



**FULTON-EL CAMINO RECREATION AND PARK DISTRICT**

**BOARD OF DIRECTORS REGULAR MEETING**

**AGENDA**

**THURSDAY, June 16, 2022, 6:30 P.M.**

*NOTICE: Coronavirus COVID-19*

*In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), as amended by Assembly Bill 361 (2021), board members, staff and the public can participate in this meeting via Zoom or teleconference.*

**ZOOM PARTICIPATION:**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85394669812>

**DIAL-IN PARTICIPATION:** +1 669 900 9128 US

**Mission Statement**

*Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.*

**PUBLIC COMMENT:** During this comment period, any person is invited to speak on any topic that is not listed on this agenda. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda. Those who wish to comment on an item that has been listed on this agenda may comment when that item has been opened for consideration by the Board and before any action is taken.

Procedures for public comment on agenda or non-agenda items are: If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the General Manager. If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker's name and subject being addressed. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker.

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Kathleen Stricklin, Chair  
Teresa Higgins, Vice Chair  
Jessica Dias, Secretary

Laura Lavalley, Director  
Michael Seaman, Director

**3. PUBLIC AND VISITOR COMMENTS**

It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

**4. PRESENTATIONS**

**4.1 Present Eagle Scout Candidate Matthew Scoles with the California Association of**

## **Recreation and Park Districts Outstanding Volunteer Award of Distinction 2022**

Board will present Matthew Scoles with his plaque award

### **4.2 Most Valued Partner Award from the San Juan Unified School District**

Staff will present the Award received from San Juan Unified School District and commendation letter from Congressman Ami Bera

### **4.3 Presentation on Howe Avenue Bicycle and Pedestrian Improvement Project**

Jenny Singh, Senior Civil Engineer, Sacramento County, will report on the upcoming Project along Howe Park's Howe Avenue corridor

### **4.4 Presentation of Awards to the Police Department**

Chief James Brown will swear in new officers and present officer awards

- a). Tim Noonan and Thomas Schubin will be sworn in as officers
- b). CSO Trent Davis will be presented the Officer of the Year Award
- c). John Mohamed will be presented with the Lifesaving Award

## **5. CONSENT ITEMS (Motion)**

- a. Minutes of the April, 2022 Regular Board Meeting
- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for April 2022
- d. Payroll Report for April 2022
- e. Claims for April 2022
- f. Revolving Fund Report for April 2022
- g. Services and Supplies Summary Report as of April 2022
- h. Monthly Department Breakdown for April 2022
- i. Parks, Recreation, Facility Rentals, and Security Report April 2022
- j. Resolution 2021/22-29 of Board of Directors of The Fulton-El Camino Recreation and Park District Approving The Continued Use Of Teleconferencing/Remote Meetings Pursuant To The Provisions Of California Assembly Bill 361  
Board to approve continuing use of teleconference board meetings. Resolution must be approved monthly to be in effect.

## **6. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)**

### **6.1 CSDA Board of Directors Election – Term 2023-2025; Seat B – Sierra Network**

The Board will review the candidates for the CSDA board, Sierra Network, 2023/25 Seat B

### **6.2 Preliminary Budget, Fiscal Year 2022/23**

The Board will review 2022/23 Fiscal year Preliminary Budget.

- a. Resolution 2021/22-26, Approving the General Fund Preliminary Budget for 2022-23
- b. Resolution 2021/22-27, Approving the Parks Maintenance and Recreation Improvement District (Assessment # 1) Preliminary Budget for 2022-23
- c. Resolution 2021/22-28, Approving the Parks Maintenance and Recreation Improvement District (Assessment # 2) Preliminary Budget for 2022-23

### **6.3 Declaring the Intention to Continue Assessments for Fiscal Year 2022-23**

The Board will considering adopting the assessments #1 and #2 resolutions

- a. Resolution 2021/22-30, Declaring the Intention to Continue Assessments for Fiscal Year 2022-23, Preliminarily Approving the Engineer's Reports, and Providing for Notice of Hearings on July 21, 2022, for the Parks Maintenance and Recreation Improvement Assessment Districts. (Assessment #1)

- b. Resolution 2021/22-31, Declaring the Intention to Continue Assessments for Fiscal Year 2022-23, Preliminarily Approving the Engineer's Reports, and Providing for Notice of Hearings on July 21, 2022, for the Parks Maintenance and Recreation Improvement Assessment Districts (Assessment #2).

**6.4 Approve the Representation Letter for 2020-2021 Fiscal Year Audit**

The board will consider approving the Representation Letter from Larry Bain, CPA, to complete the audit for the 2020-2021 fiscal year.

**6.5: Approve the Meliora Public Safety Consulting Contract for an Evaluation of the Police Department**

The Board will consider approving the Contract with Meliora Safety Consulting to evaluate and make recommendations for the police department operations.

**7. INFORMATIONAL ITEMS (No Action Required)**

**7.1 Discussion Update with San Juan Unified School District Regarding the Kathleen Johnson Middle Proposed School Site and FEC's Creekside Nature Area**

Staff will provide an update to the Board on Creekside Nature Area and the proposed middle school in the San Juan Unified School District.

**7.2 General Manager's Report**

The Board will review the General Manager's monthly report.

**8. COMMITTEE REPORTS**

**Standing Committees:**

- a). Personnel and Finance – Chair, Director Teresa Higgins
- b). Programs, Facilities and Projects – Chair, Director Seaman
- c). Security and Community Relations – Chair, Director Dias
- d). Ad Hoc Committee: Bohemian Park Project – Chair, Director Seaman
- e). Park Advisory – Directors assigned to each park

Board members will provide reports on any standing or Ad Hoc committee meeting they may have attended.

**9. DIRECTORS' COMMENTS**

Board members will report on items of interest to the Board.

**10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)**

- A. Department of Parks and Recreation Grant Award Letter for Slough Time and Grant Awards List
- B. Commendation Letter from Congressman Ami Bera for the District being named a San Juan Unified School District Most Valuable Partner
- C. Sacramento County Project Newsletter: Howe Avenue Bicycle and Pedestrian Improvement Project
- D. Wall Street Journal Article: Latest Developments - Consumer-Price Index, Change from a Year Earlier

**11. ADJOURNMENT**

**12. SIGN ALL APPROVED DOCUMENTS**

*Next Regular Board Meeting Thursday, July 21, 2022*

**AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Linda Montijo at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

**MEETING RECORDINGS** – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the Superintendent of Administration, Linda Montijo.*