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**FULTON-EL CAMINO RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

**Thursday, August 15, 2024**

**AGENDA**

**CLOSED SESSION – 6:30 PM  
REGULAR SESSION – 7:00 pm**

**Howe Park Board Room • 2201 Cottage Way, Sacramento, CA 95825**

**ZOOM PARTICIPATION:**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85394669812>

**DIAL-IN PARTICIPATION:** +1 669 900 9128 US

**Mission Statement**

*Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.*

**Board of Directors**

Jessica Dias, Chair  
Laura Lavallee, Vice Chair  
Michael Seaman, Secretary  
Teresa Higgins, Board Director  
Kathy Stricklin, Board Director

**CALL TO ORDER – CLOSED SESSION – 6:30 p.m.**

**ROLL CALL**

**PUBLIC COMMUNICATIONS:** Public comments on Closed Session Items only.

**CLOSED SESSION:** The Public will not participate in the Closed Session, other than for Public Comments.

**CONFERENCE WITH LEGAL COUNSEL** Exposure to Litigation - One Case  
Authority: Government Code Section 54956.9(d)(2)

**ADJOURNMENT:** Adjourn to Regular Meeting.

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**1. CALL TO ORDER – REGULAR SESSION – 7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

## **2. ROLL CALL**

### **3. PUBLIC COMMENT – Items not on the Agenda**

Members of the audience July comment on any item not on the agenda that is of interest to the public and within the subject matter jurisdiction of the District Board of Directors. Each person will be allowed three minutes, or less, if a large number of requests are received on a particular subject.

The District Board of Directors cannot act on non-agendized items raised under “Public Comment” until the matter has been specifically included on an agenda as an action item. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members July only ask brief clarifying questions or refer the matter to staff.

Members of the public desiring a response to a specific question are encouraged to contact the General Manager.

For Agenda Items: Those audience members who wish to address an item on the agenda are encouraged to offer their public comments during consideration of that agenda item.

#### Procedures for Public Comments:

Procedures for public comment on agenda or non-agenda items are:

- If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the Clerk of the Board.
- If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker’s name and subject being addressed.
- The Chair will call for comments at the appropriate time.

### **4. CONSENT ITEMS (Motion)**

The Consent Calendar items are those expected to be routine and noncontroversial. They will be acted upon by the Board of Directors after providing an opportunity for public comment.

#### Public Comment:

- a. Approve the Minutes of the July 2024 Regular Board Meeting
- b. To be provided under separate cover.
- c. To be provided under separate cover.
- d. Receive the Payroll Report for July 2024
- e. To be provided under separate cover.
- f. To be provided under separate cover.
- g. To be provided under separate cover.
- h. To be provided under separate cover.

### **5. ACTION ITEMS (Approval Required)**

#### **5.1 Adopt Resolutions Approving the 2024/25 Final Budget (Resolution-Motion)**

The Board will review the Proposed Final Budget for 2024/25. The Board will consider adopting the final budget after hearing public comments and board discussion.

- a. Resolution 2024/25-6, Approving the Gann Appropriations  
To be provided under separate cover.
- b. Resolution 2024/25-7, Approving the General Fund Final Budget for 2024/2025

- c. Resolution 2023/24-8, Approving the Parks Maintenance and Recreation Improvement District (Assessment # 1) Final Budget for 2024/2025
- d. Resolution 2024/25-9, Approving the Parks Maintenance and Recreation Improvement District (Assessment # 2) Final Budget for 2024/2025

Staff Report

Public Comment:

Recommendation:

The Board will consider adopting the three Resolutions to approve the General Fund, Assessment 1 and Assessment 2 budgets for the 2024-2025 fiscal year.

**5.2 Access Between SJUSD Cottage Elementary School and FEC Cottage Park**

Staff Report

Public Comment:

Recommendation:

The Board will consider accepting the access to Cottage Elementary School from Cottage Park.

**5.3 Popup Tent Use in FEC Parks**

Staff Report

Public Comment:

Recommendation:

The Board will consider accepting the access to Cottage Elementary School from Cottage Park.

**5.4 San Juan Unified School District and Fulton-El Camino Recreation and Park District Park and Trail Easement at Katharine Johnson Middle School**

Staff Report

Public Comment:

Recommendation:

The Board will consider accepting the easement legal description and location submitted by San Juan Unified School District public access to the Creekside Nature Area by the Katherine Johnson Middle School

**6. GENERAL ADMINISTRATION INFORMATION (No Action Required)**

**6.1 General Manager's Report**

None this month.

**7. COMMITTEE REPORTS**

**Standing Committees:**

- a). Personnel and Finance – Chair, Director Lavalley

- b). Programs, Facilities and Projects – Chair, Director Seaman
- c). Security and Community Relations – Chair, Director Stricklin
- d). Park Advisory – Directors assigned to each park.

Board members will provide reports on any standing or Ad Hoc committee meeting they July have attended.

**8. DIRECTORS' COMMENTS**

Board members will report on items of interest to the Board.

**9. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)**

- A. CSDA Article: What's Next for Historic Special District Legislation Led by NSDC?
- B. CARPD Priority Legislation (sampling)
- C. Flyer: FEC Socktober Senior Sock Drive
- D. Flyer: FEC Fall '24 Adult Softball

**10. REGULAR SESSION CALL TO ORDER/ROLL CALL**

**11. ADJOURNMENT**

**12. SIGN ALL APPROVED DOCUMENTS**

*Next Regular Board Meeting Thursday, September 19, 2024*

**AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Mike Chahal at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

**MEETING RECORDINGS** – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings July be directed to the Director of Finance and Administration, Mike Chahal.*