

ITEM: CONSENT AGENDA – 4 A

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
REGULAR BOARD MEETING**

June 15, 2023 – 6:30 PM

MINUTES

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THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT HELD JUNE 15, 2023.

CALL TO ORDER

The meeting was called to order by Chair Higgins at 6:30 p.m.

ROLL CALL

Board Members present:

Teresa Higgin, Chair - Present

Jessica Dias, Vice Chair - Present

Laura Lavallee, Secretary – Present

Michael Seaman, Director - Present

Kathy Stricklin, Director – Absent

Staff Members present

Emily Ballus

Linda Montijo

Jaden Delfer

Isaiah Patterson

Staff Present Via Zoom

Becky McDaniel

Dounia Beshara

Guest Present

Jennifer Harris

VISITOR COMMENTS

Jennifer Harris asked the Board to use social media to promote to the public. Suggested the free publications you can find in grocery stores also as ways to promote the district and its events.

4. CONSENT ITEMS

- a. Minutes of the May 16, 2023 Regular Board Meeting
- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for May 2023
- d. Payroll Report for May 2023
- e. Claims for May 2023
- f. Revolving Fund Report for May 2023
- g. Services and Supplies Summary Report as of May 2023
- h. Monthly Department Breakdown for May 2023
- i. Parks, Recreation, Facility Rentals, and Security Report May 2023
- j. Approval of Policy 2030 – Holidays
- k. Recognition of Chief James Brown's Retirement

Director Seaman made a motion to accept the Consent Items, Director Dias seconded the motion. Motioned passed on a 4-0-0-1 vote with Director Stricklin absent.

5. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)

5.1 Resolution Adopting July 2023 as Parks Make Life Better Month

Director Lavallee made a motion to adopt Resolution 2022/23-24 – Parks Make Life Better month in July, Director Dias seconded the motion. Director Seaman stated that parks are essential and groups like CRPS are working hard for the public to learn that. Resolution adopted on a 4-0-0-1 vote with Director Stricklin absent.

5.2 Declaring the Intention to Continue Assessments for Fiscal Year 2023-24

Motion by Director Seaman to adopt the Assessment Resolutions, Resolution 2022/23-25, Declaring the Intention to Continue Assessment for Fiscal Year 2023-24, Preliminary Approving the Engineer's Reports, and Providing for Notice of Hearings on July 20, 2023, for the Parks Maintenance and Recreation Improvement Assessment Districts. (Assessment #1) and Resolution 2022/23-26, Declaring the Intention to Continue Assessments for Fiscal Year 2023-24, Preliminarily Approving the Engineer's Reports, and Providing for Notice of Hearings on July 20, 2023, for the Parks Maintenance and Recreation Improvement Assessment Districts (Assessment #2). Chair Higgins seconded the motion.

The assessments are made up of two zones, one smaller than the other. The smaller zone does not have many amenities, we would like someday for the two zones be the same.

Resolutions were adopted on a 4-0-0-1 with Director Stricklin absent.

5.3 Nomination for Membership on the Special District Commissioner to Sacramento LAFCo

Director Seaman willing to throw hi hat into the ring. He Feels it is time we have park district speaking up at the LAFco meeting. Chair Higgins accepted Director Seaman as a candidate.

5.4 2023 CSDA Board of Directors Election – Term 2024-2026:Seat C-Sierra Network

Director Dias made a motion for the General Manager to vote for Beau Reynolds for Seat C – Sierra Network for CSDA Board of Director Election. Director Lavalley seconded the motion. Motion passed on a vote of 4-0-0-1 with Director Stricklin absent.

5.5 Introduce and Waive First Reading of Ordinance 2023-01 of The Fulton-El Camino Recreation and Park District Adopting Informal Bidding Procedures Under the Uniform PUBLIC CONSTRUCTION COST ACCOUNTING ACT (Section 22000, et seq. of the Public Contract Code)

The General Manager informed the board that this ordinance was something the FEC District had previously signed up for. It provides leeway to the district on bidding items that are \$200,000 or less. It can only be discussed this evening per the steps to implement it. Director Seaman asked if it could be on the consent agenda for the next board meeting.

5.6 The Board to Consider Attending Brown Act Training by District Counsel

The Board will consider and select a date if Brown Act Training is Approved. Director Seaman would Like to do this the most cost-effective way for the district. August 31 would be the tentative date that would work for most of the group.

5.7 Preliminary Budget, Fiscal Year 2023/24

The Board will review 2023/24 Fiscal year Preliminary Budget.

- a. Resolution 2022/23-27, Approving the General Fund Preliminary Budget for 2023-24
- b. Resolution 2022/23-28, Approving the Parks Maintenance and Recreation Improvement District (Assessment #1) Preliminary Budget for 2023-24
- c. Resolution 2022/23-29, Approving the Parks Maintenance and Recreation Improvement District (Assessment #2), Preliminary Budget for 2023-24

Director Dias made a motion to adopt Resolutions 2022/23-27, 2022/23-28 and 2022/23-29 for the Preliminary Budget for the General Fund and Assessments 1 & 2, Chair Higgins seconded the motion. Resolutions adopted by a vote of 4-0-0-1 with Director Stricklin absent.

6. INFORMATIONAL ITEMS (No Action Required)

6.1 General Manager's Report

The General Manager reported that we have had some last-minute repairs that were not expected. Supervisor Harder reported the splash pump has been repaired and we are working with SMUD to fix the electrical problems. They are currently working to fix the leak. After that is fixed, we will have to re-

apply for the permit to re-open. Director Seaman suggested talking to Supervisor Desmond with the county to see if the permit can be expedited. General Manager attended the awards assembly for the Park Police and thanked members of the Board for attending. She reported the FEC District receiving an award for CARPD for our safety program.

Supervisor Delfer informed the board of the upcoming Forth of July Celebration at the pool. They will be handing out Chick-fil-A sandwiches. Since the event is on a Tuesday, he thinks the turnout will be greater than usual.

6.2 Adopt Resolution 2022/2023-23 to Accept the Howe Park Bridges Project's Bridge Construction Agreement.

Motion by Director Seaman and seconded by Director Stricklin to adopt Resolution 2022/2023-23. The permit was applied for in November and approved this month. Director Lavallee was concerned about any increase in cost since it has been so long between bid and permit approval. Director Seaman modified his motion to approve the contract with a not to exceed price \$197,032.00 with the caveat that the General Manager must negotiate any change order request within that range. Director Stricklin seconded the motion. Resolution adopted by a vote of 5-0-0.

7. Committee Reports

Standing Committees:

- a) Personnel and Finance – Chair, Director Higgins – Did not meet.
- b) Programs, Facilities and Projects – Chair, Director Seaman – Did not meet.
- c) Security and Community Relations – Chair. Director Dias – Did not meet.
- d) Ad Hoc Committee: Bohemian Park Project – Chair, Director Seaman
- e) Park Advisory – Did not meet.

8. Director's Comments

Director Dias – Enjoyed the Park tour and the police award ceremony.

Director Higgins – Attended rig-a-magig at Cottage Center and the Ribbon Cutting at Howe Park. She attended the Art Fiesta and ran into Supervisor Harder who was volunteering. Was disappointed that the fiesta was a little smaller than usual. Got lots of ideas from the park tour. She also attended Legislative Days and sat at a table with Roger Niello and was able to ask him a few questions.

Director Lavallee – Has been out of commission and hopes to be more available now.

Director Stricklin – Absent

Director Seaman – Commented on the park tour, would like for it to get back to being treated like a board meeting. Perhaps we can fix that next year. The CARPD conference was well attended and well received. Creekside had some unusual things going on at the last SJUSD board meeting, lots of change orders which is unusual at this late stage of the project. He is also concerned about the grand jury report on homelessness – it essentially says that forming a JPA to deal with the issue. Unincorporated areas and park districts are not at the table for this JPA

10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS

- A. Memo on LAFCo Budget for Fiscal Year 2023-24
- B. Memo on Proposed LAFCo Local Policy on Government Code 56133
- C. AB 262 - Children's Camp, Safety
- D. Excerpt from CSDA Sierra Network June Newsletter: Districts Meet with Local Legislators for CSDA Legislative Days
- E. Cottage Park Community 4th of July Celebration – Flyer

With no further business, the meeting was adjourned 7:37 p.m.

Respectfully submitted by: Linda Montijo Superintendent of Administration

APPROVED: _____
Teresa Higgins, Chair
Board of Directors

ATTEST: _____
Laura Lavallee, Secretary
Board of Directors