



www.FECRPD.com

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

Thursday, September 19, 2024

AGENDA

**CLOSED SESSION – 6:30 PM
REGULAR SESSION – 7:00 pm**

Howe Park Board Room • 2201 Cottage Way, Sacramento, CA 95825

ZOOM PARTICIPATION:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85394669812>

DIAL-IN PARTICIPATION: +1 669 900 9128 US

Mission Statement

Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.

Board of Directors

Jessica Dias, Chair
Laura Lavallee, Vice Chair
Michael Seaman, Secretary
Teresa Higgins, Board Director
Kathy Stricklin, Board Director

CALL TO ORDER – CLOSED SESSION – 6:30 p.m.

ROLL CALL

PUBLIC COMMUNICATIONS: Public comments on Closed Session Items only.

CLOSED SESSION: The Public will not participate in the Closed Session, other than for Public Comments.

Closed Session: Conference with Legal Counsel — Anticipated Litigation (Gov. Code section 54956.9(d)(2).): (1 matter).

ADJOURNMENT: Adjourn to Regular Meeting.

1. CALL TO ORDER – REGULAR SESSION – 7:00 p.m.

PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENT – Items not on the Agenda

Members of the audience comment on any item not on the agenda that is of interest to the public and within the subject matter jurisdiction of the District Board of Directors. Each person will be allowed three minutes, or less, if a large number of requests are received on a particular subject.

The District Board of Directors cannot act on non-agendized items raised under “Public Comment” until the matter has been specifically included on an agenda as an action item. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members only ask brief clarifying questions or refer the matter to staff.

Members of the public desiring a response to a specific question are encouraged to contact the General Manager.

For Agenda Items: Those audience members who wish to address an item on the agenda are encouraged to offer their public comments during consideration of that agenda item.

Procedures for Public Comments:

Procedures for public comment on agenda or non-agenda items are:

- If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the Clerk of the Board.
- If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker’s name and subject being addressed.
- The Chair will call for comments at the appropriate time.

4. CONSENT ITEMS (Motion)

The Consent Calendar items are those expected to be routine and noncontroversial. They will be acted upon by the Board of Directors after providing an opportunity for public comment.

Public Comment:

- a. Approve the Minutes of the August 2024 Regular Board Meeting
- b. Summary Financial Statement of Activity YTD August & August 2024
- c. Receive the Program Revenue and Refund Report for August 2024
- d. Receive the Payroll Report for August 2024
- e. Receive Claims for August 2024
- f. Receive Revolving Fund Report for August 2024
- g. Receive Parks, Recreation, Facility Rentals, and Security Report August 2024
- h. Melton Design Group Landscape and Park Agreement for budget-approved capital improvement projects

5. ACTION ITEMS (Approval Required)

5.1. Approval of the Contract with RRM Design as Owner Representative for the Bohemian Park Expansion Project

Tom Hare of RRM Design will present the Bohemian Park Expansion Project bid results. The board will approve the contract with RRM Design Group for Tom Hare to serve as the Owner Representative for the awarded project contract.

5.2 2024 California Association of Park and Recreation Indemnity (CAPRI) Board of Directors Elections – Call for Nominations.

The Board will consider if any Board member would like to be nominated for a CARPI board position. The Board of Directors of CAPRI is responsible for governance of CAPRI and its Workers' Compensation and General Liability and Property Programs.

6. GENERAL ADMINISTRATION INFORMATION (No Action Required)

6.1 General Manager's Report

The Board will review the General Manager's monthly report. Submitted under separate cover.

7. COMMITTEE REPORTS

Standing Committees:

- a). Personnel and Finance – Chair, Director Lavallee
- b). Programs, Facilities and Projects – Chair, Director Seaman
- c). Security and Community Relations – Chair, Director Stricklin
- d). Park Advisory – Directors assigned to each park.

Board members will provide reports on any standing or Ad Hoc committee meeting they July have attended.

8. DIRECTORS' COMMENTS

Board members will report on items of interest to the Board.

9. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)

- A. CSDA Virtual Workshop: SDLA Module 3: The Board's Role in Finance
- B. CARPD New Board Members
- C. Flyer: FEC Socktober Senior Sock Drive
- D. Flyer: Howe Park's Frightfully Fun Carnival, October 26, 2024, 1:00pm-4:00pm 26, Howe Park, 2201 Cottage Way Sacramento CA, 95825
- E. Flyer: Sacramento County - Protect Your Business

10. REGULAR SESSION CALL TO ORDER/ROLL CALL

11. ADJOURNMENT

12. SIGN ALL APPROVED DOCUMENTS

Next Regular Board Meeting Thursday, October 17, 2024

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Mike Chahal at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three full business days before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

MEETING RECORDINGS – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings July be directed to the Director of Finance and Administration, Mike Chahal.*