



FULTON-EL CAMINO RECREATION AND PARK DISTRICT

**BOARD OF DIRECTORS REGULAR MEETING**

**AGENDA**

**Thursday, June 15, 2023, 6:30 P.M.  
2201 Cottage Way, Sacramento, CA 95825**

*NOTICE: Coronavirus COVID-19*

*In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), as amended by Assembly Bill 361 (2021), board members, staff and the public can participate in this meeting via Zoom or teleconference.*

**ZOOM PARTICIPATION:**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85394669812>

**DIAL-IN PARTICIPATION:** +1 669 900 9128 US

**Mission Statement**

*Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.*

**PUBLIC COMMENT:** During this comment period, any person is invited to speak on any topic that is not listed on this agenda. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda. Those who wish to comment on an item that has been listed on this agenda may comment when that item has been opened for consideration by the Board and before any action is taken.

Procedures for public comment on agenda or non-agenda items are: If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the General Manager. If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker's name and subject being addressed. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker.

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Teresa Higgins, Chair

Kathy Stricklin, Director

Jessica Dias, Vice Chair

Michael Seaman, Director

Laura Lavallee, Secretary

**3. PUBLIC AND VISITOR COMMENTS**

It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

**4. CONSENT ITEMS (Motion)**

a. Minutes of the May 20, 2023 Regular Board Meeting

b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date

- c. Program Revenue and Refund Report for May 2023
- d. Payroll Report for May 2023
- e. Claims for May 2023
- f. Revolving Fund Report for May 2023
- g. Services and Supplies Summary Report as of May 2023
- h. Monthly Department Breakdown for May 2023
- i. Parks, Recreation, Facility Rentals, and Security Report May 2023
- j. Approval of Policy 2030 – Holidays
- k. Recognition of Chief James Brown’s Retirement

**5. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)**

**5.1 Resolution Adopting July 2023 as Parks Make Life Better Month**

The Board will consider adopting a Resolution for the promotion of Parks Make Life Better month in July.

**5.2 Declaring the Intention to Continue Assessments for Fiscal Year 2023-24**

The Board will consider adopting the assessments #1 and #2 resolutions

- a. Resolution 2022/23-25, Declaring the Intention to Continue Assessments for Fiscal Year 2023-24, Preliminarily Approving the Engineer’s Reports, and Providing for Notice of Hearings on July 20, 2023, for the Parks Maintenance and Recreation Improvement Assessment Districts. (Assessment #1)
- b. Resolution 2022/23-26, Declaring the Intention to Continue Assessments for Fiscal Year 2023-24, Preliminarily Approving the Engineer’s Reports, and Providing for Notice of Hearings on July 20, 2023, for the Parks Maintenance and Recreation Improvement Assessment Districts (Assessment #2).

**5.3 Nomination for Membership on the Special District Commissioner to Sacramento LAFCo**

A Board member(s) will consider submitting their name for nomination as a LAFCo Special District Commissioner

**5.4 2023 CSDA Board of Directors Election – Term 2024-2026:Seat C-Sierra Network**

The Board will authorize the General Manger to vote for the CSDA slate of candidates for the Board Officers election with ballots submitted by July 14, 2023.

**5.5 Introduce and Waive First Reading of Ordinance 2023-01 of The Fulton-El Camino Recreation and Park District Adopting Informal Bidding Procedures Under the Uniform PUBLIC CONSTRUCTION COST ACCOUNTING ACT (Section 22000, et seq. of the Public Contract Code)**

The Board will discuss the ordinance.

**5.6 The Board to Consider Attending Brown Act Training by District Counsel**

The Board will consider and select a date if Brown Act Training is Approved.

**5.7 Preliminary Budget, Fiscal Year 2023/24**

The Board will review 2023/24 Fiscal year Preliminary Budget.

- a. Resolution 2022/23-27, Approving the General Fund Preliminary Budget for 2023-24
- b. Resolution 2022/23-28, Approving the Parks Maintenance and Recreation Improvement District (Assessment #1) Preliminary Budget for 2023-24
- c. Resolution 2022/23-29, Approving the Parks Maintenance and Recreation Improvement District (Assessment #2), Preliminary Budget for 2023-24

## 6. INFORMATIONAL ITEMS (No Action Required)

### 6.1 General Manager's Report

The Board will review the General Manager's monthly report.

## 7. COMMITTEE REPORTS

### Standing Committees:

- a). Personnel and Finance – Chair, Director Teresa Higgins
- b). Programs, Facilities and Projects – Chair, Director Seaman
- c). Security and Community Relations – Chair, Director Dias
- d). Ad Hoc Committee: Bohemian Park Project – Chair, Director Seaman
- e). Park Advisory – Directors assigned to each park

Board members will provide reports on any standing or Ad Hoc committee meeting they may have attended.

## 8. DIRECTORS' COMMENTS

Board members will report on items of interest to the Board.

## 9. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)

- A. Memo on LAFCo Budget for Fiscal Year 2023-24
- B. Memo on Proposed LAFCo Local Policy on Government Code 56133
- C. AB 262 - Children's Camp, Safety
- D. Excerpt from CSDA Sierra Network June Newsletter: Districts Meet with Local Legislators for CSDA Legislative Days
- E. Cottage Park Community 4<sup>th</sup> of July Celebration - Flyer

## 10. ADJOURNMENT

## 11. SIGN ALL APPROVED DOCUMENTS

*Next Regular Board Meeting Thursday, June 15, 2023*

**AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Linda Montijo at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

**MEETING RECORDINGS** – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the Superintendent of Administration, Linda Montijo.*