



**FULTON-EL CAMINO RECREATION AND PARK DISTRICT**

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**BOARD OF DIRECTORS**

<b>Teresa Higgins</b> Chair	<b>Michael Seaman</b> Vice Chair	<b>Kathy Stricklin</b> Secretary	<b>Laura Lavallee</b> Director	<b>Jessica Dias</b> Director
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**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

**THURSDAY, JANUARY 16, 2025  
6:30 PM**

RICHARD T. CONZELMANN COMMUNITY CENTER  
2201 COTTAGE WAY, SACRAMENTO, CA 95825  
BOARD ROOM

**AGENDA**

**ZOOM PARTICIPATION:**

Please click the link below to join the webinar:  
<https://us02web.zoom.us/j/85394669812>

**DIAL-IN PARTICIPATION:** +1 669 900 9128 US

**Mission Statement**

*Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.*

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. PUBLIC COMMENT - Items not on the Agenda**

Members of the audience may comment on any item not on the agenda that is of interest to the public and within the subject matter authority of the District Board of Directors. Each person will be allowed three minutes, or less, if many requests are received on a particular subject.

The District Board of Directors cannot act on non-agendized items raised under “Public Comment” until the matter has been specifically included on an agenda as an action item. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

Members of the public who want a response to a specific question are encouraged to contact the General Manager.

For Agenda Items: Those audience members who wish to address an item on the agenda are encouraged to offer their public comments during consideration of that agenda item.

Procedures for Public Comments:

Procedures for public comment on agenda or non-agenda items are:

- If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the Clerk of the Board.

- If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker's name and subject being addressed.
- The Chair will call for comments at the appropriate time.

**4. CONSENT ITEMS (Motion)**

The Consent Calendar items are those expected to be routine and noncontroversial. They will be acted upon by the Board of Directors after providing an opportunity for public comment.

4.1 Approve the Minutes of the December 2024 Regular Board Meeting

4.2 Accept Financial Activity

a. Summary Financial Statement of Activity YTD December & December 2024

b. Receive the Payroll Report for December 2024

c. Receive Claims for December 2024

d. Receive Parks, Recreation, Facility Rentals, and Security Report December 2024

e. Receive the Program Revenue and Refund Report for December 202

f. Receive Revolving Fund Report for December 2024

g. Receive Budget to Actual Departmental Reports for YTD December 2024

4.3 Accept Parks, Recreation, Facility Rentals, and Security Report December 2024

4.4 General Manager's Monthly Update – No report in December

**5. PRESENTATIONS**

5.1 Presentation of Resolution Recognizing Board Member Jessica Dias for Her Service to the District.

**6. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)**

The Board will review and discuss taking appropriate action with respect to the following matters:

6.1 Chair's Assignment of Board Committees for 2025

6.2 Approve the Donation of the Parks Safety Chevy Tahoe to the Drowning Accident Rescue Team (DART)

6.3 Resolution Accepting the Easement at Katherine Johnson Middle School from San Juan Unified School District

6.4 Resolution Approving the Memorandum of Understanding for Babcock Park Joint \ Park Improvement and Use

**7. INFORMATIONAL ITEMS (No Action Required)**

7.1 Correspondence/Announcements

**8. COMMITTEE REPORTS**

8.1 Personnel and Finance – Chair, Director Lavallee

8.2 Programs, Facilities and Projects – Chair, Director Seaman

8.3 Security and Community Relations – Chair, Director Stricklin

**9. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

**10. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

**11. ADJOURNMENT**

**12. SIGN ALL APPROVED DOCUMENTS**

*Next Regular Board Meeting Thursday, February 20, 2025*

**AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Mike Chahal at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

**MEETING RECORDINGS** – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings July be directed to the Director of Finance and Administration, Mike Chahal.*