

**ITEM: CONSENT AGENDA – 1 A**  
**MINUTES**  
**Fulton-El Camino Recreation and Park District**  
**2201 Cottage Way, Sacramento, CA 95825**  
[www.fecrecpark.com](http://www.fecrecpark.com)

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT was held February 21, 2019. The meeting was called to order at 6:33 p.m. by Chair Lavallee.

**Board Members Present**

Laura Lavallee, Chair  
Jessica Dias, Vice Chair  
Kathleen Stricklin, Secretary  
Michael Seaman, Director

**Staff Members Present**

Michael Grace, General Manager  
Becky McDaniel, Supt. of Recreation  
Linda Montijo, Supt. of Administration

**Visitors:**

Robert Cervantes  
Taylor White – Rio Americano High School

**VISITOR COMMENTS - None**

**1. CONSENT AGENDA**

**BOARD ACTION: APPROVAL OF THE CONSENT AGENDA:** Director Seaman made a motion to approve the Consent Agenda. Director Dias seconded the motion. The motion passed 5-0-0-0 with Chair Lavallee, Vice Chair Dias, Secretary Stricklin, Director Higgins and Director Seaman voting Aye. There were no Nays or Abstentions.

**2. MASTER PLAN REVIEW**

Director Seaman opened the discussion by stating that the discussion needed to be addressed regarding the review process not the content. He inquired as to whether we were distributing copies of the master plan to local special districts that we interact with and whether the local school district was going to be in session during the time the master plan is being reviewed. The answer to both of those questions was yes according to the General Manager. Manager Grace also stated that the master plan would also be available on the website. The Board decided that an additional paragraph was needed in the Master Plan to reflect the fact that it neatly dovetails with the Environmental Justice portion of the County's Master Plan. The Board gave the General Manager the changes they wanted made to the Master Plan and decided the Master Plan was a living document and as such would be reviewed yearly in February. Director Higgins made the motion to approve the draft of the Master Plan with all the recent changes, Director Seaman seconded the motion. Motion passed with a vote of 5-0-0-0 with Chair Lavallee, Vice Chair Dias, Secretary Stricklin, Director Higgins and Director Seaman voting Aye. There were no Nays or Abstentions.

**3. EMPLOYEE BENEFIT PROGRAM POLICY #2570**

The Board discussed the policy and made several changes, items 8/9 were combined to read "Employee discount is intended for employee use only and may not be used for organizations, even is the employee is affiliated with the organization". Item #12 was added, which states "All applicable insurance requirements must be paid by the employee". Item #13 was added "The current Board of Directors are considered employees for the purpose of this policy". Chair Lavallee made a motion to approve policy 2570 as changed, with Secretary Stricklin seconding the motion. The motion passed 5-0-0-0 with Chair Lavallee, Vice Chair Dias, Secretary Stricklin, Director Seaman and Director Higgins voting Aye. There were no Nays or Abstentions.

#### **4. REIMBURSEMENT REQUEST FOR PRIOR YEAR MEDICAL BENEFIT**

After some discussion Board decided that it would be prudent to put time stipulations in the Medical Benefit Reimbursement Process to prevent the situation from happening again. Director Higgins made a motion to approve the reimbursement request. Director Dias seconded the motion. Motion passed with a vote of 5-0-0 with Chair Lavallee, Vice Chair Dias, Secretary Stricklin, Director Seaman and Director Higgins voting Aye. There were no Nays or Abstentions

#### **5. DISTRICT UTILITY BOX PROPOSAL**

General Manager Grace suggested to the Board that this would be a perfect project for an ad hoc Committee. The committee could identify the number of boxes and the type of art on each box. Chair Lavallee appointed Directors Seaman and Stricklin to be on the Arts Ad Hoc Committee.

#### **6. CARPD CONFERENCE AWARDS AND REGISTRATION**

After a brief discussion The Board directed General Manager Grace to revised and resubmit the Howe Theater project for consideration for a CARPD award. Board members informed Manager Grace which days they could attend the conference in May.

#### **7. GENERAL MANAGERS REPORT**

There were no additional questions for the General Manager.

#### **8. COMMITTEE REPORTS**

Secretary Seaman reported that the Ad Hoc Master Plan Committee is pleased with the progress of the Master Plan.

#### **9. DIRECTOR'S COMMENTS**

- Director Higgins reported attending the Crab Feed and that it all was wonderful. The work done preparing for it was wonderful also.
- Director Seaman reported that he had attended and enjoyed the Crab Feed. He hopes the District continues its relationship with the Greater Arden Chamber of Commerce which could lead us to groups that could provide greater funding to do more events. He also reported that California Unincorporated is working with Assemblyman Cooley and Quirk on reintroducing a bill to enable vehicle registration fees to flow to new cities not just the currently established ones.
- Vice Chair Dias had no comments.
- Director Stricklin would like to see a pumpkin patch festival in conjunction with Emigh Hardware where Emigh would provide the seeds/expertise and the end results (pumpkins) would be brought to Howe Park to be weighed and carved. General Manager Grace suggested that perhaps it could be combined with the current Halloween activity the District has planned.
- Chair Lavallee also attended the Crab Feed and agreed with Director Higgins regarding the Crab feed.

#### **12. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS**

- a. Legislative Report
- b. Voter registration and Elections letter
- c. Reginald Ferguson letter
- d. E-mail response to Reginald Ferguson letter
- e. FEC annual Fishing Derby (Flyer)

The meeting was adjourned at 8:25 PM.

Respectfully submitted by,

Linda Montijo Superintendent of Administration

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Laura Lavalley, Chair  
Board of Directors

ATTEST: \_\_\_\_\_  
Kathleen Stricklin, Secretary  
Board of Directors