 16028(a) CVC No Insurance	Inf Inf	
Howe Park	2024-01-22 13:40	9.36.056 SCO Refuse,littering 9.76.030 SCO Shopping Cart in Park	Inf Inf	
Howe Park	2024-01-22 14:19	16028(a) CVC No Insurance 4000(a) CVC No current registration	Inf Inf	
Howe Park	2024-01-25 13:15	12500(a) CVC Unlicensed Driver 16028(a) CVC No Insurance 4000(a) CVC No current registration	Mis Inf Inf	
Off Property Santa Anita Park	No NTA issued during this reporting period No NTA issued during this reporting period			
Seely Park	2024-01-11 18:25	16028(a) CVC No Insurance 4000(a) CVC No current registration 9.36.067 SCO Park Hours	Inf Inf Inf	

Arrests Made	Date/Time	Violations	Severity	Notes
Seely Park	2024-01-11 18:18	459.5 PC Sleeping	Mis	
Babcock Park	No arrests reporting during this period			
Bellview Park	No arrests reporting during this period			
Bohemian Park	No arrests reporting during this period			
Cottage Park	No arrests reporting during this period			
Creekside Nature Area	No arrests reporting during this period			
Howe Park	No arrests reporting during this period			
Off Property	No arrests reporting during this period			
Santa Anita Park	No arrests reporting during this period			
Seely Park	No arrests reporting during this period			
Calls For Service	Date/Time	Description	Disposition	Notes
Babcock Park	No calls for service during this reporting period			
Bellview Park	2024-01-18 11:58	subject set up campsite in playground area, children unable to use, located subject and issued cite.	Founded	
Bohemian Park	No calls for service during this reporting period			
Cottage Park	2024-01-25 16:10	Subject is park attempting suicide, located subject talked him down, he stated he wanted help, transported to Kaiser and completed intake. Cleared bridge of device he was attempting to hang himself.	Founded	
Creekside Nature Area	No calls for service during this reporting period			
Howe Park	2024-01-01 13:04	Subject at Kaiser state shot in Howe Park, checked area & spoke w/multiple park goers, nothing seen or heard, GOA park checks clr. SSD believes shooting took place elsewhere.		
Howe Park	2024-01-05 23:05	Text of the call: At the corner park, transient BMA, leaning up against fence talking to himself, has controlled campfire. Upon arrival: I was unable to locate the subj in that area and I was unable to locate any signs of controlled fire. I drove through the entire park with negative findings.	GOA	
Off Property	2024-01-14 19:08	Park Rangers had a male with a felony warrant run from them near Howe and Northrop.	Founded	Responded to the area, observed male who was later detained and identified as subject who ran and had Felony Warrant
Off Property	2024-01-21 17:00	While on vehicle patrol of FEC parks I observed a male laying down on the sidewalk and was waived down about him being injured.	Founded	I ensured fire was called and waited for them to respond, fire responded and I updated them on status and they adv I could leave.
Santa Anita Park	No calls for service during this reporting period			
Seely Park	No calls for service during this reporting period			

Arrest Warrants	Date/Time	Warrant Type	Bail Amount	Notes
Babcock Park	No warrant arrests during this reporting period			
Bellview Park	2024-01-28 20:19	Misdemeanor	500.00	cited for new court date
Bohemian Park	No warrant arrests during this reporting period			
Cottage Park	2024-01-21 18:18	Misdemeanor	750.00	Arrested and issued new court date for misdemeanor warrant
Creekside Nature Area	No warrant arrests during this reporting period			
Howe Park	No warrant arrests during this reporting period			
Off Property	No warrant arrests during this reporting period			
Santa Anita Park	No warrant arrests during this reporting period			
Seely Park	No warrant arrests during this reporting period			
DUI Arrests	Date/Time	DUI Type	BAC	Notes
Babcock Park	No DUI arrests during this reporting period			
Bellview Park	No DUI arrests during this reporting period			
Bohemian Park	No DUI arrests during this reporting period			
Cottage Park	No DUI arrests during this reporting period			
Creekside Nature Area	No DUI arrests during this reporting period			
Howe Park	No DUI arrests during this reporting period			
Off Property	No DUI arrests during this reporting period			
Santa Anita Park	No DUI arrests during this reporting period			
Seely Park	No DUI arrests during this reporting period			
Warnings	Date/Time	Violation		Notes
Babcock Park	No warnings during this reporting period			
Bellview Park	2024-01-12 21:01	SCO 9.36.067(a)		Subj was in the park after hours. Subj was advised that the park was closed for public. Subj complied and left the park.
Bellview Park	2024-01-12 21:02	SCO 9.36.067(a)		Subj was in the park after hour and was adv to leave since the park was closed. Subj complied and willfully exited the park.
Bellview Park	2024-01-16 20:56	SCO 9.36.067(a)		Subj was in the park after hours. Subj was compliant and was adv of park hours and released at scene.
Bellview Park	2024-01-16 21:05	SCO 9.36.067(a)		Subj was in the park after hours. Subj was adv the park had been closed for public and was asked to leave.
Bohemian Park	2024-01-08 12:40	SCO 9.36.061(a)(4)		Subject had two dogs off leash in tennis court, due to lack of prior contact warning issued.
Bohemian Park	2024-01-11 12:25	CVC 4000(a)(1)		
Bohemian Park	2024-01-15 13:45	SCO 9.36.061(a)(4)		Subject had small dog off leash in park chasing squirrels, adv leash ordinance, issued warning
Bohemian Park	2024-01-25 12:35	CVC 4000(a)(1)		
Bohemian Park	2024-01-29 13:05	SCO 9.36.061(a)(4)		2 persons had 3 dogs off leash in tennis cts, adv park ordinance, issued warning,
Cottage Park	2024-01-18 14:14	CVC 22500.1		
Cottage Park	2024-01-31 19:55	09.36.067(a)		
Cottage Park	2024-01-31 19:55	09.36.067(a)		
Cottage Park	2024-01-31 19:55	09.36.067(a)		
Creekside Nature Area	No warnings during this reporting period			
Howe Park	2024-01-11 13:30	CVC 4000(a)(1)		
Howe Park	2024-01-15 14:20	CVC 4000(a)(1)		
Howe Park	2024-01-22 13:30	SCO 9.36.061(a)(4)		subject had german sheppard off leash in tennis ct/soccer ct. due to lack of prior contact warning issued
Howe Park	2024-01-25 13:00	CVC 4000(a)(1)		
Howe Park	2024-01-25 13:05	CVC 4000(a)(1)		

Off Property	No warnings during this reporting period		
Santa Anita Park	2024-01-18 20:00	SCO 9.36.067	
Seely Park	2024-01-21 16:35	22450(a) CVC	vehicle ran stop sign
Seely Park	2024-01-29 12:25	SCO 9.36.061(a)(4)	Subject had two large dogs off leash in park adv ordinance, and dog park locations, sow

Parking Citations	Date/Time	Violations
Babcock Park	No Parking citations issued during this reporting period	
Bellview Park	2024-01-16 21:04	9.36.065(e) SCO Parking in park after hours
Bohemian Park	No Parking citations issued during this reporting period	
Cottage Park	2024-01-22 20:06	9.36.065(e) SCO Parking in park after hours
Cottage Park	2024-01-22 20:02	9.36.065(e) SCO Parking in park after hours
Cottage Park	2024-01-25 18:25	9.36.065(e) SCO Parking in park after hours
Creekside Nature Area	No Parking citations issued during this reporting period	
Howe Park	2024-01-11 12:47	22507.8(a) CVC Unlawful parking in disabled space
Off Property	No Parking citations issued during this reporting period	
Santa Anita Park	No Parking citations issued during this reporting period	
Seely Park	2024-01-15 13:32	22507.8(a) CVC Unlawful parking in disabled space
Seely Park	2024-01-22 12:59	22507.8(a) CVC Unlawful parking in disabled space

Item No. 5.1: Adopt Resolution 2023/2024-15 Amending Policy 5070,
Rules of Order for Board and Committee Meetings

Fulton-El Camino Recreation and Park District

**2201 Cottage Way
Sacramento, CA 95825**

STAFF REPORT

Date: February 15, 2024

Prepared by: Emily Ballus, General Manager

Subject: Adopt the Resolution Amending Policy 5070, Rules of Order for Board and
Committee Meetings

RECOMMENDATION

Adopt Resolution 2023/2024-15 amending the District's Policy 5070, Rules of Order for Board and Committee Meetings.

BACKGROUND

District Policies and procedures need to be updated periodically to address changes in the law, best practices, and the District's operations.

The Board Chair indicated that having a more formal structure for conducting board and committee meetings would support and assist members in facilitating open public meetings.

Current Policy 5070, item 5070.1.1, and attached as Exhibit B, indicates that traditional parliamentary procedures found in Robert's Rules of Order is too formal for District Board use. Therefore, the Board does not conduct meetings following any established formal rules. Yet an existing system of parliamentary procedure is needed to best guide the Board in conducting meetings.

Working with the District's counsel, staff reviewed parliamentary procedures options and recommends the Board follow Rosenberg's Rules of Order for board and committee meetings.

Rosenberg's Rules of Order is a simplified set of parliamentary rules that is widely used in California. Cities, counties, special districts, committees, and boards have adopted Rosenberg's Rules in lieu of Robert's Rules because they are practical, logical, simple, easy to learn and user friendly. These rules were developed by Yolo County Superior Court Judge Dave Rosenberg based on his experience chairing state and local government meetings. The rules have been simplified for smaller governing bodies and slimmed down for the 21st Century, while retaining the basic tenets of order.

District Counsel Andrew Ramos and W. Gavin Ralphs of Bartkiewicz, Kronick & Shanahan, PC will present an overview of Rosenberg's Rules of Order and answer Board members' questions.

FISCAL IMPACT:

None.

DISCUSSION

The Board will consider accepting the amended Policy 5070, Rules of Order for Board and Committee Meetings, that implements Rosenberg's Rules of Order as guiding parliamentary procedure.

Attachments:

- Rosenberg's Rules of Order PowerPoint Presentation by District Counsel Andrew Ramos and W. Gavin Ralphs of Bartkiewicz, Kronick & Shanahan, PC
- Existing Policy 5070
- "Redlined" Policy 5070
- Rosenberg's Rules of Order

RESOLUTION NO. – 2023/24-15

RESOLUTION OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT ADOPTING AMENDED POLICY 5070 FOR RULES OF ORDER FOR BOARD AND COMMITTEE MEETINGS

WHEREAS, the Board of Directors (the “Board”) of the Fulton-El Camino Recreation and Park District (the “District”) has heretofore adopted Policy 5070 for the Rules of Order for Board and Committee Meetings addressing the parliamentary procedures for managing meetings; and

WHEREAS, the Board must consider many public matters which vitally affect the interest of the residents of the District and it is both necessary and desirable that these meetings be regulated in order to permit the Board to give agenda matters due consideration and provide an opportunity for public discussion; and

WHEREAS, the Town Council desires to conduct meetings in an orderly fashion with rules that establish order, are easy to understand and enforce the will of the majority while protecting the rights of the minority; and

WHEREAS, it is the purpose of this resolution to provide for the orderly and expeditious conduct of Board meetings in a manner which will give adequate consideration and afford a reasonable opportunity for Board and public discussion; and

WHEREAS, Government Code Sections 36813 and 54954.3(b) provide the Board with the authority to adopt reasonable regulations concerning the proceedings and order of business of Board meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board that District Policy and Procedures, Policy 5070 is hereby authorized, adopted, and approved as submitted.

PASSED AND ADOPTED THIS 15th day of February 2024, on a motion by Director _____ and seconded by Director _____ and by the following vote:

I, the undersigned, hereby certify that the foregoing Resolution Number 2023/24-15 was duly and regularly adopted and passed by the Board of Directors of the Fulton-El Camino Recreation and Park District on the 15th day of February 2024, by the following vote:

AYES: Directors:
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

APPROVED

Jessica Dias, Chair
Board of Directors

ATTEST:

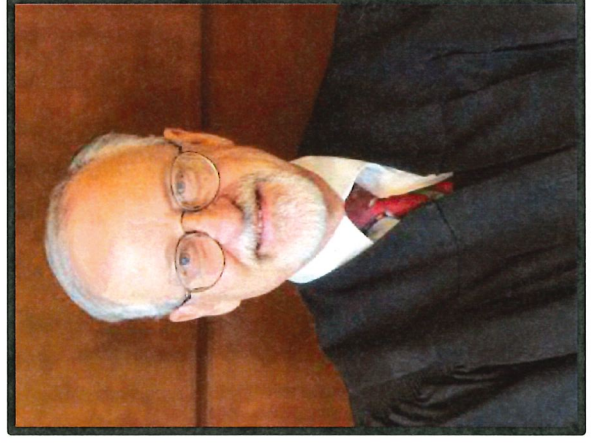
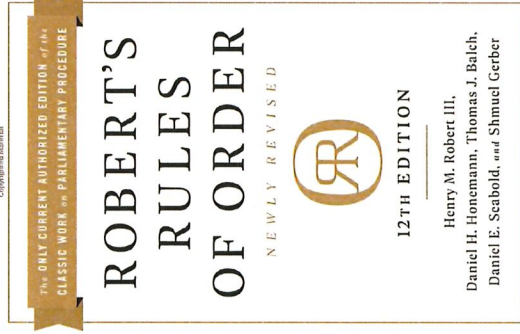
Michael Seaman, Secretary
Board of Directors

Rosenberg's Rules of Order Simplified Parliamentary Procedure for Local Agency Boards

February 15, 2024
Regular Meeting of the FECRPD Board of
Directors

Introduction

- Purpose
- Background
 - Robert's Rules
 - Rosenberg's Rules



Comparing the Two ‘R’ Rules

Robert’s Rules

Written in 1876 for use by parliamentary bodies

816 pages

30 categories of motions with subtypes

Detailed coverage of motions, quorum, debate and decorum, voting, nominations, elections, officers, committees, bylaws, conventions, and discipline of members and guests

\$16-\$25 on Amazon

Rosenberg’s Rules

Written in early 2000’s for California public agency boards

10 pages (6 with content)

14 types of motions (3 of which are commonly used)

Detailed coverage of motions and debate, some coverage of quorum, decorum, and voting

Free on the League of California Cities website

Pillars of Parliamentary Procedure

1. Establish order
2. Clarity
3. User Friendly
4. Enforce the Majority's Will,
Protect the
Minority's
Rights



Basic Format for Agenda Items

1. Announcement
2. Staff Presentation
3. Clarifying Questions
4. Public & Associate Dir. Comment
5. Motion, Second, and Clarification
6. Discussion
7. Vote and Announce Result

AGENDA Regular Board Meeting, July 20, 2023

- I. CALL TO ORDER
- II. ROLL CALL OF DIRECTORS
Establish a quorum and identify for the minutes any other persons attending. Members of the public may remain anonymous in the minutes unless they wish to participate in the Public Forum, below, or comment on other agenda items.
- III. REVIEW AND APPROVAL OF MINUTES Pages 4-7
The minutes from the June 15, 2023, Regular Meeting will be discussed and may be approved.
- IV. PUBLIC FORUM
This time is scheduled for comments from members of the public concerning subjects that do not specifically appear as items elsewhere on the agenda. The total time allotted for the public forum session is generally limited to 20 minutes. Discussion on each particular issue is limited to 10 minutes. Individuals are limited to approximately 3 minutes of public comments.
Potential issues or action items raised during the Public Forum will be noted by the Secretary and offered for discussion during the Calendar Review later in the session.
- V. GENERAL BUSINESS
 - A. DISCUSSION & ACTION RE: APPOINTMENT OF NEW DIRECTOR Pages 8-13
Public interviews of applicants for the open Director seats will be conducted. Appointment of seats will take effect upon oath of office, but will expire with the November General Election 2024. A newly appointed Director is free to file for re-election.
 - B. DISCUSSION AND ACTION RE: ELECTION OF BOARD OFFICERS page 14
Members will nominate and vote on assignments for each position, either individually or as a slate. Assignments will take effect immediately.
 - C. DISCUSSION AND ACTION RE: EMPLOYEE COMPENSATION STUDY pages 15-18
The Board will consider approval of a contract for a Salary and Compensation Study by Bryce Consulting at a cost of \$5,890.
 - D. DISCUSSION AND ACTION RE: ADDITIONAL COMPENSATION, ON A ONE-TIME BASIS, FOR FIELD MANAGER ROBERT BROWN page 19
The Board will consider approval of a one-time increase in compensation for Field Manager, Robert Brown, in the amount of \$4,116.42, for additional duties performed during the time period January 27, 2023, through June 8, 2023.

Common Motions

- The basic motion
- The motion to amend
- The substitute motion



Other Motions

Meeting Motions

- Adjourn
- Recess
- Fix Time to Adjourn
- Table

Courtesy & Decorum

- Privilege
- Order
- Appeal

Super Majority

- Limit Debate
- Close nominations
- Object to consideration of a question
- Suspend the rules

Special

- Motion to Reconsider

Quorum and Counting Votes

- Public Resources Code, § 5784.13, subd.(c)

Except as otherwise specifically provided to the contrary in this chapter, a recorded majority vote of the total membership of the board of directors is required on each action.

- Abstaining

Conclusion

Resources

- Rosenberg's Rules (League of Cities)
<https://tinyurl.com/rosenbergrules>
- Rosenberg's Rules Cheat Sheet (City of Sacramento)
<https://tinyurl.com/rosenbergrulescheatsheet>
- Parliamentary Procedures Cheat Sheet (Renne Sloan Holtzman Sakai)
<https://tinyurl.com/rosenbergrulescheatsheet2>
- Public Resource Code 9312
https://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=PRC§ionNum=9312.

Fulton-El Camino Recreation & Park District

POLICY & PROCEDURE MANUAL

POLICY TITLE: Rules of Order for Board and Committee Meetings

POLICY NUMBER: 5070

5070.1 General.

5070.1.1 Action items shall be brought before and considered by the Board by motion in accordance with this policy. These rules of order are intended to be informal and applied flexibly. The Board prefers a flexible form of meeting and, therefore, does not conduct its meetings under formalized rules - Robert's Rules of Order.

5070.1.1.1 If a Director believes order is not being maintained or procedures are not adequate, then he/she should raise a point of order - not requiring a second - to the Chair. If the ruling of the Chair is not satisfactory to the Director, then it may be appealed to the Board. A majority of the Board will govern and determine the point of order.

5070.2 Obtaining the Floor.

5070.2.1 Any Director desiring to speak should address Chair and, upon recognition by the Chair, may address the subject under discussion.

5070.3 Motions.

5070.3.1 Any Director, including the Chair, may make or second a motion. A motion shall be brought and considered as follows:

5070.3.1.1 A Director makes a motion; another Director seconds the motion; and the Chair states the motion.

5070.3.2 Once the motion has been stated by the Chair, it is open to discussion and debate. After the matter has been fully debated, and after the public in attendance has had an opportunity to comment, the Chair will call for the vote.

5070.3.2.1 If the public in attendance has had an opportunity to comment on the proposed action, any Director may move to immediately bring the question being debated to a vote, suspending any further debate. The motion must be made, seconded, and approved by a majority vote of the Board.

5070.4 Secondary Motions. Ordinarily, only one motion can be considered at a time and a motion must be disposed of before any other motions or business is considered. There are a few exceptions to this general rule,

though, where a secondary motion concerning the main motion may be made and considered before voting on the main motion.

5070.4.1 Motion to Amend. A main motion may be amended before it is voted on, either by the consent of the Directors who moved and seconded, or by a new motion and second.

5070.4.2 Motion to Table. A main motion may be indefinitely tabled before it is voted on by motion made to table, which is then seconded and approved by a majority vote of the Board.

5070.4.3 Motion to Postpone. A main motion may be postponed to a certain time by a motion to postpone, which is then seconded and approved by a majority vote of the Board.

5070.4.4 Motion to Refer to Committee. A main motion may be referred to a Board committee for further study and recommendation by a motion to refer to committee, which is then seconded and approved by a majority vote of the Board.

5070.4.5 Motion to Close Debate and Vote Immediately. As provided above, any Director may move to close debate and immediately vote on a main motion.

5070.4.6 Motion to Adjourn. A meeting may be adjourned by motion made, seconded, and approved by a majority vote of the Board before voting on a main motion.

5070.5 Decorum.

5070.5.1 The Chair shall take whatever actions are necessary and appropriate to preserve order and decorum during Board meetings, including public hearings. The Chair may eject any person or persons making personal, impertinent or slanderous remarks, refusing to abide by a request from the Chair, or otherwise disrupting the meeting or hearing.

5070.5.2 The Chair may also declare a short recess during any meeting.

5070.6 Amendment of Rules of Order.

5070.6.1 By motion made, seconded and approved by a majority vote, the Board may, at its discretion and at any meeting: a) temporarily suspend these rules in whole or in part; b) amend these rules in whole or in part; or, c) both.

Proposed Policy

Fulton-EI Camino Recreation &and Park District

POLICY & PROCEDURE MANUAL

POLICY TITLE: Rules of Order for Board and Committee Meetings

POLICY NUMBER: 5070

5070.1-General.

5070.1.1—~~The Board has adopted Rosenberg's Rules of Order as its Rules of Proceeding.~~ Action items shall be brought before and considered by the Board by motion in accordance with the Rules of Order and this policy~~Policy~~. These rules ~~of order~~ are intended to be informal and applied flexibly. ~~The Board prefers a flexible form of meeting and, therefore, does not conduct its meetings under formalized rules—Robert's Rules of Order.~~

5070.2 Points of Order.

5070.2.1.1.1—If a ~~Director~~director believes order is not being maintained or procedures are not adequate, then he/ ~~or~~ she ~~should~~may interrupt the Chair and raise a point of order ~~—not requiring a second—to the Chair. If the ruling of.~~ Upon being interrupted, the Chair is not satisfactory to may ask the Director, then it may be appealed to the Board. A majority of the Board will govern and determine the interrupter to "state your point." The Chair will rule on the point of order.

5070.2-3 Obtaining the Floor.

5070.23.1—Any ~~Director~~director desiring to speak should address the Chair and, upon recognition by the Chair, ~~may~~ address the subject under discussion.

5070.3-4 Motions.

5070.34.1-Any ~~Director~~director, including the Chair, may make or second a motion. A motion shall be brought and considered as follows:

5070.3. ~~(1.1 A Director makes a motion; another Director seconds the motion; and)~~ the Chair ~~states the~~shall invite a director to make a motion and announce the name of the director who makes

5070.3.2—~~Once the motion has been stated by;~~ (2) the Chair, it is open to discussion and debate. After the matter has been fully debated, and after the public in attendance has had an opportunity shall determine if any director wishes to comment, second the motion and announce the name of the director who seconds the motion; (3) the Chair will call for the vote.

5070.3.2.1—~~If the public in attendance has had an opportunity to comment on shall make sure everyone understands the proposed action, any Director may move to immediately bring the question being debated to a vote, suspending any further debate. The motion must be made, seconded, and approved by a majority vote of the Board.~~

5070.4—Secondary Motions. Ordinarily, only one by repeating the motion can be considered at a time and a, asking the maker of the motion must be disposed of before any other motions to repeat the motion, or business is considered. There are a few exceptions to this general rule, asking the secretary or clerk of the Board to repeat the motion; (4) the Chair shall then invite discussion of the motion by the Board. Upon the closing of discussion, the Chair shall take a vote by first asking for the “ayes” and then the “nays” and will then announce the result of the vote and what action, if any, that the Board has taken based on a majority vote. In announcing the result of the vote, the Chair shall indicate the names of the directors, if any, that voted in the minority or abstained.

5070.

~~though, where a secondary motion concerning the main motion may be made and~~ **5 Secondary Motions. Secondary motions are alternatives to the primary motion and are considered before voting on the main primary motion.**

~~5070.4.1~~ **5070.4.1** ~~— Motion to Amend. A main motion may be amended before it is voted on, either by the consent of the Directors who moved and~~ **secondary motion passes when seconded, or by a new motion director and second.**

~~5070.4.2~~ **5070.4.2** ~~— Motion to Table. A main motion may be indefinitely tabled before it is voted on by motion made to table, which is then seconded and approved by a majority vote of the Board.~~

~~There can be up to three motions (including primary and secondary) on the floor at one~~

~~5070.4.3~~ **5070.4.3** ~~— Motion to Postpone. A main motion may be postponed to a certain time by a motion to postpone, which is then seconded and approved by a majority vote of~~ **The Chair may reject a fourth motion until the Board has resolved the three motions on the floor.**

5070.5.1 Motion to Amend. If a director wishes to amend a basic motion that is before the Board, the director must move to amend the motion. Upon a motion to amend, the Board will discuss and debate the motion before the Chair calls for a vote on the matter. If the motion to amend fails to attain a majority vote, the Board will consider the main motion in its original format. “Friendly” amendments are authorized without a vote on the motion if the maker and seconder of the original motion consent to the friendly amendment.

5070.5.2 Substitute Motion. A substitute motion occurs when a director wants to do away with the primary motion and replace it with a new motion before the Board. After the substitute motion is introduced, the Board will discuss and debate the motion before the Chair calls for a vote on the matter. If the substitute motion passes, the motion that was subject to substitution is moot.

5070.5.3 Motion to Table. A motion to table requires discussion of the agenda item to be halted and the agenda item to be placed on “hold.” After approving a motion to table by a simple majority vote, the primary motion will not be considered further at that meeting and will remain tabled until it is placed on the agenda of a subsequent meeting.

~~5070.5070.4.4~~ **5070.4.4** ~~— Motion to Refer to Committee. A main motion may be referred to a Board committee for further study and recommendation by a motion to refer to committee, which is then seconded and approved by a majority vote of the Board.~~ **5.4** Motion to Limit Debate. A director may state “I move the previous question” or “I move the question” or “I call the question” for a motion to limit debate. Upon a second of the motion, the Chair will stop debate and hold a vote on the motion. If a two-thirds vote is achieved, the Board must vote on the pending motion on the floor.

~~5070.4.5~~ **5070.4.5** ~~— Motion to Close Debate and Vote Immediately. As provided above, any Director may move to close debate and immediately vote on a main motion.~~

~~5070.4.6~~ 5.5 Motion to Adjourn. A meeting may be adjourned ~~by motion made, seconded, and approved by a majority vote of the Board~~ before voting on a main motion. by a simple majority vote of the Board. After approving a motion to adjourn, the meeting then immediately adjourns without further consideration of the primary motion.

5070.5.6 Motion to Fix the Time to Adjourn. A meeting may be adjourned at a certain time specified in the motion. A motion to fix the time to adjourn requires a simple majority vote of the Board.

~~5070.5070.5~~ ~~Decorum.~~ 5.7 Motion to Recess. A meeting may take a recess upon a simple majority vote.

~~5070.5.1~~ ~~The Chair shall take whatever actions are necessary and appropriate to preserve order and decorum during Board meetings, including public hearings.~~ The Chair may determine the length of the recess.

5070.6 Public Comments.

5070.6.1 Prior to inviting a motion, the Chair should open the public meeting for public input. If there are numerous members of the public wishing to speak on the subject, the Chair may limit the time of any public speakers. At the end of the public comment period, the Chair should announce that the public comment period has concluded.

5070.~~eject any person or persons making~~ 7 Majority Rule; Motion to Reconsider.

5070.7.1 A motion to reconsider must be made at the meeting where the item was first voted upon. A motion to reconsider made at a later time is considered untimely and would require a two-thirds majority vote to allow the motion to be reconsidered. Only a director, who voted in the majority on the original motion, may motion to reconsider. If a director, who voted in the minority on the original motion, motions to reconsider, the Chair must rule the motion out of order. If the motion to reconsider passes, the original matter shall be brought back before the Board for reconsideration.

5070.8 Decorum.

5070.8.1 Each director, staff person, and member of the general public who addresses the Board shall do so in an orderly manner. No person shall make personal, impertinent or, slanderous, or profane remarks, refusing to abide by a request from the Chair, to any director, staff, or a member of the general public. No person shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet, clapping, or other acts that unreasonably disturb, disrupt, delay or otherwise disrupting the meeting or hearing, impede the orderly conduct of any Board meeting. A director or staff person shall not by conversation or other means delay the Board proceedings or disturb any other director, staff person or member of the general public

who is addressing the Board, unless they are asserting a point of privilege, point of order, are appealing a ruling, calling for the order of the day, or withdrawing a motion.

~~5070.5.2~~—The Chair may also declare a short recess during any meeting.

5070.9

~~5070.6~~ Amendment of Rules of Order.

~~5070.6.1~~5070.6.1—By motion made, seconded and approved by a majority vote, the Board may, at its discretion and at any meeting: a) temporarily suspend these rules in whole or in part; b) amend these rules in whole or in part; or, c) both.



Rosenberg's Rules of Order

REVISED 2011

Simple Rules of Parliamentary Procedure for the 21st Century

By Judge Dave Rosenberg



MISSION AND CORE BELIEFS

To expand and protect local control for cities through education and advocacy to enhance the quality of life for all Californians.

VISION

To be recognized and respected as the leading advocate for the common interests of California's cities.

About the League of California Cities

Established in 1898, the League of California Cities is a member organization that represents California's incorporated cities. The League strives to protect the local authority and autonomy of city government and help California's cities effectively serve their residents. In addition to advocating on cities' behalf at the state capitol, the League provides its members with professional development programs and information resources, conducts education conferences and research, and publishes Western City magazine.

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ABOUT THE AUTHOR

Dave Rosenberg is a Superior Court Judge in Yolo County. He has served as presiding judge of his court, and as presiding judge of the Superior Court Appellate Division. He also has served as chair of the Trial Court Presiding Judges Advisory Committee (the committee composed of all 58 California presiding judges) and as an advisory member of the California Judicial Council. Prior to his appointment to the bench, Rosenberg was member of the Yolo County Board of Supervisors, where he served two terms as chair. Rosenberg also served on the Davis City Council, including two terms as mayor. He has served on the senior staff of two governors, and worked for 19 years in private law practice. Rosenberg has served as a member and chair of numerous state, regional and local boards. Rosenberg chaired the California State Lottery Commission, the California Victim Compensation and Government Claims Board, the Yolo-Solano Air Quality Management District, the Yolo County Economic Development Commission, and the Yolo County Criminal Justice Cabinet. For many years, he has taught classes on parliamentary procedure and has served as parliamentarian for large and small bodies.



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INTRODUCTION

The rules of procedure at meetings should be simple enough for most people to understand. Unfortunately, that has not always been the case. Virtually all clubs, associations, boards, councils and bodies follow a set of rules — *Robert's Rules of Order* — which are embodied in a small, but complex, book. Virtually no one I know has actually read this book cover to cover. Worse yet, the book was written for another time and for another purpose. If one is chairing or running a parliament, then *Robert's Rules of Order* is a dandy and quite useful handbook for procedure in that complex setting. On the other hand, if one is running a meeting of say, a five-member body with a few members of the public in attendance, a simplified version of the rules of parliamentary procedure is in order.

Hence, the birth of *Rosenberg's Rules of Order*.

What follows is my version of the rules of parliamentary procedure, based on my decades of experience chairing meetings in state and local government. These rules have been simplified for the smaller bodies we chair or in which we participate, slimmed down for the 21st Century, yet retaining the basic tenets of order to which we have grown accustomed. Interestingly enough, *Rosenberg's Rules* has found a welcoming audience. Hundreds of cities, counties, special districts, committees, boards, commissions, neighborhood associations and private corporations and companies have adopted *Rosenberg's Rules* in lieu of *Robert's Rules* because they have found them practical, logical, simple, easy to learn and user friendly.

This treatise on modern parliamentary procedure is built on a foundation supported by the following four pillars:

1. **Rules should establish order.** The first purpose of rules of parliamentary procedure is to establish a framework for the orderly conduct of meetings.
2. **Rules should be clear.** Simple rules lead to wider understanding and participation. Complex rules create two classes: those who understand and participate; and those who do not fully understand and do not fully participate.
3. **Rules should be user friendly.** That is, the rules must be simple enough that the public is invited into the body and feels that it has participated in the process.
4. **Rules should enforce the will of the majority while protecting the rights of the minority.** The ultimate purpose of rules of procedure is to encourage discussion and to facilitate decision making by the body. In a democracy, majority rules. The rules must enable the majority to express itself and fashion a result, while permitting the minority to also express itself, but not dominate, while fully participating in the process.

Establishing a Quorum

The starting point for a meeting is the establishment of a quorum. A quorum is defined as the minimum number of members of the body who must be present at a meeting for business to be legally transacted. The default rule is that a quorum is one more than half the body. For example, in a five-member body a quorum is three. When the body has three members present, it can legally transact business. If the body has less than a quorum of members present, it cannot legally transact business. And even if the body has a quorum to begin the meeting, the body can lose the quorum during the meeting when a member departs (or even when a member leaves the dais). When that occurs the body loses its ability to transact business until and unless a quorum is reestablished.

The default rule, identified above, however, gives way to a specific rule of the body that establishes a quorum. For example, the rules of a particular five-member body may indicate that a quorum is four members for that particular body. The body must follow the rules it has established for its quorum. In the absence of such a specific rule, the quorum is one more than half the members of the body.


The Role of the Chair

While all members of the body should know and understand the rules of parliamentary procedure, it is the chair of the body who is charged with applying the rules of conduct of the meeting. The chair should be well versed in those rules. For all intents and purposes, the chair makes the final ruling on the rules every time the chair states an action. In fact, all decisions by the chair are final unless overruled by the body itself.

Since the chair runs the conduct of the meeting, it is usual courtesy for the chair to play a less active role in the debate and discussion than other members of the body. This does not mean that the chair should not participate in the debate or discussion. To the contrary, as a member of the body, the chair has the full right to participate in the debate, discussion and decision-making of the body. What the chair should do, however, is strive to be the last to speak at the discussion and debate stage. The chair should not make or second a motion unless the chair is convinced that no other member of the body will do so at that point in time.

The Basic Format for an Agenda Item Discussion

Formal meetings normally have a written, often published agenda. Informal meetings may have only an oral or understood agenda. In either case, the meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. Each agenda item can be handled by the chair in the following basic format:



First, the chair should clearly announce the agenda item number and should clearly state what the agenda item subject is. The chair should then announce the format (which follows) that will be followed in considering the agenda item.

Second, following that agenda format, the chair should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the chair, a member of the body, a staff person, or a committee chair charged with providing input on the agenda item.

Third, the chair should ask members of the body if they have any technical questions of clarification. At this point, members of the body may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

Fourth, the chair should invite public comments, or if appropriate at a formal meeting, should open the public meeting for public input. If numerous members of the public indicate a desire to speak to the subject, the chair may limit the time of public speakers. At the conclusion of the public comments, the chair should announce that public input has concluded (or the public hearing, as the case may be, is closed).

Fifth, the chair should invite a motion. The chair should announce the name of the member of the body who makes the motion.

Sixth, the chair should determine if any member of the body wishes to second the motion. The chair should announce the name of the member of the body who seconds the motion. It is normally good practice for a motion to require a second before proceeding to ensure that it is not just one member of the body who is interested in a particular approach. However, a second is not an absolute requirement, and the chair can proceed with consideration and vote on a motion even when there is no second. This is a matter left to the discretion of the chair.

Seventh, if the motion is made and seconded, the chair should make sure everyone understands the motion.

This is done in one of three ways:

1. The chair can ask the maker of the motion to repeat it;
2. The chair can repeat the motion; or
3. The chair can ask the secretary or the clerk of the body to repeat the motion.

Eighth, the chair should now invite discussion of the motion by the body. If there is no desired discussion, or after the discussion has ended, the chair should announce that the body will vote on the motion. If there has been no discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Ninth, the chair takes a vote. Simply asking for the “ayes” and then asking for the “nays” normally does this. If members of the body do not vote, then they “abstain.” Unless the rules of the body provide otherwise (or unless a super majority is required as delineated later in these rules), then a simple majority (as defined in law or the rules of the body as delineated later in these rules) determines whether the motion passes or is defeated.

Tenth, the chair should announce the result of the vote and what action (if any) the body has taken. In announcing the result, the chair should indicate the names of the members of the body, if any, who voted in the minority on the motion. This announcement might take the following form: “The motion passes by a vote of 3-2, with Smith and Jones dissenting. We have passed the motion requiring a 10-day notice for all future meetings of this body.”

Motions in General

Motions are the vehicles for decision making by a body. It is usually best to have a motion before the body prior to commencing discussion of an agenda item. This helps the body focus.

Motions are made in a simple two-step process. First, the chair should recognize the member of the body. Second, the member of the body makes a motion by preceding the member’s desired approach with the words “I move ...”

A typical motion might be: “I move that we give a 10-day notice in the future for all our meetings.”


The chair usually initiates the motion in one of three ways:

1. **Inviting the members of the body to make a motion**, for example, “A motion at this time would be in order.”
2. **Suggesting a motion to the members of the body**, “A motion would be in order that we give a 10-day notice in the future for all our meetings.”
3. **Making the motion**. As noted, the chair has every right as a member of the body to make a motion, but should normally do so only if the chair wishes to make a motion on an item but is convinced that no other member of the body is willing to step forward to do so at a particular time.

The Three Basic Motions

There are three motions that are the most common and recur often at meetings:

The basic motion. The basic motion is the one that puts forward a decision for the body’s consideration. A basic motion might be: “I move that we create a five-member committee to plan and put on our annual fundraiser.”



The motion to amend. If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: “I move that we amend the motion to have a 10-member committee.” A motion to amend takes the basic motion that is before the body and seeks to change it in some way.

The substitute motion. If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: “I move a substitute motion that we cancel the annual fundraiser this year.”

“Motions to amend” and “substitute motions” are often confused, but they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a “motion to amend” or a “substitute motion” is left to the chair. So if a member makes what that member calls a “motion to amend,” but the chair determines that it is really a “substitute motion,” then the chair’s designation governs.

A “friendly amendment” is a practical parliamentary tool that is simple, informal, saves time and avoids bogging a meeting down with numerous formal motions. It works in the following way: In the discussion on a pending motion, it may appear that a change to the motion is desirable or may win support for the motion from some members. When that happens, a member who has the floor may simply say, “I want to suggest a friendly amendment to the motion.” The member suggests the friendly amendment, and if the maker and the person who seconded the motion pending on the floor accepts the friendly amendment, that now becomes the pending motion on the floor. If either the maker or the person who seconded rejects the proposed friendly amendment, then the proposer can formally move to amend.

Multiple Motions Before the Body

There can be up to three motions on the floor at the same time. The chair can reject a fourth motion until the chair has dealt with the three that are on the floor and has resolved them. This rule has practical value. More than three motions on the floor at any given time is confusing and unwieldy for almost everyone, including the chair.

When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed *first* on the *last* motion that is made. For example, assume the first motion is a basic “motion to have a five-member committee to plan and put on our annual fundraiser.” During the discussion of this motion, a member might make a second motion to “amend the main motion to have a 10-member committee, not a five-member committee to plan and put on our annual fundraiser.” And perhaps, during that discussion, a member makes yet a third motion as a “substitute motion that we not have an annual fundraiser this year.” The proper procedure would be as follows:

First, the chair would deal with the *third* (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion *passed*, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the body of the third motion (the substitute motion). No vote would be taken on the first or second motions.

Second, if the substitute motion *failed*, the chair would then deal with the second (now the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment (should the committee be five or 10 members). If the motion to amend *passed*, the chair would then move to consider the main motion (the first motion) as *amended*. If the motion to amend *failed*, the chair would then move to consider the main motion (the first motion) in its original format, not amended.

Third, the chair would now deal with the first motion that was placed on the floor. The original motion would either be in its original format (five-member committee), or if *amended*, would be in its amended format (10-member committee). The question on the floor for discussion and decision would be whether a committee should plan and put on the annual fundraiser.

To Debate or Not to Debate


The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend, and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the chair that it is time to move on and take action.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the body to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the chair must immediately call for a vote of the body without debate on the motion):

Motion to adjourn. This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

Motion to recess. This motion, if passed, requires the body to immediately take a recess. Normally, the chair determines the length of the recess which may be a few minutes or an hour. It requires a simple majority vote.

Motion to fix the time to adjourn. This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. For example, the motion might be: “I move we adjourn this meeting at midnight.” It requires a simple majority vote.



Motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on “hold.” The motion can contain a specific time in which the item can come back to the body. “I move we table this item until our regular meeting in October.” Or the motion can contain no specific time for the return of the item, in which case a motion to take the item off the table and bring it back to the body will have to be taken at a future meeting. A motion to table an item (or to bring it back to the body) requires a simple majority vote.

Motion to limit debate. The most common form of this motion is to say, “I move the previous question” or “I move the question” or “I call the question” or sometimes someone simply shouts out “question.” As a practical matter, when a member calls out one of these phrases, the chair can expedite matters by treating it as a “request” rather than as a formal motion. The chair can simply inquire of the body, “any further discussion?” If no one wishes to have further discussion, then the chair can go right to the pending motion that is on the floor. However, if even one person wishes to discuss the pending motion further, then at that point, the chair should treat the call for the “question” as a formal motion, and proceed to it.

When a member of the body makes such a motion (“I move the previous question”), the member is really saying: “I’ve had enough debate. Let’s get on with the vote.” When such a motion is made, the chair should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a two-thirds vote of the body.

NOTE: A motion to limit debate could include a time limit. For example: “I move we limit debate on this agenda item to 15 minutes.” Even in this format, the motion to limit debate requires a two-thirds vote of the body. A similar motion is a *motion to object to consideration of an item*. This motion is not debatable, and if passed, precludes the body from even considering an item on the agenda. It also requires a two-thirds vote.

Majority and Super Majority Votes

In a democracy, a simple majority vote determines a question. A tie vote means the motion fails. So in a seven-member body, a vote of 4-3 passes the motion. A vote of 3-3 with one abstention means the motion fails. If one member is absent and the vote is 3-3, the motion still fails.

All motions require a simple majority, but there are a few exceptions. The exceptions come up when the body is taking an action which effectively cuts off the ability of a minority of the body to take an action or discuss an item. These extraordinary motions require a two-thirds majority (a super majority) to pass:

Motion to limit debate. Whether a member says, “I move the previous question,” or “I move the question,” or “I call the question,” or “I move to limit debate,” it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a two-thirds vote to pass.

Motion to close nominations. When choosing officers of the body (such as the chair), nominations are in order either from a nominating committee or from the floor of the body. A motion to close nominations effectively cuts off the right of the minority to nominate officers and it requires a two-thirds vote to pass.

Motion to object to the consideration of a question. Normally, such a motion is unnecessary since the objectionable item can be tabled or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a two-thirds vote to pass.

Motion to suspend the rules. This motion is debatable, but requires a two-thirds vote to pass. If the body has its own rules of order, conduct or procedure, this motion allows the body to suspend the rules for a particular purpose. For example, the body (a private club) might have a rule prohibiting the attendance at meetings by non-club members. A motion to suspend the rules would be in order to allow a non-club member to attend a meeting of the club on a particular date or on a particular agenda item.

Counting Votes

The matter of counting votes starts simple, but can become complicated.


Usually, it’s pretty easy to determine whether a particular motion passed or whether it was defeated. If a simple majority vote is needed to pass a motion, then one vote more than 50 percent of the body is required. For example, in a five-member body, if the vote is three in favor and two opposed, the motion passes. If it is two in favor and three opposed, the motion is defeated.

If a two-thirds majority vote is needed to pass a motion, then how many affirmative votes are required? The simple rule of thumb is to count the “no” votes and double that count to determine how many “yes” votes are needed to pass a particular motion. For example, in a seven-member body, if two members vote “no” then the “yes” vote of at least four members is required to achieve a two-thirds majority vote to pass the motion.

What about tie votes? In the event of a tie, the motion always fails since an affirmative vote is required to pass any motion. For example, in a five-member body, if the vote is two in favor and two opposed, with one member absent, the motion is defeated.

Vote counting starts to become complicated when members vote “abstain” or in the case of a written ballot, cast a blank (or unreadable) ballot. Do these votes count, and if so, how does one count them? The starting point is always to check the statutes.

In California, for example, for an action of a board of supervisors to be valid and binding, the action must be approved by a majority of the board. (California Government Code Section 25005.) Typically, this means three of the five members of the board must vote affirmatively in favor of the action. A vote of 2-1 would not be sufficient. A vote of 3-0 with two abstentions would be sufficient. In general law cities in



California, as another example, resolutions or orders for the payment of money and all ordinances require a recorded vote of the total members of the city council. (California Government Code Section 36936.) Cities with charters may prescribe their own vote requirements. Local elected officials are always well-advised to consult with their local agency counsel on how state law may affect the vote count.

After consulting state statutes, step number two is to check the rules of the body. If the rules of the body say that you count votes of “those present” then you treat abstentions one way. However, if the rules of the body say that you count the votes of those “present and voting,” then you treat abstentions a different way. And if the rules of the body are silent on the subject, then the general rule of thumb (and default rule) is that you count all votes that are “present and voting.”

Accordingly, under the “present and voting” system, you would **NOT** count abstention votes on the motion. Members who abstain are counted for purposes of determining quorum (they are “present”), but you treat the abstention votes on the motion as if they did not exist (they are not “voting”). On the other hand, if the rules of the body specifically say that you count votes of those “present” then you **DO** count abstention votes both in establishing the quorum and on the motion. In this event, the abstention votes act just like “no” votes.

*How does this work in practice?
Here are a few examples.*

Assume that a five-member city council is voting on a motion that requires a simple majority vote to pass, and assume further that the body has no specific rule on counting votes. Accordingly, the default rule kicks in and we count all votes of members that are “present and voting.” If the vote on the motion is 3-2, the motion passes. If the motion is 2-2 with one abstention, the motion fails.

Assume a five-member city council voting on a motion that requires a two-thirds majority vote to pass, and further assume that the body has no specific rule on counting votes. Again, the default rule applies. If the vote is 3-2, the motion fails for lack of a two-thirds majority. If the vote is 4-1, the motion passes with a clear two-thirds majority. A vote of three “yes,” one “no” and one “abstain” also results in passage of the motion. Once again, the abstention is counted only for the purpose of determining quorum, but on the actual vote on the motion, it is as if the abstention vote never existed — so an effective 3-1 vote is clearly a two-thirds majority vote.

Now, change the scenario slightly. Assume the same five-member city council voting on a motion that requires a two-thirds majority vote to pass, but now assume that the body **DOES** have a specific rule requiring a two-thirds vote of members “present.” Under this specific rule, we must count the members present not only for quorum but also for the motion. In this scenario, any abstention has the same force and effect as if it were a “no” vote. Accordingly, if the votes were three “yes,” one “no” and one “abstain,” then the motion fails. The abstention in this case is treated like a “no” vote and effective vote of 3-2 is not enough to pass two-thirds majority muster.

Now, exactly how does a member cast an “abstention” vote? Any time a member votes “abstain” or says, “I abstain,” that is an abstention. However, if a member votes “present” that is also treated as an abstention (the member is essentially saying, “Count me for purposes of a quorum, but my vote on the issue is abstain.”) In fact, any manifestation of intention not to vote either “yes” or “no” on the pending motion may be treated by the chair as an abstention. If written ballots are cast, a blank or unreadable ballot is counted as an abstention as well.

Can a member vote “absent” or “count me as absent?” Interesting question. The ruling on this is up to the chair. The better approach is for the chair to count this as if the member had left his/her chair and is actually “absent.” That, of course, affects the quorum. However, the chair may also treat this as a vote to abstain, particularly if the person does not actually leave the dais.

The Motion to Reconsider

There is a special and unique motion that requires a bit of explanation all by itself; the motion to reconsider. A tenet of parliamentary procedure is finality. After vigorous discussion, debate and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to reopening if a proper motion to consider is made and passed.

A motion to reconsider requires a majority vote to pass like other garden-variety motions, but there are two special rules that apply only to the motion to reconsider.

First, is the matter of timing. A motion to reconsider must be made at the meeting where the item was first voted upon. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and, by a two-thirds majority, allow a motion to reconsider to be made at another time.)

Second, a motion to reconsider may be made only by certain members of the body. Accordingly, a motion to reconsider may be made only by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she may make the motion to reconsider (any other member of the body — including a member who voted in the minority on the original motion — may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of minority could make a motion to reconsider, then the item could be brought back to the body again and again, which would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body, and a new original motion is in order. The matter may be discussed and debated as if it were on the floor for the first time.



Courtesy and Decorum

The rules of order are meant to create an atmosphere where the members of the body and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the chair and the members of the body to maintain common courtesy and decorum. Unless the setting is very informal, it is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the chair before proceeding to speak.

The chair should always ensure that debate and discussion of an agenda item focuses on the item and the policy in question, not the personalities of the members of the body. Debate on policy is healthy, debate on personalities is not. The chair has the right to cut off discussion that is too personal, is too loud, or is too crude.

Debate and discussion should be focused, but free and open. In the interest of time, the chair may, however, limit the time allotted to speakers, including members of the body.

Can a member of the body interrupt the speaker? The general rule is “no.” There are, however, exceptions. A speaker may be interrupted for the following reasons:

Privilege. The proper interruption would be, “point of privilege.” The chair would then ask the interrupter to “state your point.” Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person’s ability to hear.

Order. The proper interruption would be, “point of order.” Again, the chair would ask the interrupter to “state your point.” Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the chair makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the chair is deemed reversed.

Call for orders of the day. This is simply another way of saying, “return to the agenda.” If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the chair discovers that the agenda has not been followed, the chair simply reminds the body to return to the agenda item properly before them. If the chair fails to do so, the chair’s determination may be appealed.

Withdraw a motion. During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the chair may ask the person who seconded the motion if he or she wishes to make the motion, and any other member may make the motion if properly recognized.

Special Notes About Public Input

The rules outlined above will help make meetings very public-friendly. But in addition, and particularly for the chair, it is wise to remember three special rules that apply to each agenda item:

Rule One: Tell the public what the body will be doing.

Rule Two: Keep the public informed while the body is doing it.

Rule Three: When the body has acted, tell the public what the body did.



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Item No. 5.2: Accept SMUD Shine Grant Award and Agreement

Fulton-El Camino Recreation and Park District

**2201 Cottage Way
Sacramento, CA 95825**

STAFF REPORT

Date: February 15, 2024

Submitted by: Emily Ballus, General Manager

Subject: Acceptance of the SMUD Shine Grant Award and Agreement

RECOMMENDATION

It is recommended that:

1. The board of directors approve accepting the 2024 SMUD Shine Grant Program award of \$35,000 for the Howe Park Picnic Area Shade Structure; and
2. Direct staff to execute the Agreement and begin procurement of consultant services.

BACKGROUND:

The Howe Park picnic area, located by the north parking lot, has picnic tables and BBQ facilities for rent. That picnic area is a prime location for summer rentals and is the requested designated area for the upcoming International Rescue Committee's Afghan Farmer's Market, which will feature produce from the Afghan Community Garden located near the site.

The area used to have shade material over the entire site. However, the last shade material installed was not sturdy enough to withstand area storms, and the District has not had the funding to replace and install commercial-grade poles and shade fabric.

In July 2023, staff applied for the SMUD Shine grant for funds to replace the shade structure. The Shine grant provides up to 50 percent of awarded projects costs. This month, staff was notified that the District was awarded a \$35,000 Shine grant.

FISCAL IMPACT:

The total project is estimated to cost \$77,260. The Shine award provides \$35,000. The District projects committing \$42,260 for the project.

DISCUSSION

The Board will consider voting to accept the SMUD Shine grant award.

Attachments:

- SMUD Shine Award congratulatory letter
- SMUD Shine Award Program Project Funding Agreement



December 20th, 2023

Emily Ballus
Fulton El-Camino Recreation and Park District
2201 Cottage Way
Sacramento, CA 95825

Dear Emily Ballus,

SMUD is excited to award Fulton El-Camino Recreation and Park District \$ 35,000.00 for the 2023-2024 Shine award funding cycle. Congratulations on your 2023-2024 Shine Award funding selection!!

Here is what we will need to start the process for executing your Funding Agreement. Please email us the following documents in early January 2024. If you or your Insurance Representative has any questions on the Certificate of Liability and Indemnification statement, please reach out to us directly.

- Certificate of Liability Insurance Document (attached template for your insurance broker with minimum requirements)
- Confirm Budget allocations for funding amount and match funds available.
- Project Deliverables specifically stated from the application.
- Implementation Plan template

You will receive a DRAFT Funding Agreement for your review. Please verify all information is correct and send back any requested edits. Once all documents are verified and the agreement is approved by all parties, you'll receive a FINAL Funding Agreement from Andrew McDermott, Sr. Procurement Specialist, at SMUD. Please review, sign, and return the final Funding Agreement to both Andrew and I as soon as possible.

When returning your signed final Funding Agreement, please send an invoice on Agency Letterhead for the agreed upon amount noted in the Agreement to your Shine Partnership Lead. Please keep in mind, completion of this process could take up to 2-4 weeks and disbursement of funding cannot be made without the signed Funding Agreement and invoice.

Please complete your Implementation Plan template for your 2023-2024 Shine Project. The metrics proposed in your application need to be formally identified and progress tracked to meet those metrics quarterly. This will align with the mandatory Quarterly Reports that you will be submitting. Please specifically list your metrics to meet in each quarter with the total metrics goal as your end of year goal. We are available to help support the development of your Implementation Plan as needed.

Congratulations again on your selection. If you have any questions, please feel free to reach out to us by email. We look forward to connecting with you in early January and partnering with you on your 2023-2024 Shine Award Project.

With Warm Regards,

Betty M. Low

Betty M. Low, MSW
Partnership Specialist III, Shine Program
Sustainable Communities, SMUD
Betty.Low@smud.org

Irene Garcia

Irene Garcia
Partnership Specialist I, Shine Program
Sustainable Communities, SMUD
Irene.Garcia@smud.org

**SHINE AWARD PROGRAM
PROJECT FUNDING AGREEMENT**

This SHINE AWARD PROGRAM PROJECT FUNDING AGREEMENT (“Agreement”) is made and entered into as of **January 1st, 2024** (“Effective Date”), by and between SACRAMENTO MUNICIPAL UTILITY DISTRICT, a political subdivision of the State of California with its principal executive offices at 6201 S Street, Sacramento, CA 95817-1899 (“SMUD”), and **FULTON EL CAMINO RECREATION AND PARK DISTRICT**, (“Recipient”). SMUD and **FULTON EL CAMINO RECREATION AND PARK DISTRICT** are entering into this Agreement to establish the terms of SMUD’s funding to **FULTON EL CAMINO RECREATION AND PARK DISTRICT** as part of the Shine Award Program (“Program”).

Recitals

WHEREAS, the goal of **HOWE PARK SOLAR POWER SHELTER AND SHADE STRUCTURE OUTDOOR LEARNING CENTER** is to build community alliances, enhance neighborhoods, and support community-based non-profit partners;

WHEREAS, SMUD seeks to fund projects that promote economic and community development in the region;

WHEREAS, SMUD has established the Spark, Amplifier, and Transformer funding levels to support projects of up to \$10,000; \$50,000; and, \$100,000 respectively;

WHEREAS, to be eligible for funding the project must further the public purpose of SMUD as a Municipal Utility District formed under and governed by the California Municipal Utility District Act;

WHEREAS, **FULTON EL CAMINO RECREATION AND PARK DISTRICT** is an incorporated not-for-profit organization within the SMUD service territory; and

WHEREAS, SMUD intends to provide funding to the **FULTON EL CAMINO RECREATION AND PARK DISTRICT** for **HOWE PARK SOLAR POWER SHELTER AND SHADE STRUCTURE OUTDOOR LEARNING CENTER** (“Project”), which will **INSTALL A SOLAR AND BATTERY POWERED SHADE SHELTER TO MITIGATE EXCESSIVE HEAT IN PARK AREA. SHADE STRUCTURE WILL PROVIDE RESIDENTS ACCESS TO POWER IN THE PARK IN A COMMUNITY HUB SETTING AND A PLACE FRO EDUCATIONAL TRAININGS AND COMMUNITY EVENTS OUTDOORS.**

NOW THEREFORE, in consideration of the above-mentioned recitals, the parties mutually agree as follows:

Agreement

1. TERM

This Agreement shall commence on the Effective Date and remain in effect until the termination date set **December 31, 2024** hereto, or until earlier terminated as specified in Section 10 (“Right to Modify or Cancel”).

2. AMOUNT OF FUNDS

SMUD shall provide **\$ 35,000.00** (“Funding”) to Recipient to carry out the Project described in the Program Application in the manner described in Section 4 (“Disbursement of Funds”).

3. EXPENDITURE OF FUNDS

The purpose of the **HOWE PARK SOLAR POWER SHELTER AND SHADE STRUCTURE OUTDOOR LEARNING CENTER** is outlined in the Guidelines and the Funding Award Letter. Recipient agrees to expend the entire Funding for the purposes and according to the budget submitted with the Program application, and attached hereto as Budget (Exhibit A). No portion of the Funding may be expended for any wages, salary, or labor related costs. Recipient will keep adequate records to document the expenditure of funds and the activities supported by Program. Funding under this Agreement may not be expended for any other purpose without SMUD’s prior written approval. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** agrees that any portion of the Funding unexpended at the completion of the Project shall be returned immediately to SMUD.

4. DISBURSEMENTS OF FUNDS

A. Disbursement of Funding will be made in two payments. Funding will be disbursed 50% at the start and 50% at the end of the project.

5. MATCHING FUNDS

FULTON EL CAMINO RECREATION AND PARK DISTRICT shall match SMUD’s funds for the project, providing proof thereof, as follows:

- **HOWE PARK SOLAR POWER SHELTER AND SHADE STRUCTURE OUTDOOR LEARNING CENTER = \$35,000**

Matching funds may be provided as cash, in-kind, or a combination of cash and in-kind.

6. FISCAL AND PERFORMANCE REPORTING

FULTON EL CAMINO RECREATION AND PARK DISTRICT shall keep a record of all receipts and expenditures relating to the expenditure of Funding towards the Project. Recipient shall submit regular performance reports that document progress toward accomplishing Project milestones and achieving identified performance metrics. Reports shall include a detailed accounting of the uses or expenditure of all Funding. Recipient shall provide SMUD with a final written report promptly following the completion of the Project. A Recipient receiving Amplifier-level Funding or Transformer-level Funding shall submit reports documenting receipt

and expenditure of funds, cash match, and in-kind match. Recipient shall also provide any other information reasonably requested by SMUD.

7. REQUIRED NOTIFICATION

FULTON EL CAMINO RECREATION AND PARK DISTRICT is required to provide SMUD with immediate written notification of:

- i. Any changes in **FULTON EL CAMINO RECREATION AND PARK DISTRICT** organization's tax-exempt status;
- ii. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** 's inability to expend the Funding for the purposes described in the Guidelines and the Funding Award Letter;
- iii. Any expenditure from this Funding made for any purpose other than those for which the Funding was intended; or
- iv. Any development that significantly affects the operation of the Project or the organization.

8. RELATIONSHIP OF THE PARTIES

This Agreement shall not be construed to create any association, partnership, joint venture, employee or agency relationship between Recipient and SMUD for any purpose. Recipient has no authority, and shall not hold itself out as having authority, to bind SMUD. Recipient shall not make any agreements or representations on SMUD's behalf without SMUD's prior written consent.

9. REPRESENTATIONS AND WARRANTIES

FULTON EL CAMINO RECREATION AND PARK DISTRICT represents, warrants and covenants to SMUD that:

- A. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** is a nonprofit organization currently recognized by the Internal Revenue Service under the applicable code;
- B. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** has the right to enter into this Agreement and to perform fully all of Recipient's obligations in this Agreement;
- C. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** 's entering into this Agreement does not and will not conflict with or result in any breach or default under any other agreement to which Recipient is subject; and
- D. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** will comply with all applicable laws, regulations, and rules, including without limitation labor code and public contract code regulations, in carrying out the Project.

10. RIGHT TO MODIFY OR CANCEL

SMUD reserves the right to cancel, suspend, modify, withhold any payments to be made under this Agreement, or terminate this Agreement, in the event SMUD, in its sole discretion, finds that:

- i. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** has failed to make substantial progress in the completion of the Project;
- ii. Cancellation is necessary to comply with the requirements of the law; or
- iii. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** has failed to comply with the terms of this Agreement, Guidelines or Funding Award Letter.

In the event of cancellation under this Section, **FULTON EL CAMINO RECREATION AND PARK DISTRICT** shall return any unspent funds to SMUD.

11. INDEMNIFICATION AND INSURANCE

A. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** shall indemnify, defend, and hold harmless SMUD, its directors, officers, agents and employees (each, a “SMUD Party”) against all claims, loss, damage, expense, and liability which SMUD or any SMUD Party may incur, suffer, or become liable for, attributable to, arising out of, or in any way related to the performance of this Agreement, and excepting only such loss, damage or liability as may be caused by the intentional acts or the sole negligence of SMUD.

B. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** shall be responsible for all acts and omissions of any of its trustees, directors, officers, employees, subcontractors, volunteers, agents, and affiliates assisting with the Project and ensuring their compliance with the terms of this Agreement.

C. Contractor shall comply with the requirements of the attached Insurance Appendix which is attached hereto and which is included herein as Exhibit C.

12. GENERAL PROVISIONS

A. Anti-Corruption and Anti-Bribery. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** will not offer or provide money, gifts, or any other things of value directly or indirectly to anyone in order to improperly influence any act or decision relating to SMUD or the Project, including by assisting any party to secure an improper advantage.

B. Amendment. No amendment, modification or supplement to this Agreement shall be binding on any of the parties unless it is in writing and signed by the parties in interest at the time of the modification.

C. Assignment; Successor and Assigns. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** shall not assign any rights or any obligations under this Agreement without SMUD’s prior written consent. Any assignment in violation of the foregoing shall be deemed null and void. Subject to the limits on assignment stated above, this Agreement will inure to the benefit of, be binding upon, and be enforceable against, each of the parties hereto and their respective successors and assigns.

D. Captions. None of the captions of the sections of this Agreement shall be construed as a limitation upon the language of the sections, said captions having been inserted as a guide and partial index and not as a complete index of the contents of such sections.

E. Choice of Law. This Agreement shall be governed, construed and interpreted solely by and under the laws of the State of California without regard to conflict of law provisions.

F. Entire Agreement/Integration. This Agreement and all Exhibits hereto, as well as other documents referred to in this Agreement, constitute the entire agreement between the parties with regard to the subject matter hereof and thereof. This Agreement supersedes all previous agreements between or among the parties. There are no agreements, representations or warranties between or among the parties other than those set forth in this Agreement or the documents and agreements referred to in this Agreement.

G. Further Assurances. The parties to this Agreement agree to execute and deliver all such other instruments and take all such other actions that may be reasonably necessary from time to time to effectuate the transactions contemplated by this Agreement and carry out the purposes of the agreements contained herein.

H. Notices and Approval. Written notices, requests, and approvals under this Agreement must be delivered by mail or email to the party's primary contact specified below, or to such other address as such party may have given to the other party by notice pursuant to this subsection.

If to SMUD:

Betty M. Low
6201 S Street, Mailstop B206
Sacramento, CA 95817
(916) 690-2356
Betty.Low@smud.org

If to Recipient:

EMILY BALLUS
2201 COTTAGE WAY
Sacramento, CA 95825
916-927-3807
EBALLUS@FECRPD.COM

I. Publicity. SMUD may include information about the **HOWE PARK SOLAR POWER SHELTER AND SHADE STRUCTURE OUTDOOR LEARNING CENTER**, including Recipient's name, in its periodic public reports and may make such information available on its website and as part of press releases, public reports, speeches, newsletters, and other public disclosures. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** agrees to acknowledge SMUD's support for the Project. Recipient further agrees that the specific details of Recipient's acknowledgment of SMUD's support for the Project shall be described in Exhibit B. Recipient must obtain SMUD's prior written approval before: (a) issuing a press release or other public announcement regarding this Project; and (b) any other public use of SMUD's name or logo. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** and **FULTON EL CAMINO RECREATION AND PARK DISTRICT**'s, subcontractors, volunteers, agents, or affiliates may not state or imply to third parties that SMUD directly funds or otherwise endorses their activities.

J. Reliance. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** acknowledges that SMUD is relying on the information **FULTON EL CAMINO RECREATION AND PARK DISTRICT** provides in reports and during the course of any due diligence conducted prior to the Effective Date and during the term of this Agreement. Recipient

represents that SMUD may continue to rely on this information and on any additional information Recipient provides regarding activities and progress.

K. Severability. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated so long as the provision, covenant or condition determined to be invalid, void or unenforceable does not materially alter the essential terms of this Agreement.

L. Survival. A party's obligations under this Agreement will be continuous and survive expiration or termination of this Agreement as expressly provided in this Agreement or otherwise required by law or intended by their nature.

M. Third Party Beneficiaries/Parties in Interest. This Agreement and all conditions and provisions hereof are for the sole and exclusive benefit of the parties hereto and their respective successors and assigns and are not intended for the benefit of any other person.

N. Waiver. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

O. Counterpart, Facsimile Signatures. This Agreement may be executed in multiple counterparts and by facsimile or electronic signature, each of which shall be deemed an original and all of which together shall constitute one instrument.

ACCEPTED FOR
**FULTON EL CAMINO
RECREATION AND PARK
DISTRICT**

ACCEPTED FOR THE
**SACRAMENTO MUNICIPAL UTILITY
DISTRICT**

By: _____

By: _____

Name: _____
(Type or Print)

Name: _____
(Type or Print)

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A

Budget

2023-2024 Shine Budget Template							
Spark Level: \$10,000 and less. Match at 25%							
Amplifier Level: \$10,001-\$50,000. Match at 25%							
Transformer Level: \$50,001 to \$100,000. Match at 100%							
Indirect can be budgeted at 15% of budget							
Item Description	Quantity	Cost Per Item	Total Cost	Shine Funding Request	Match Fund Amount	Match Funds Source	Budget Narrative
Haven Solar Spotlight	2	\$25,000.00	\$50,000.00	\$25,000.00	\$25,000.00	General Fund account	Price quote from vendor
Shade Structure	1	\$27,260.00	\$27,260.00	\$10,000.00	\$17,260.00	General Fund account	Quote from Landscape Architect
				\$35,000.00	\$42,260.00		

Exhibit B

AWARENESS AND VISIBILITY

In accordance with Section 12 (General Provisions) Paragraph I: Publicity, **FULTON EL CAMINO RECREATION AND PARK DISTRICT** will acknowledge SMUD's support for the Project by:

1. **EVENTS:** Providing sponsor recognition at the organization's signature annual fundraising event, in person or online equivalent with:
 - a. Logo recognition on event or online equivalent signage and website
 - b. Four (4) tickets to the event or online equivalent for SMUD representatives
 - c. Podium or Virtual speaking opportunity that includes a video, if applicable
2. **SOCIAL MEDIA:** Posting content on relevant social media platforms, (LinkedIn, Facebook, Instagram, Twitter) referencing SMUD at least three (3) times during the term of this funding agreement. For each post, **FULTON EL CAMINO RECREATION AND PARK DISTRICT** will:
 - a. Provide a draft of the post for SMUD's approval at least 72 hours in advance of the planned posting date
 - b. Include SMUD's social media handle for the platform to which the post is being made (ex.: @SMUDUpdates for Twitter)
 - c. Include #SustainableCommunities, #MySMUD in each post
 - d. Include pictures and or video relevant to the Project
3. **SIGNAGE:** Allocating space in a highly visible location near the project for SMUD to display signage that references Shine Program and acknowledges SMUD's contribution to the Project. Signage design will need to be approved by SMUD prior to development and displaying.
4. **MEDIA RELATIONS:**
 - a. Issuing a press release announcing Recipient's award of Shine Award funding for the Project. **FULTON EL CAMINO RECREATION AND PARK DISTRICT** will provide the press release for SMUD's approval at least 72 hours in advance of its planned release. Press release will include messaging and quotes from SMUD.
 - b. Proactively seeking media coverage about the project during critical milestones and inviting SMUD to participate if interviews are requested.
5. **MARKETING VISIBILITY:**
 - a. Providing logo recognition for SMUD on **FULTON EL CAMINO RECREATION AND PARK DISTRICT**'s website for the duration of the contract.
 - b. Providing a write up about the Shine program and recognition of SMUD in **FULTON EL CAMINO RECREATION AND PARK DISTRICT**'s print and online newsletter with logo and a story detailing the Program's contribution to the Project.

Exhibit C
INSURANCE APPENDIX - INSURANCE REQUIREMENTS (SHINE PROGRAM)

CERTIFICATE NO.

ISSUE DATE

CAPRI-8990	CERTIFICATE OF COVERAGE	02/05/2024
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Primary Insurance Provided by: CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INDEMNITY-(CAPRI) ATTN: MATTHEW DUARTE 1075 CREEKSIDE RIDGE DRIVE, SUITE 240 ROSEVILLE, CA 95678	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage/Policies must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).
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CAPRI MEMBER: FULTON-EL CAMINO RECREATION AND PARK DISTRICT	COVERAGE AFFORDED BY: A - CALIFORNIA ASSOCIATION FOR PARK RECREATION INDEMNITY
	COVERAGE AFFORDED BY: B
	COVERAGE AFFORDED BY: C

Coverages
 THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS.

CO LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	LIABILITY LIMITS
A	<input checked="" type="checkbox"/> General Liability <input checked="" type="checkbox"/> General Liability Aggregate <input checked="" type="checkbox"/> Auto Liability	CAPRI 2023-24 GL	07/01/2023	07/01/2024	\$1,000,000 \$1,000,000 \$1,000,000 Difference between members self-insured retention and \$1,000,000


Description of Operations/Locations/Vehicles/Special Items:
 AS RESPECTS AGREEMENT BETWEEN FULTON-EL CAMINO RECREATION AND PARK DISTRICT AND SACRAMENTO MUNICIPAL UTILITY DISTRICT FOR PROVIDING A FUNDING GRANT FOR THE PROJECT AT HOWE PARK FOR A SOLAR POWER SHELTER FOR THE OUTDOOR LEARNING CENTER. SACRAMENTO.

 SACRAMENTO MUNICIPAL UTILITY DISTRICT, ITS DIRECTORS, OFFICERS, REPRESENTATIVES, AGENTS, EMPLOYEES, LESSORS AND/OR ANY OTHER PERSONS OR ENTITIES THAT HAVE AGREED IN WRITING ARE INCLUDED AS ADDITIONAL COVERED PARTIES, BUT ONLY INsofar AS THE OPERATIONS UNDER THIS CONTRACT ARE CONCERNED.

Certificate Holder SACRAMENTO MUNICIPAL UTILITY DISTRICT PO BOX 15830 SACRAMENTO, CA 95852	Cancellation SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGE/POLICIES BE CANCELLED BEFORE EXPIRATION THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE/POLICIES PROVISIONS AUTHORIZED REPRESENTATIVE 
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CERTIFICATE NO.

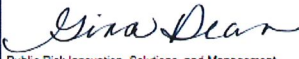
ISSUE DATE

CAPRI-1718		CERTIFICATE OF COVERAGE			02/05/2024
Primary Insurance Provided by: CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INDEMNITY (CAPRI) ATTN: MATTHEW DUARTE 1075 CREEKSIDE RIDGE DRIVE, SUITE 240 ROSEVILLE, CA 95678		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.			
		IMPORTANT: If the certificate holder is requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage/Policies must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).			
CAPRI MEMBER: FULTON-EL CAMINO RECREATION AND PARK DISTRICT		COVERAGE AFFORDED BY: A - CALIFORNIA ASSOCIATION FOR PARK RECREATION INDEMNITY			
		COVERAGE AFFORDED BY: B			
		COVERAGE AFFORDED BY: C			
Coverages THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS.					
CO LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	LIABILITY LIMITS
A	OTHER PERMISSIBLY SELF-INSURED - WORKERS' COMPENSATION - EMPLOYERS' LIABILITY	CAPRI 2023-2024 WC	07/01/2023	07/01/2024	WORKERS' COMPENSATION: \$350,000 EMPLOYERS' LIABILITY: \$350,000
Description of Operations/Locations/Vehicles/Special Items: AS RESPECTS EVIDENCE OF COVERAGE FOR AGREEMENT BETWEEN FULTON-EL CAMINO RECREATION AND PARK DISTRICT AND SACRAMENTO MUNICIPAL UTILITY DISTRICT FOR PROVIDING A FUNDING GRANT FOR THE PROJECT AT HOWE PARK FOR A SOLAR POWER SHELTER FOR THE OUTDOOR LEARNING CENTER. SACRAMENTO.					
Certificate Holder SACRAMENTO MUNICIPAL UTILITY DISTRICT PO BOX 5830 SACRAMENTO, CA 95852		Cancellation SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGE/POLICIES BE CANCELLED BEFORE EXPIRATION THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE/POLICIES PROVISIONS AUTHORIZED REPRESENTATIVE 			

PAGE 1 of 3

CERTIFICATE NO.

ISSUE DATE

GL 1-8990	AI	CERTIFICATE OF COVERAGE	02/05/2024		
Public Risk Innovation, Solutions, and Management C/O ALLIANT INSURANCE SERVICES, INC. 18100 VON KARMAN AVENUE, 10TH FLOOR IRVINE, CA 92612 PHONE (949) 756-0271 / FAX (619) 699-0901 LICENSE #0C36861		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.			
		IMPORTANT: If the certificate holder is an ADDITIONAL INSURED and/or requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).			
Member: CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INDEMNITY-(CAPRI) ATTN: MATTHEW DUARTE 1075 CREEKSIDE RIDGE DRIVE, SUITE 240 ROSEVILLE, CA 95678		COVERAGE AFFORDED	A- Public Risk Innovation, Solutions, and Management		
		COVERAGE AFFORDED	B		
		COVERAGE AFFORDED	C		
		COVERAGE AFFORDED	D		
Coverages THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
CO LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	LIABILITY LIMITS
A	<input checked="" type="checkbox"/> Excess General Liability <input checked="" type="checkbox"/> General Liability Aggregate <input checked="" type="checkbox"/> Auto Liability	PRISM PE 23 EL-79	07/01/2023	07/01/2024	\$2,000,000 \$2,000,000 \$2,000,000 Limits inclusive of the Member's Self-Insured Retention of \$1,000,000
Description of Operations/Locations/Vehicles/Special Items: AS RESPECTS AGREEMENT BETWEEN FULTON-EL CAMINO RECREATION AND PARK DISTRICT AND SACRAMENTO MUNICIPAL UTILITY DISTRICT FOR PROVIDING A FUNDING GRANT FOR THE PROJECT AT HOWE PARK FOR A SOLAR POWER SHELTER FOR THE OUTDOOR LEARNING CENTER. SACRAMENTO. SACRAMENTO MUNICIPAL UTILITY DISTRICT, ITS DIRECTORS, OFFICERS, REPRESENTATIVES, AGENTS, EMPLOYEES, LESSORS AND/OR ANY OTHER PERSONS OR ENTITIES THAT HAVE AGREED IN WRITING ARE INCLUDED AS ADDITIONAL COVERED PARTIES, BUT ONLY INsofar AS THE OPERATIONS UNDER THIS CONTRACT ARE CONCERNED. THIS INSURANCE SHALL BE PRIMARY AND NO OTHER INSURANCE SHALL CONTRIBUTE PURSUANT TO ENDORSEMENT NUMBER U-9. FULTON-EL CAMINO RECREATION AND PARK DISTRICT IS A MEMBER OF CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INDEMNITY-(CAPRI)					
Certificate Holder SACRAMENTO MUNICIPAL UTILITY DISTRICT PO BOX 15830 SACRAMENTO, CA 95852		Cancellation SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE PROVISIONS.			
		AUTHORIZED REPRESENTATIVE  Public Risk Innovation, Solutions, and Management			

PAGE 1 OF 2

ENDORSEMENT NO. U-1

Primary Coverage: Insurance required above shall be primary as respects SMUD, its directors, officers, representatives, agents, employees, lessors and/or any other persons or entities for which SMUD has agreed in writing that its contractors shall include as an additional insureds (hereinafter collectively referred to as "The Parties") and any other insurance effected or procured by any or all of The Parties shall be excess of and shall not contribute with the required insurance.

Additional Insureds, Severability of Interests, Waivers of Subrogation: These policies, with the exception of WC, EL and E&O coverages, shall name The Parties as additional insureds as respects work performed pursuant to or incidental to this Agreement (including coverage for ongoing and products/completed operations hazards) except for active negligence of The Parties in public works construction contracts (Cal Ins Code §11580.04). ISO forms CG 2010 or CG 20 33(ongoing operations) and CG 2037 (products/completed operations), or other forms acceptable to SMUD, shall be used. CGL severability of interests (cross liability), and CGL, BAL, CPL and WC waiver of subrogation clauses shall be included. Pursuant to the terms of this Agreement, insurance effected or procured by Contractor shall not reduce or limit Contractor's obligation to indemnify and defend The Parties for claims made or suits brought which result from, or in connection with, the performance of this Agreement.

Products/Completed Operations: The coverages required herein, when written on an occurrence form, shall be maintained during the entire term of the Agreement. Coverages written on a claims-made form shall be maintained during the entire term of the Agreement and further until at least three years following completion and acceptance of all work under this Agreement. Additional insured endorsements providing products/completed operations coverage shall continue to provide coverage through the expiration of time within which a claim may be filed under all applicable laws.

Insurer Security: Insurers shall be rated A- / IX or better by A.M. Best, or shall be otherwise acceptable to SMUD. Insurers need not be admitted by the State of California.

Insurance Certificates, Endorsements, Notice of Policy Change/Cancellation: Before commencing work under this Agreement, Contractor's broker or agent shall provide copies of primary additional insured and waiver of subrogation endorsements, as well as deletion of railroad exclusionary language endorsement (if applicable), and certificates of insurance verifying that at least the minimum insurance coverages required above are in effect. Excess and umbrella policy schedules of underlying policies and retentions shall be provided. If cyber/data breach insurance is required, a copy of the policy form, or a broker's narrative summary that describes each coverage component and sub limits, shall be provided.

Certificates must disclose any self-insured retention of \$250,000 or more. Certificates must specify whether the liability coverages are written on an occurrence form or a claims-made form. There shall be no change(s) to or cancellation(s) of coverage(s) resulting in the Contractor becoming non-compliant with the insurance coverage required herein this Agreement. In the event a change or cancellation will result in Contractor becoming non-compliant with the insurance coverage required herein, Contractor shall provide thirty (30) days advance written notice to SMUD of any such change or cancellation. Contractor's failure to provide such advance written notice shall be construed to be a material breach of this Agreement. In the event of a loss or claim potentially arising out of Contractor's scope of services, Contractor shall promptly provide complete copies of its insurance policies upon written request by SMUD.

SACRAMENTO MUNICIPAL UTILITY DISTRICT
P. O. BOX 15830, SACRAMENTO, CA 95852-1830
ATTENTION: ANDREW MCDERMOTT

ITEM 6.1: Call for Nominations for the Board of Directors with the California Special Districts Association, Sierra Network Seat A

Fulton-EI Camino Recreation and Park District

Staff Report

DATE: February 15, 2024

SUBMITTED BY: Emily J. Ballus, General Manager

SUBJECT: Call for Nominations for the Board of Directors with the California Special Districts Association, Sierra Network Seat A

RECOMMENDATION

None, informational only.

BACKGROUND

The California Special District Association (CSDA) has an opening on its Board of Directors. The attached memorandum from CSDA calls for nominations and describes the responsibilities of serving on the Board, as well as the nomination procedures.

The terms of the special district member elected to the position shall commence on January 1, 2025. The term is for three years.

The deadline for receiving nominations is Wednesday, April 10, 2024.

At the March board meeting, the board will consider formally nominating a board member to the Seat A position.

Attachments:

- CSDA Memorandum for Board of Directors Call for Nominations – Seat A
- 2025 CSDA Board Candidate Information Sheet
- 2025 CSDA Board of Directors Nomination Form
- CSDA District Networks Map



**California Special
Districts Association**

Districts Stronger Together

DATE: February 5, 2024
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT A**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2025 - 2027 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 10, 2024. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 10, 2024. All votes must be received through the system no later than 5:00 p.m. July 26, 2024. The successful candidates will be notified no later than July 30, 2024. All selected Board Members will be introduced at the Annual Conference in Indian Wells, CA in September 2024.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network	Seat A – Greg Orsini, Director, McKinleyville Community Services District*
Sierra Network	Seat A – Noelle Mattock, El Dorado Hills Community Services District*
Bay Area Network	Seat A – Chad Davisson, General Manager, Ironhouse Sanitary District*
Central Network	Seat A – Patrick Ostly, General Manager, North of River Sanitary District*
Coastal Network	Seat A – Elaine Magner, Director, Pleasant Valley Recreation & Park District*
Southern Network	Seat A – Jo MacKenzie, Director, Vista Irrigation District*

(* = Incumbent is running for re-election)

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district June 10, 2024.* All votes must be received through the system no later than 5:00 p.m. July 26, 2024.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net **by April 10, 2024** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 10, 2024 per district request only.

If you have any questions, please contact Amber Phelen at amberp@csda.net.



Agenda Item: 4 - Establish 2024 Board Elections Timeline

Item Type: Discussion/Action

Submitted By: Amber Phelen, Management Analyst

Presented By: Neil McCormick, Chief Executive Officer

Strategic Plan Reference: 1. Association Governance;
7. Management/Administration

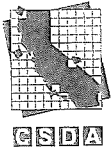
BACKGROUND:

The nomination process for the 2024 CSDA Board of Directors, Seat A election is quickly approaching. CSDA Bylaws direct that the Election & Bylaws Committee shall set the timeline for elections each year. Below is a staff recommended timeline for the nomination and election process that complies with the noticing periods outlined in the CSDA bylaws. The timeline works backwards from the CSDA Annual Conference start date which is September 9, 2024 this year.

- February 5** **Nomination applications mailed and emailed out**
125 days to election start on June 9; bylaws requirement = at least 120 days.
- April 10** **Nomination application deadline**
61 days to election start; bylaws requirement = at least 60 days prior to election.
- April 20** **Nomination application deadline – Coastal Network**
Per CSDA Bylaws, the deadline shall be extended by 10 days in a Network where there is no incumbent re-running.
- June 10** **Electronic ballot voting begins – current Regular Members**
- July 26** **Deadline to receive electronic ballots - current Regular Members**
45 days until conference; bylaws requirement = at least 45 days.
- July 29 or 30** **Count ballots and inform candidates of win/loss**

FISCAL IMPACT:
None at this time.

STAFF RECOMMENDATION:
Staff recommends a motion to approve the 2024 CSDA Board of Directors, Seat A regular election timeline as presented.



Agenda Item: 5 – Review & Approve 2024 Election Materials

Item Type: Discussion/Action

Submitted By: Amber Phelen, Management Analyst

Presented By: Neil McCormick, Chief Executive Officer

Strategic Plan Reference: 1. Association Governance;
7. Management/Administration

BACKGROUND:

Attached is a draft of the nomination letter, form, and candidate information sheet which would be sent out to CSDA voting members in good standing for all six Networks as part of the 2024 CSDA Board of Directors, Seat A election.

Additionally, the background information that will be mailed with the ballots is included. A current list of Board Members and their terms are also attached. Seat A Board Members are up for re-election.

FISCAL IMPACT:

The annual CSDA Board election process is a 2024 budgeted item.

STAFF RECOMMENDATION:

Staff recommends a motion to approve the 2024 CSDA Board of Directors, Seat A election nomination letter, nomination form, candidate information sheet, and ballot letter to be sent to all voting Regular CSDA Members in good standing.



California Special
Districts Association
Districts Stronger Together

2024 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

April 10, 2024 at 5:00 p.m.



2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



California Special Districts Association

DISTRICT NETWORKS





**GENERAL MANAGER'S MONTHLY UPDATE
TO THE BOARD OF DIRECTORS**

December 2023-January 2024

To: Board of Directors
From: Emily J. Ballus, General Manager
Date: February 15, 2024

The General Manager's report provides Board members with information about operational activities and updates. The items included give the Board an abridged overview of the park district undertakings. The subjects may augment matters that are germane to decisions the Board may need to consider.

1. MEETINGS AND CONFERENCES ATTENDED

- January 26 Volunteers of America Senior Safe House to discuss potential partnerships

- January 31, 2024 GovInvest Planning Meeting

- February 2, 2024 CSDA meeting with Congressman Ami Bera in collaboration with other special districts to advocate for support for a national bill recognizing special districts as government

- February 12, 2024 CAPRI Onsite Risk Management Review

2. ADVOCACY

Babcock

Met with City Parks and Recreation staff for draft MOU. Recommended approaching Twin Rivers USD with a transfer of property deed to FEC rather than an easement. Discussions with Twin Rivers USD in upcoming, no date scheduled yet. The original contract between FEC and North Sacramento Elementary School District indicating the collaboration's intent between FEC and the school district for Babcock Park, and other correspondence is attached.

Bohemian Park Expansion Project

Contract with Mogavero Architects is under review by District counsel.

FEMA Mitigation

FEMA is planning another onsite visit in the next few weeks to assist FEC with the grant application.

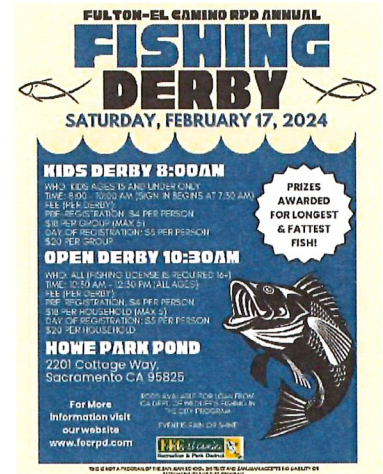
Sacramento LAFCo

Lindsey Carter has officially been appointed as the special district representative for the Commission. She is currently the Executive Director of the California Agricultural Commissioners and sellers association and already serves on the Sacramento LAFCo board.

San Juan Unified School District – Katherine Johnson Middle School
No updates.

3. EVENTS

Annual Trout Fishing Derby 2024
Saturday, February 17, 2024
Howe Park Pond
8:00 am – Kids Derby
10am-Adults Derby



4. GRANTS/SPONSORSHIPS

The District received a \$35,000 SMUD SHINE grant award!

Staff and Board members are invited to participate in the Shine Award recipients presentation on Thursday, March 21, 4:00pm to 6:30 pm at the SMUD Customer Service Center Rubicon Room.

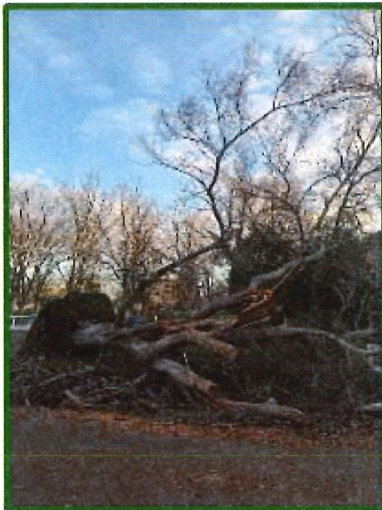
5. PARKS AND FACILITIES

Park maintenance is working to remove all the damage caused by the recent atmospheric storms. Downed trees that require a professional tree removal service are located at Cottage, Bohemian and Seely Parks. Quotes to remove these trees are listed below.

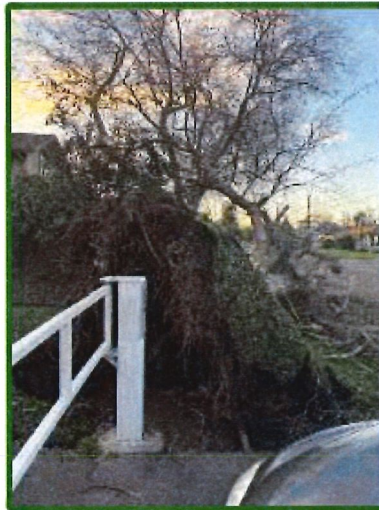
Seely Park
Quote: \$3,550

Bohemian Park
Quote: \$1,980

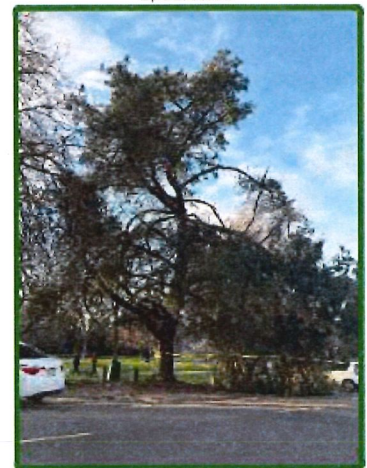
1) Services



1) Services



1) SERVICES



Cottage Park

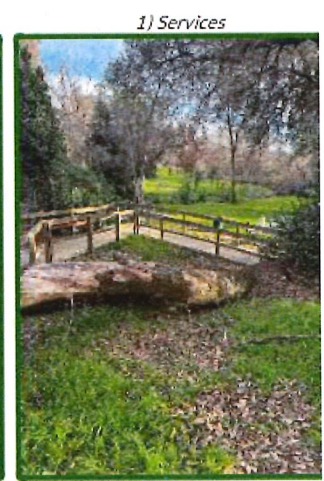
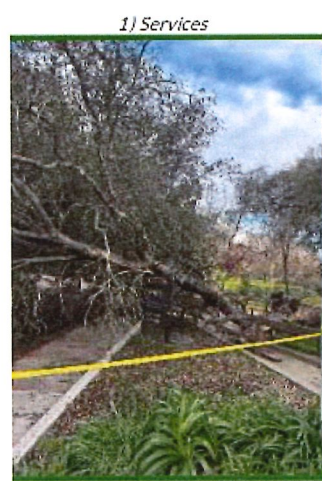
Quote: \$3,475



Quote: \$3,475



Quote: \$3,970



Seely Park Standing Water

Neighbors have called to complain about the standing water in Seely Park as a result of the atmospheric storms. The neighbors continue to claim there is a pump located in that area to pump water from the park.

Staff will present on this issue during the GM Report at the board meeting



6. RECREATION

Recreation is tracking ahead of projections for revenues as of January 2024, with \$178,230 in recreation programming and \$65,067 in facilities rentals, while holding expenses below projections.

7. SAFETY

Chief Beth Johnson continues to review safety and security and financial implications of police department activities.

AGREEMENT

THIS AGREEMENT made and entered into this 20th day
April
of ~~XXXXX~~ 1961, by and between NORTH SACRAMENTO ELEMENTARY
SCHOOL DISTRICT, hereinafter referred to as "School District,"
and FULEON-EL CAMINO RECREATION AND PARK DISTRICT, herein-
after referred to as "Park District"

WITNESSETH:

WHEREAS, Chapter 6 of Division 12 of the Education Code
of the State of California authorizes and empowers school
districts and park districts to organize, promote and conduct
programs of community recreation; to establish systems of
playgrounds and recreation; and to acquire, improve, maintain
and operate recreation centers within or without the territor-
ial limits of such districts; and

WHEREAS, Park District is authorized to enter into such
an Agreement by Section 5782.3 of the Public Resources Code
of the State of California,

WHEREAS, School District and Park District desire to co-
operate with each other and enter into such an Agreement pur-
suant to said statutory authorization for the purpose of
sponsoring and promoting community recreation programs and
activities;

NOW, THEREFORE, it is mutually understood and agreed by
and between the parties hereto as follows:

1. School District hereby gives to Park District the
right to use the school grounds and playfields of schools pre-
sently operated, or that may hereafter be operated, by School
District, for the purposes of athletic fields, playgrounds,
and other public recreation uses, and for the conduct of
community recreation programs, and for other community recrea-
tion purposes. Park District shall have the right to develop,

improve, landscape and construct such improvements and recreation facilities on said school grounds and playfields as may, in the judgment of Park District, be appropriate for said community recreation programs and purposes, but all such developments, improvements, apparatus, and facilities shall be approved by school district prior to construction. All such developments, improvements and facilities constructed or placed on said school grounds or playfields shall be available to School District to use for school purposes during the normal school term and during periods of supervised school use.

✓ 2. School District hereby agrees to make available to Park District in Babcock School, school building facilities including classrooms, multi-purpose rooms, cafeterias and gymnasiums necessary for the use of Park District, and for the use of groups or activities sponsored or approved by Park District. Such use shall be outside the normal hours of use by said school; shall be subject to prior approval by School District, and shall be subject to the policies and procedures established by School District.

✓ 3. School District shall pay for the care, maintenance and repair of the school buildings, and the mowing, and care of all turf areas, shrubs, trees and other landscaping on school property whether said development and landscaping is installed by Park District or by School District. School District agrees to employ and pay such persons as are necessary to perform such custodial, janitorial, gardening and repair services. School District also agrees to maintain and repair all recreational facilities or equipment constructed on school property by School District and to do the daily policing and caretaking required in the area of all facilities. Park District agrees to do all necessary maintenance and repair on recreational facilities, apparatus or equipment

constructed on school property by Park District other than turfed areas, shrubs and trees. However Park District agrees to pay the cost of all water used in maintaining the turfed areas, shrubs and trees installed by Park District.

4. It is understood and agreed that the use by Park District of said school building facilities, school grounds and playfields shall not at any time interfere with the regular conduct of school activities nor shall such use be inconsistent with the use of said school building facilities or areas for school purposes.

5. It is expressly understood and agreed that all improvements constructed, erected or installed on said school grounds or playfields by Park District no matter how affixed or attached to the land shall be, and at all times remain the property of Park District with the right of removal at any time. Prior to such removal School District shall have the right to purchase such improvements at a price mutually agreed upon or at a price set by two independent appraisers. In the event of such removal said school grounds or playfields shall be left in at least as good condition as existed prior to the construction of said improvements.

6. It is understood and agreed that all activities in said school building facilities or on said school grounds and playfields sponsored by School District shall be supervised and conducted by School District, and that all activities sponsored by Park District shall be supervised and conducted by Park District. Each District shall be responsible for said areas and any damage caused thereto during their period of use, will bear the costs of all necessary supervising and teaching personnel during said period, and will carry adequate property damage and public liability insurance to cover said areas during the period of their use. Each District agrees to hold the other District, its governing board, officers,

agents and employees free and harmless from liability for loss, damage or injury to person or property occurring during the period of its use. Each District shall furnish the other District with a copy of their public liability insurance policy.

7. School District agrees that during the period that Park District has the use, control and benefit of said school building facilities or said school grounds and playfields, Park District may charge such admissions and fees for the use of said facilities or for attendance at events occurring on said facilities as the governing body of Park District may from time to time determine. All monies so levied and collected by Park District shall be and remain the property of Park District. However, no event for which an admission price is charged shall be held pursuant to this Agreement except amateur athletic contests, demonstrations or exhibits, and other educational and non-commercial events. In the use of said school buildings, grounds and equipment under this Agreement Park District agrees to comply with all of the requirements of Division 9, Chapter 9, of the Education Code of the State of California setting forth the limitations requirements and restrictions on the use of school facilities, and to abide by the rules and regulations established by School District for use of School facilities under their Civic Center program, and shall be subject to School District Policies on fees and admissions.

8. Park District hereby agrees to make available to School District for the use of students attending Babcock School the swimming pools, bathhouses, and all related facilities at Cottage Park and Howe Park for use by the School District for said purposes. Such use shall be outside of the scheduled hours of useage by the Park District, and shall be subject to the policies and procedures as established by the Park District.

School District shall have the exclusive use of said swimming pools and facilities during their period of use.

During the period of their use School District shall provide all supervisory personnel, instructors, life guards, and check and locker room attendants at its own cost and expenses.

Park District shall provide and maintain all of said facilities in accordance with the requirements of the Departments of Public Health of the State of California, and shall provide electricity, water, power and janitor service, and shall keep the pool and surrounding area in a clean and sanitary condition. Park District will not bear the expense of heating any pool, and such expense must be borne by School District if a heated pool is desired by School District.

School District agrees to hold Park District, its governing board, officers, agents and employees free and harmless from all liability for loss, damage or injury to person or property occurring during the use by School District of said swimming pool and other facilities.

School District shall also have the right to use future swimming pools and other facilities constructed by Park District.

9. The term of this Agreement shall be for an indefinite length of time. However, this Agreement may be terminated by either party upon one years written notice to the other party.

10. The terms of this Agreement may be modified at any time by the mutual consent and written agreement of the respective Districts including costs and charges.

11. This Agreement shall supercede all other Agreements between the two parties.

12. This Agreement shall inure to the benefit of and bind all successors of the respective Districts.

IN WITNESS WHEREOF, the members of the Board of Education of the NORTH SACRAMENTO ELEMENTARY SCHOOL DISTRICT pursuant to Resolution have signed this Agreement, and the FULTON-EL CAMINO RECREATION AND PARK DISTRICT has, by order of its Board of Directors, its governing body, caused this Agreement to be signed by the Chairman and Secretary of said Board on the day and year first above written.

NORTH SACRAMENTO ELEMENTARY SCHOOL DISTRICT

Jack G. Mahoney
Carl Johnson

Wm. A. Bair
Jim R. Dickles
L. C. Minard

FULTON-EL CAMINO RECREATION AND PARK DISTRICT

M. Guy Fairchild
M. GUY FAIRCHILD, CHAIRMAN

Nancy A. Afford
NANCY AFFORD, SECRETARY

SACRAMENTO COUNTY COUNSEL

MAR 8 1973

March 6, 1973

Mr. John Heinrich
County Counsel
827 7th Street
Sacramento, California

Dear Mr. Heinrich:

Please find enclosed a copy of a grant deed conveying a parcel of property to the Fulton-El Camino Recreation and Park District, and also a copy of the Assessor's records showing the same parcel.

This property is immediately contiguous to the Babcock School site and in fact, has been enclosed by the Babcock perimeter fence for several years. The Fulton-El Camino Recreation and Park District and the City of Sacramento will be developing this parcel as well as a portion of the Babcock playground into a joint use school site-community park. The City has approved the plans, as have the Recreation and Park District and the North Sacramento School District Board of Trustees.

The Recreation and Park District has indicated a desire to quitclaim the parcel to the NSSD since the parcel is too small for other than cooperative operation with the school district. Will your office prepare the necessary documents to effect the title transfer and advise the North Sacramento School District of any procedures that should be taken in accepting the property?

Thank you.

WILLIAM G. VANASEN
Director of Business Services

FILE-DO NOT REMOVE

Babcock

✓cc: Fulton-El Camino Recreation and Park District By: _____

March 6, 1973

The Board of Supervisors
Sacramento County
827 7th Street
Sacramento, California

Gentlemen:

Please be advised that the North Sacramento School District supports the Fulton-El Camino Recreation and Park District's request for \$20,000 in revenue-sharing funds for the development of the Babcock School site.

Very truly yours,

WILLIAM G. VANASEN
Director of Business Services

bw

cc: Mr. Whitten
Mr. Wisham

NORTH SACRAMENTO SCHOOL DISTRICT

670 DIXIEANNE AVENUE
SACRAMENTO, CALIFORNIA 95815
(916) 922-5451

ROBERT STANNARD
DISTRICT SUPERINTENDENT

BOARD OF TRUSTEES

DAVID E. JOHNDREAU, PRES.
LINDA M. FOWLER, CLERK
JAMES A. CLEVELAND
VERN L. COLEMAN
KARL F. MUNZ

June 1, 1973

Joe M. Whitten, General Manager
Fulton-El Camino Recreation & Park District
2201 Bell Street
Sacramento, California 95825

Dear Mr. Whitten:

In answer to your questions contained in your letter of May 31, please be advised that the joint powers agreement between the North Sacramento School District and the Fulton-El Camino Recreation & Park District dated April 20, 1961, would not be affected (as far as NSSD is concerned) by the transfer of ownership of the property adjacent to Babcock School from the park district to North Sacramento School District.

We have contacted Mr. Heinrich regarding the transfer of the property and agree that Fulton-El Camino Recreation and Park Department should not be charged for any costs involved in this transfer.

Very truly yours,



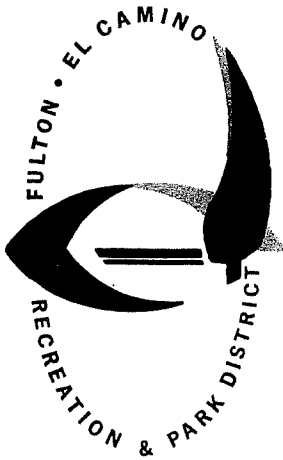
WILLIAM G. VANASEN
Director of Business Services

bw

FILE-DO NOT REMOVE

G. Babcock
General

By: _____



(916) 927-3802

2201 BELL STREET, SACRAMENTO, CALIFORNIA 95825

November 9, 1973

Mr. Solon Wisham, Jr.
Director, Recreation and Parks
City of Sacramento
3520 Fifth Avenue
Sacramento, California

Dear Mr. Wisham:

This letter is to verify action taken by the Board of Directors of the Fulton-El Camino Recreation and Park District concerning the allocation of funds for one half the cost of the Babcock School Park project.

The Board budgeted \$20,000 based on the original estimates and modified that amount to reflect one half of the low bid of \$44,850. This means the District is prepared to fund \$22,425 of the project cost.

The District and City will need to enter into an agreement verifying the commitments of each party after which time the District will release funds as requested by the City.

On behalf of the Board of Directors,


Joe M. Whitten
General Manager

FILE-DO NOT REMOVE

Babcock PK
General

By: _____

NORTH SACRAMENTO SCHOOL DISTRICT

670 DIXIEANNE AVENUE
SACRAMENTO, CALIFORNIA 95815
(916) 922-5451

ROBERT STANNARD
DISTRICT SUPERINTENDENT

BOARD OF TRUSTEES
DAVID E. JOHNDREAU, PRES.
LINDA M. FOWLER, CLERK
JAMES A. CLEVELAND
VERN L. COLEMAN
KARL F. MUNZ

June 1, 1973

Joe M. Whitten, General Manager
Fulton-El Camino Recreation & Park District
2201 Bell Street
Sacramento, California 95825

Dear Mr. Whitten:

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We have contacted Mr. Heinrich regarding the transfer of the property and agree that Fulton-El Camino Recreation and Park Department should not be charged for any costs involved in this transfer.

Very truly yours,



WILLIAM G. VANASEN
Director of Business Services

bw

FILE-DO NOT REMOVE

Babcock
General

By: _____

THOMAS T. FILES
DONALD W. McMURCHIE
ROBERT G. FOLEY
STEPHEN A. BRANDENBURGER
DOUGLAS B. WEILL

LAW OFFICES OF
FILES, McMURCHIE, FOLEY & BRANDENBURGER
555 CAPITOL MALL
SACRAMENTO, CALIFORNIA 95814

TELEPHONE
(916) 444-3317

March 25, 1976

Fulton-El Camino Recreation and Park District
2201 Bell Street
Sacramento, California

RE: Deed of Babcock Park Site to North
Sacramento School District

Gentlemen:

Please find enclosed a Grant Deed to the real property owned by the Fulton-El Camino Recreation and Park District adjacent to the Babcock School Site. The description in this Deed is the same description as is contained in the Deed to the District from Philip F. Heraty and from William G. Gannon.

When the Grant Deed has been signed and dated, please return it to this office in order that we can execute the Acknowledgment and return the original Deed to Mr. Heinrich.

We suggest that the Board of Directors again adopt a Resolution authorizing the Chairman and the Secretary to execute this Deed on behalf of the Fulton-El Camino Recreation and Park District.

Very truly yours,

FILES, McMURCHIE, FOLEY & BRANDENBURGER


Donald W. McMurchie

DWM/dh

Enclosure

FULTON-EL CAMINO RECREATION AND PARK DISTRICT

RESOLUTION NO. 76-7

RESOLUTION AUTHORIZING AND DIRECTING THE EXECUTION OF A
GRANT DEED OF FULTON-EL CAMINO RECREATION AND
PARK DISTRICT OWNED REAL ESTATE TO THE NORTH
SACRAMENTO SCHOOL DISTRICT

WHEREAS, Resolution No. 73-32 authorized and directed the execution of an agreement between Fulton-El Camino Recreation and Park District and the City of Sacramento Department of Recreation and Parks regarding Babcock Park, and

WHEREAS, said agreement included the transfer of ownership of District-owned real estate contiguous to Babcock School to the North Sacramento School District, now therefore,

BE IT RESOLVED AND ORDERED that the Chairperson and the Secretary of the Board of Directors are authorized and directed to execute the Grant Deed, in the form hereto attached, on behalf of the Fulton-El Camino Recreation and Park District, a political subdivision of the State of California.

PASSED AND ADOPTED this 1st day of April 1976, on a motion by Director Boucher ; seconded by Director Whitten and passed by the following vote:

YES: 5 Directors: Moon, Whitten, Valdez, Hill, Boucher
NO: 0 Directors: None
ABSENT: 0 Directors: None
ABSTAIN: 0 Directors: None

ATTEST:

21/2/49714d
Susan M. Moon, Chairperson
Board of Directors


Joe, M. Whitten, Secretary
Boa'rd of Directors

2024 CARPD Conference Schedule of Events

May 22 – 25, 2024

Sonoma Wine Country

Hyatt Regency Sonoma Wine Country
170 Railroad Street, Santa Rosa, CA 95401

Preliminary 2024 Conference Schedule:

May 22	3:00 pm 6:00 pm	Hotel Check In Welcome Reception
May 23	9:00 am 2:00 pm	General Membership Meeting Sessions
May 23	6:00 pm	Sponsor's Reception & Awards Banquet
May 24	9:00 am 5:30 pm	Sessions Closing Reception
May 25	12:00 pm	Hotel Check Out



2024 CARPD Conference

We will have sessions tailored to our unique industry that will include homeless encampments, the role of the Board Member, an opportunity to complete the biannual Sexual Harassment Prevention Training, and much more! Stay tuned for future announcements as our Conference schedule is finalized in the upcoming months.

**Sponsors may set up in the Exhibit Hall starting on Wednesday at 2:30pm. Breakdown is typically Friday after lunch.

FULTON-EL CAMINO RPD ANNUAL
FISHING
DERBY

SATURDAY, FEBRUARY 17, 2024

KIDS DERBY 8:00AM

WHO: KIDS AGES 15 AND UNDER ONLY
TIME: 8:00 - 10:00 AM (SIGN-IN BEGINS AT 7:30 AM)
FEE (PER DERBY):
PRE-REGISTRATION: \$4 PER PERSON
\$18 PER GROUP (MAX 5)
DAY OF REGISTRATION: \$5 PER PERSON
\$20 PER GROUP

OPEN DERBY 10:30AM

WHO: ALL (FISHING LICENSE IS REQUIRED 16+)
TIME: 10:30 AM - 12:30 PM (ALL AGES)
FEE (PER DERBY):
PRE-REGISTRATION: \$4 PER PERSON
\$18 PER HOUSEHOLD (MAX 5)
DAY OF REGISTRATION: \$5 PER PERSON
\$20 PER HOUSEHOLD

HOWE PARK POND

2201 Cottage Way,
Sacramento CA 95825

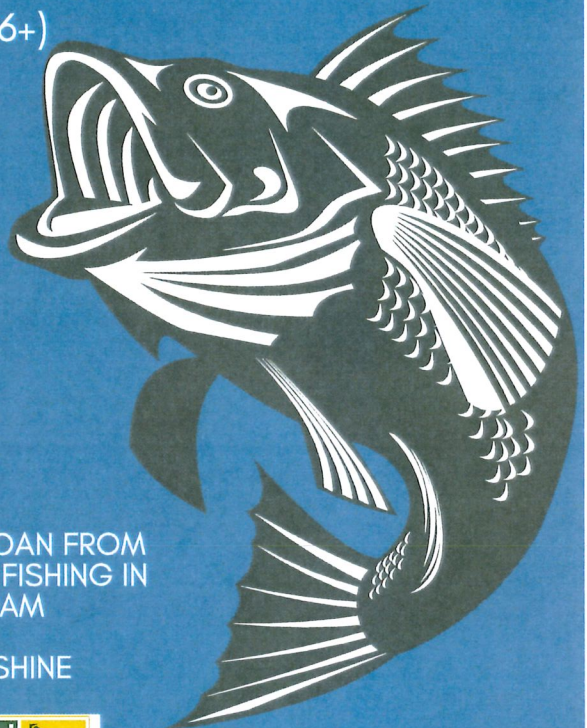
**For More
information visit
our website
www.fecrpd.com**

RODS AVAILABLE FOR LOAN FROM
CA DEPT. OF WILDLIFE'S FISHING IN
THE CITY PROGRAM

EVENT IS RAIN OR SHINE

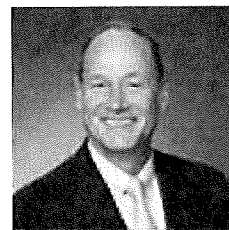


**PRIZES
AWARDED
FOR LONGEST
& FATTEST
FISH!**



From: Sacramento County CA <saccounty@gv.lists.saccounty.gov>
Sent: Thursday, February 01, 2024 5:32 PM
To: Emily Ballus
Subject: Supervisor Rich Desmond: February 2024

SUPERVISOR RICH DESMOND
NEWS BULLETIN
Sacramento County Board of Supervisors, District 3



FEBRUARY 2024

Volume 4, Issue 2

In This Issue

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- **THE JACKSON LABORATORY COLLEGE SCHOLARSHIP PROGRAM**
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- **THE SACRAMENTO SYMPHONIC WINDS CONCERT**
- **MAKING AN IMPACT: FINANCIAL KEYS**

WATT AND EL CAMINO BUSINESS WATCH

The Office of Economic Development and my office are inviting you to participate in the County business walk on and around the intersection of Watt Avenue and El Camino Avenue in Arden Arcade. The Business Walk is scheduled from 9:00 am to 1:30 pm on Wednesday, February 21, 2024. Business walks are a valuable tool utilized to provide the small business community with 1:1 support and gather valuable information on local business needs, aiding in the development of initiatives and policies to enhance the business environment of Sacramento County. Volunteers will be canvassing the area and speaking with businesses to help make sure the voices of local businesses are heard.

Volunteers can register for the walk by scanning the QR Code on the flyer below. For more information, please feel free to contact the Office of Economic Development at 916-874-4558 or email Lili Hernandez at hernandezl@saccounty.gov.

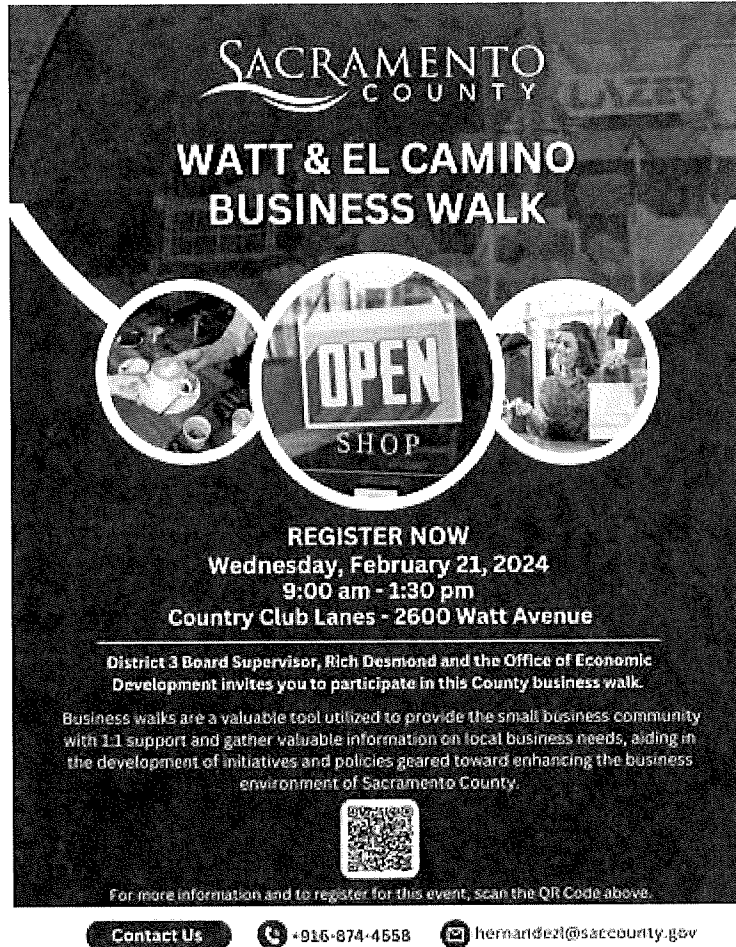
FOR IMMEDIATE RESULTS

- **STAYING SAFE DURING THE WINTER WEATHER**
- **UCP SKATE NIGHT**

Supervisor Rich Desmond
Third District
Sacramento County
Board of Supervisors
700 H Street, Suite 2450
Sacramento, CA 95814
richdesmond@saccounty.gov

PHONE: (916) 874-5471
FAX: (916) 874-7593

[Follow Us on Facebook](#)



The poster features the Sacramento County logo at the top. Below it, the event title "WATT & EL CAMINO BUSINESS WALK" is prominently displayed. Three circular images are arranged horizontally: the first shows people at a table, the second shows a sign that says "OPEN SHOP", and the third shows a woman smiling. Below the images, the text reads "REGISTER NOW" followed by the date "Wednesday, February 21, 2024", the time "9:00 am - 1:30 pm", and the location "Country Club Lanes - 2600 Watt Avenue". A paragraph of text explains that District 3 Board Supervisor Rich Desmond and the Office of Economic Development invite participation. A QR code is provided for registration. At the bottom, contact information is listed: "Contact Us", a phone icon with "+916-874-4658", and an email icon with "hermandez1@saccounty.gov".

APPLY FOR THE TRANSIENT OCCUPANCY TAX (TOT) GRANT

The Sacramento County Board of Supervisors intends to continue providing \$1 million through the Transient Occupancy Tax (TOT) Grant Program to support nonprofit organizations located in Sacramento County in Fiscal Year 2024-25.

For the last 7 years, the Board of Supervisors has awarded funds to organizations that carry out community-based programs and/or services in the areas of economic and workforce development, arts and culture, community development, and health and human services. The County began setting aside funding for this purpose in 2017.

Grants will be allocated through a competitive process and applicants must meet eligibility and funding requirements. Applications will be accepted online beginning February 2, 2024, through the County's Office of Budget and Debt Management with a deadline of March 4, 2024.

Funding for the TOT Grant Program will come from County Transient Occupancy Tax (TOT) revenues. Transient Occupancy Taxes are levied on

guests who occupy rooms in hotels, motels and other temporary lodging accommodations in the unincorporated area of the County.

2024-25 TOT Grant Program Application Dates & Details:

Grant Application DEADLINE: March 4, 2024, 5 p.m.

Grant Application Period: February 2 – March 4, 2024

All applications and requested materials must be submitted by 5 p.m. on March 4, 2024. No late applications will be accepted.

Online Applications: Only online applications will be accepted. [Apply online beginning February 2.](#)

Duplicate and incomplete applications will be disqualified.

Applicants will receive electronic receipt notification upon submission of application.

There will be a Grant Program and Application Virtual Workshop on February 13, 2024, at 10 a.m.-11:30 a.m.

The workshop includes a review of the following:

- Grant program and Timeline
- Insurance Requirements
- Application Questions
- Timeline and submission information
- Q & A's

Grant Application Review Period

March 5 – 11, 2024

County staff will review applications for completeness and compliance with minimum eligibility requirements. Applicants will be notified electronically if proposals do not meet the minimum qualifications and will not continue to the evaluation process.

March 12 – April 26, 2024

Subject Area Expert Panel Application Review: Subject area experts will review, evaluate, and rank qualifying applications.

May 2024

TOT Board Review Committee: Board Review Committee to review recommendations of the Subject Area Expert Panel's Recommendations and award District-directed grants based on input from Subject Area Experts.

Grantee Award Approval

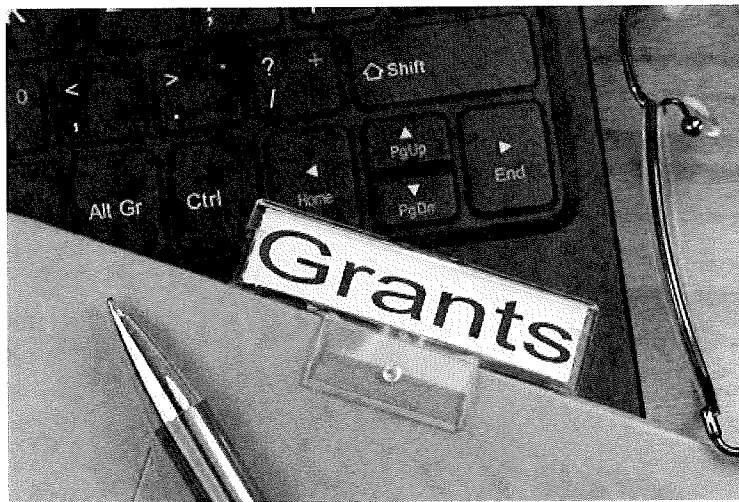
June 2024

Grant Program Hearing Notification: Applicants will receive an electronic notification of the schedule for the Board of Supervisors Hearing, where recommended award selections will be made.

The Board of Supervisors will make the final determination and approval for all TOT Grant Program recipients.

County Budget & Debt Management Division staff will notify applicants of funding selections within five business days of Board Hearing approval. All notifications will be made electronically. County Budget & Debt Management Division staff will draft and administer agreements between the County and grantees.

For more information about the grant program, visit the [TOT Grant Program website](#).



FIX50 HIGHWAY

Residents and drivers in the Sacramento Region have experienced first-hand some of the traffic jams, frustration, and even confusion with the U.S. Highway 50 Design-Build Multimodal Corridor Enhancement Project (also known as the Fix50 Highway Enhancement Project).

The estimated \$483.5 million project, including \$388.8 million in SB 1 funding, will not only include a new sound wall but new high-occupancy vehicle (HOV) lanes (carpool lanes) in each direction on US-50 from the Interstate 5 Interchange to Watt Avenue to help reduce emissions to tackle climate change. Crews will also widen ramps and connector ramps, widen bridges, and increase vertical clearance at overcrossing, replace freeway pavement with continuously reinforced concrete pavement, and make other enhancements to US-50 in Sacramento.

This project also includes the Sacramento Regional Transit District's (SacRT) light rail expansion project from Sunrise Boulevard to Downtown Folsom. With the improvements, the Gold Line light rail will increase the frequency of service from every 30 minutes to every 15 minutes from Sunrise Boulevard to Downtown Folsom.

The initial work began in November 2020 and the project is scheduled to be completed in Summer 2025. Cal Trans recently updated the website with additional information about the project and timelines for completion. Please check out the website [Project Overview – Fix 50](#) for information about the Fix50 Highway project and to sign up for alerts.



U.S. ARMY CORPS OF ENGINEERS PROJECT ON THE AMERICAN RIVER

The U.S. Army Corps of Engineers (USACE) has a project to construct additional flood protection measures along the Lower American River and beyond. The American River erosion protection work is being constructed in phases and started in 2022 where erosion was threatening the River Park neighborhood near California State University, Sacramento. The Contract C3B project, located upstream of Watt Avenue, is currently scheduled for construction in 2025-2026.

Sacramento is considered the most at-risk City for flooding in the country and continued federal investment in our flood control system is necessary to protect the lives of those that reside behind our levees. USACE has coordinated with various federal and state resource and wildlife agencies, as well as City and County departments, including Regional Parks, throughout the initial planning and execution of this project. The State and local sponsors of the project also continue to work with USACE to refine its project design, but the Army Corp of Engineers is the lead agency. The erosion protection measures cannot be implemented without impacting vegetation that is in the project footprint. Through consultation with federal, state, and local resource agencies, the USACE has identified mitigation measures to be implemented to ensure that our parkway will continue to thrive well into the future. This is addressed by plans for appropriate and significant mitigation both onsite and at designated offsite locations within the parkway.

USACE has released a draft Supplemental Environment Impact Statement (SEIS) for public review that addresses the Contract 3B phase of the project. I encourage you to review the documents and submit your written comments to USACE as part of the environmental review process (links can be found at www.sacleveeupgrades.com). I requested that the USACE extend the deadline for comments on the SEIS, and they recently announced the deadline would be extended to February 23, 2024. Public comments can be submitted to ARCF_SEIS@usace.army.mil and PublicCommentsARCF16@water.ca.gov.

I will host a community meeting on the project and will invite all involved agencies to attend and to hear from the public. For more information, to receive email updates, and to view a copy of the Draft SEIS/SEIR visit the [Sac Levee Upgrades website](#).

ANNUAL TROUT FISHING DERBY

Enjoy the outdoors and grab a fishing rod on Saturday, February 17, 2024, for the Annual Trout Fishing Derby at Howe Park. The Fulton-El Camino Recreation and Park District and the California Department of Fish and Game are hosting the event. The event will be held at the Howe Park Pond at 2201 Cottage Way. Howe Park Pond will be freshly stocked with trout and prizes will be awarded for the longest and fattest fish.

Youth ages 15 and under will be allowed to enter the fishing area first, and a "Children Only" fishing area will be provided. The event is rain or shine! A fishing license is required for those aged 16 and up, but there is a discounted price for pre-registration. Please Jaden with the Park District at 916-927-3802 ext. 125 or visit the [Fulton-El Camino Recreation and Park District's website](#) for more information.

FULTON-EL CAMINO RPD ANNUAL
FISHING
DERBY

SATURDAY, FEBRUARY 17, 2024

KIDS DERBY 8:00AM
WHO: KIDS AGES 15 AND UNDER ONLY
TIME: 8:00 - 10:00 AM (SIGN-IN BEGINS AT 7:30 AM)
FEE (PER DERBY):
PRE-REGISTRATION: \$4 PER PERSON
\$18 PER GROUP (MAX 5)
DAY OF REGISTRATION: \$5 PER PERSON
\$20 PER GROUP

OPEN DERBY 10:30AM
WHO: ALL (FISHING LICENSE IS REQUIRED 16+)
TIME: 10:30 AM - 12:30 PM (ALL AGES)
FEE (PER DERBY):
PRE-REGISTRATION: \$4 PER PERSON
\$18 PER HOUSEHOLD (MAX 5)
DAY OF REGISTRATION: \$5 PER PERSON
\$20 PER HOUSEHOLD

HOWE PARK POND
2201 Cottage Way,
Sacramento CA 95825

PRIZES AWARDED FOR LONGEST & FATTEST FISH!

For More Information visit our website www.fecrpd.com

RODS AVAILABLE FOR LOAN FROM CA DEPT. OF WILDLIFE'S FISHING IN THE CITY PROGRAM

EVENT IS RAIN OR SHINE

Fulton-El Camino
Recreation & Park District



THIS IS NOT A PROGRAM OF THE SAN JUAN SCHOOL DISTRICT AND SAN JUAN ACCEPTS NO LIABILITY OR RESPONSIBILITY FOR THIS PROGRAM.

THE JACKSON LABORATORY COLLEGE SCHOLARSHIP PROGRAM

The Jackson Laboratory (JAX) **discovers precise genomic solutions for disease and empowers the global biomedical community in the shared quest to improve human health.** They will award **\$10,000 scholarships** to three first-generation and/or low-income students who plan to pursue a college degree and aspire to a career in biomedicine. Graduating high school seniors who reside in Connecticut, Maine, or Sacramento County, California are eligible to be nominated. One student from each location will be awarded this scholarship.

JAX is accepting nominations [using this nomination form](#) until February 15, 2024. More information about the scholarship is available [on the website](#).

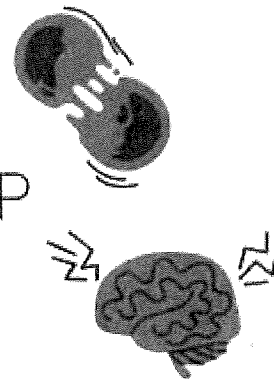
Key Information:

- **Students must be nominated** by a teacher, administrator, or guidance counselor before February 15, 2024
- Applicants should demonstrate either significant financial need or status as a first-generation college student, including individuals whose parents have not completed a Bachelor's degree
- Applicants must be on track to complete their high school diploma in 2024 with a cumulative GPA greater or equivalent to 3.5 on a standard 4.0 scale
- Scholarships will be awarded in late Spring 2024

Please share this opportunity with students!

The Jackson Laboratory
COLLEGE
SCHOLARSHIP
PROGRAM

IN MAINE, CONNECTICUT, & SACRAMENTO



LOVE IS IN THE AIR

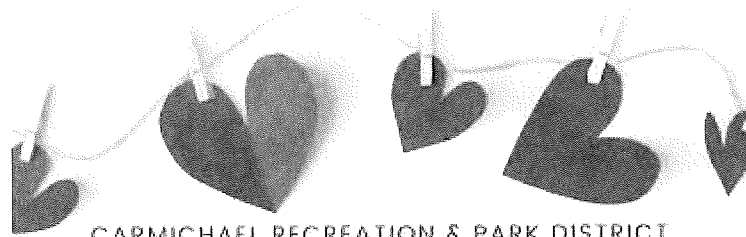
February is always a special month and a reminder to express affection for the ones we love. Below are a couple of activities this month for seniors and the entire family.

Senior Valentine's Dance

What better way to celebrate Valentine's Day than by dancing the day away! Enjoy live music from the Kiwanis Swing Band and light refreshments and be sure to invite your partner or a friend.

- Date: Saturday, February 10, 2024
- Time: 1:30 PM – 3:30 PM
- Fee: \$5.00/person (50 % of proceeds go to the Kiwanis Club of Carmichael)

Location: La Sierra Community Center, 5325 Engle Road, Carmichael, CA 95608



CARMICHAEL RECREATION & PARK DISTRICT

Senior Valentine's Dance



Enjoy live music from the Kiwanis Swing Band and light refreshments at the La Sierra Community Center. Bring your special someone or enjoy a lovely time with your best friend.



Sweetheart's Dance

The whole family can enjoy an evening out at the Mission Oaks Community Center for a dance. This afternoon will include live music and refreshments!

- Date: Tuesday, February 13, 2024
- Time: 1:15 PM – 3:45 PM
- Fee: \$8/person
- Location: Gibbons Community Center, 4701 Gibbons Drive, Carmichael, CA 95608

**Sweetheart's
Dance**

TUE FEBRUARY 13
1:15-3:45PM

\$8 PER PERSON

REFRESHMENTS WILL BE PROVIDED

THANK YOU TO OUR SPONSOR

iN-Your Home Care Services
GROUP OF HEALTH SERVICES

GIBBONS COMMUNITY CENTER
4701 GIBBONS DRIVE, CARMICHAEL, CA 95608
(916) 972-0336

MISSION OAKS

THE SACRAMENTO SYMPHONIC WINDS CONCERT

The Sacramento Symphonic Winds is delighted to continue their 2023–2024 season. Their next concert is scheduled for Sunday, March 3, 2:30 pm entitled “Folk Songs and Music for Kings and Queens” at the El Camino High School Center for the Arts. The Sacramento Symphonic Winds is a 60-piece adult symphonic wind ensemble conducted by Music/Artistic Director Dr. Matthew Morse. This concert features *English Folk Song Suite* by Ralph Vaughan Williams, *One Life Beautiful* by Julie Giroux, and *Acadiana* by Frank Ticheli and more!

Tickets are available at the door and General Admission is \$15; high school and college students (with an ID) are \$10 and youth are free. Visit the [Sacramento Symphonic Winds website](#) for more information.

MAKING AN IMPACT: FINANCIAL KEYS FOR IMMEDIATE RESULTS

Are you concerned about your financial situation? Looking for helpful tips to increase your finances? Higher Heights Community Development Corporation is offering a **FREE** finance workshop that is open to everyone. Light refreshments will be available.

- Date: February 24, 2024
- Time: 10:00 AM – 12:00 PM
- Location: Higher Heights Community Church, 2230 Arden Way, Suite H, Sacramento, CA 95825

For more information and to register, visit the [Finance Workshop](#) webpage.

The flyer features a dark background with a white curved shape on the left. At the top, it says 'Making an Impact: FINANCIAL KEYS for Immediate Results'. Below that, it states 'Free Training | Light Refreshments Provided'. A calendar icon shows '24 FEBRUARY 10:00AM'. The speaker is identified as 'Speaker LEDARIUS JOHNSON'. A circular badge says 'Entry FREE'. A 'REGISTER' button is present, along with contact information: '916-723-0440', 'www.hhcchurch.org/financeworkshop', and 'info@hhcchurch.org'. Logos for 'SACRAMENTO COUNTY COMMUNITY DEVELOPMENT CORPORATION' and 'HHC' are at the bottom. A portrait of Ledarius Johnson is on the right.

STAYING SAFE DURING THE WINTER WEATHER

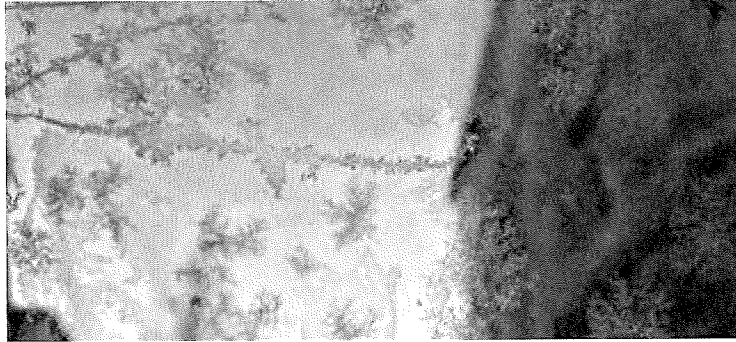
During these colder months, it is important to remember to take time to protect ourselves, neighbors and animal friends. Below are some tips to help all of us.

- **Check on elderly family members, friends or neighbors.** Seniors and those with serious medical conditions are at risk. Check on

community members that might be vulnerable to ensure they are safely keeping warm.

- **Heat your home safely - carbon monoxide is a silent killer.** It is not OK to heat the inside of your home with any kind of BBQ, propane heater, or any other fuel-fired equipment due to the risk of carbon monoxide poisoning. Only use heaters installed with your home and those designed to be used indoors. Make sure that your natural gas furnaces and other appliances are in good, clean working order.
- **Bring your pets inside when temperatures start to dip near freezing.** Make sure dogs and cats have a warm, draft-free place indoors with a dry mat or blanket that they can lie on. For additional winter weather tips for animals, [check out the Bradshaw Animal Shelter's website](#).
- **Insulate outdoor pipes that lead into your home to prevent freezing. Seal** with caulk around the pipes that lead into and out of your home. Inside your home, leave the bathroom and under-sink cabinets open to help warm the water. If your pipes freeze, leave your tap on and call a plumber. You can defrost your pipes using a hairdryer on a low setting, working your way slowly from the faucet to where your pipe enters the wall. County residents who need to have their water turned off in order to make repairs to their lines [can go online](#) or call 311 (or 916-875-4311 if calling from out of the area).
- **Ensure proper drainage by scooping up leaves and debris.** Keeping storm drains clear can prevent street flooding and black ice from forming.
- **When raining, reduce your vehicle speed. Wet** roads increase the distance and time needed to stop your vehicle. Be extra cautious on roads, bridges and overpasses when temperatures are 32 degrees or below due to black ice – slow down and give yourself extra spacing between vehicles in front of you.
- **Watch for tree limbs.** As temperatures dip, trees become vulnerable to limbs snapping. For downed trees or branches in the roadway, County residents [can go online](#) or call 311 (or 916-875-4311 if calling from out of the area).
- **Prepare for wind. Secure** yard items that may blow around and be prepared for the possibility of loss of power. For downed power lines, stay away and call 9-1-1 immediately.
- **Sign-up for Emergency Alerts.** This system alerts residents about emergency events and other important public safety information quickly in a variety of situations, such as severe weather, unexpected road closures, missing persons and evacuations of buildings or neighborhoods.
- **Where to get help. Call** 211 in Sacramento or [go online](#) for information on emergency shelter services.

Learn more about how to stay safe during fog and cold weather on the [Sacramento Ready website](#).



UCP SKATE NIGHT

UCP of Sacramento and Northern California is hosting another social and recreational event for the entire family. It's their 3rd Skate Night!

- Date: Wednesday, February 28th
- Time: 6:00 PM – 8:00 PM
- Location: Sunrise Rollerland, 6001 Sunrise Vista Dr, Citrus Heights, CA 95610
- Fee: \$25/skater which includes skate rental, pizza, and raffle

For more information or to register for this event, visit the [UCP Recreation website](#).

A PRIVATE UCP EVENT

Skate Night

All Ages!

WEDNESDAY, FEBRUARY 28TH
6 - 8 PM

SUNRISE ROLLERLAND
6001 SUNRISE VISTA DR
CITRUS HEIGHTS, CA 95610

SKATE RENTAL, PIZZA, & RAFFLE INCLUDED!
SKATE MATE AVAILABLE
(A FEATURE USED FOR BALANCE).

\$25 / SKATER

*WHEELCHAIRS MUST HAVE RUBBER
WHEELS IN SKATING RINK*

CLICK HERE TO REGISTER NOW!

Links starting with "https://lnks.gd/l/" in this established County Communication channel are safe.

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California Special Districts Association

Districts Stronger Together

November 2024 Statewide Ballot Measures Affecting Special Districts

By [Vanessa Gonzales](#) posted 17 days ago

The last day for propositions to qualify to appear on the November 5, 2024 Statewide General Election Ballot is June 27, 2024. Below is an overview of the state-of-play and an executive summary of the most significant measures affecting special districts and the communities they serve.

- **Four measures** have [formally qualified](#) for the November General Election, having been placed on the ballot as Constitutional Amendments through a two-thirds vote of each house of the State Legislature.
- **Six measures** are [eligible for the ballot](#) as statewide initiative measures with elections officials having verified the required number of signatures. These initiatives will formally qualify if they are not withdrawn by proponents prior to June 27.
- **34 initiatives** are [in circulation](#), four of which the proponents claim to have gathered at least 25 percent of the requisite signatures.

Here is a breakdown of the November ballot measures that matter most to special districts:

Qualified Statewide Ballot Measures

[ACA 1 \(Aguiar-Curry\) Local government financing: affordable housing and public infrastructure: voter approval.](#)

Long-supported by CSDA, ACA 1 gives voters the opportunity to allow special districts, cities, and counties to approve general obligation bonds and special taxes for public infrastructure and affordable housing with the same 55 percent vote threshold now authorized for school bonds.

[ACA 13 \(Ward\) Voting thresholds.](#)

The second-most important measure on the ballot (more to come later on the most important measure), ACA 13 requires any initiative measure that would increase voter approval requirements in the State Constitution to pass by the same approval requirement it seeks to impose on others. CSDA strongly supported passage of this measure in the State Legislature to place it before voters, with dozens of special districts joining CSDA's statewide call-to-action.

Eligible Statewide Ballot Measures

[1921. \(21-0027A1\) Eliminates employees' ability to file lawsuits for monetary penalties for state labor-law violations. Initiative Statute.](#)

Repeals 2004 law allowing employees to file lawsuits on behalf of themselves and other employees against employers to recover monetary penalties for certain state labor-law violations.

Labor Commissioner retains authority to enforce labor laws and impose penalties. Eliminates Labor Commissioner's authority to contract with private organizations or attorneys to assist with enforcement.

[1935. \(21-0042A1\) Limits ability of voters and state and local governments to raise revenues for government services. Initiative Constitutional Amendment.](#)

Sponsored by the [California Business Roundtable](#) ("CBRT"), this initiative would revise the Constitution in a manner that would threaten the essential functions of government by promulgating a drastic rise in litigation and severely restricting the ability of voters and state and local governments to fund essential services and infrastructure needs. CSDA is in strong opposition and has called for all special districts to formally approve an oppose resolution. Governor Gavin Newsom, along with the State Legislature and former Senate President Pro Tem John Burton, with support from CSDA and other amicus curiae, petitioned the California Supreme Court to remove the initiative from the ballot arguing it is Constitutionally invalid. The Court issued an order to show cause on November 29, 2023 and ordered briefing in December and January with amicus briefs due February 14. The matter will likely be set for argument in March or April and a decision is anticipated by June.

[1936. \(21-0043A1\) Raises minimum wage. Initiative Statute.](#)

Existing law requires annual increases to California's minimum wage until it reached \$15.00 per hour for all businesses on January 1, 2023. This measure extends these annual increases (\$1.00 per year) until minimum wage—currently, \$15.00 per hour for businesses with 26 or more employees, and \$14.00 per hour for smaller businesses—reaches \$18.00 per hour. Thereafter, as existing law requires, the minimum wage will annually adjust for inflation.

Circulating Initiatives with 25 Percent of Signatures Reached

[1947. \(23-0005\) Repeals voter-enacted changes to property tax rules for transfers between family members. Initiative Constitutional Amendment.](#)

Reinstates property tax reassessment rules for certain real property transfers between family members (including by inheritance), which voters eliminated through Proposition 19 in 2020. Reduces local property tax revenues and eliminates funding source for Proposition 19's California Fire Response Fund. Allows transfers to children (or grandchildren if parents are deceased) without property tax reassessment of: (1) principal residence, regardless of current value or continued use as principal residence; and (2) \$1 million in other real property.

Initiatives and Referenda Cleared for Circulation

[1957. \(23-0015A1\) Increases requirements on government agencies and Legislature when responding to records request. Initiative Statute.](#)

Sponsored by [California Watchdog](#), this initiative would likely cost public agencies in excess of \$1 billion [according to the Legislative Analyst's Office](#). It would place excessive records retention requirements on public agencies— all of which remain ineligible for reimbursement pursuant to the state mandate process. Furthermore, the initiative would dramatically increase a public agency's exposure to litigation and could stimulate a cottage industry dedicated to pursuing California Public Records Act litigation. CSDA is formally opposed and its analysis of the measure is available [here](#).

[1967. \(23-0025A1\) Limits environmental lawsuits challenging new housing construction. Caps development fees on housing. Initiative Statute.](#)

[As determined by the Legislative Analyst's Office](#), "[t]he 2 percent cap on local government development fees [imposed by this initiative] would reduce local government revenue likely by at

least hundreds of millions of dollars per year, potentially exceeding \$1 billion per year.” CSDA’s own analysis concluded that the initiative will have major impacts on local agency finances, placing an onerous two percent cap on development impact fees. Special districts that collect impact fees would face significant budget shortfalls resulting from slashed impact fee receipts, or would be forced to seek significant tax and fee increases on current residents that may be unwilling or unable to pay. Moreover, shifting the cost-burden from developers and new homeowners to current residents could lead to litigation under Proposition 218 by taxpayers claiming it is unconstitutional for current residents to subsidize services provided to developers and new residents. CSDA is formally opposed and its analysis of the measure is available [here](#).